



# AFSC Test Notification Process - UPDATE



The AFSC has revised the Test Notification Form submittal process. Effective immediately the test request process is available for electronic submittal through the IMPACT database. Electronic submittal is the AFSC the required method for receipt of test notification requests.

Effective January 1, 2015, an entity that is submitting a test request for a course level **not previously approved** is required to submit an [\\*AFSC Test Request Self-Assessment](#) form. This form is also required for an entity that the AFSC previously approved for a level of certification that the AFSC revised since the entity last requested a certification exam.

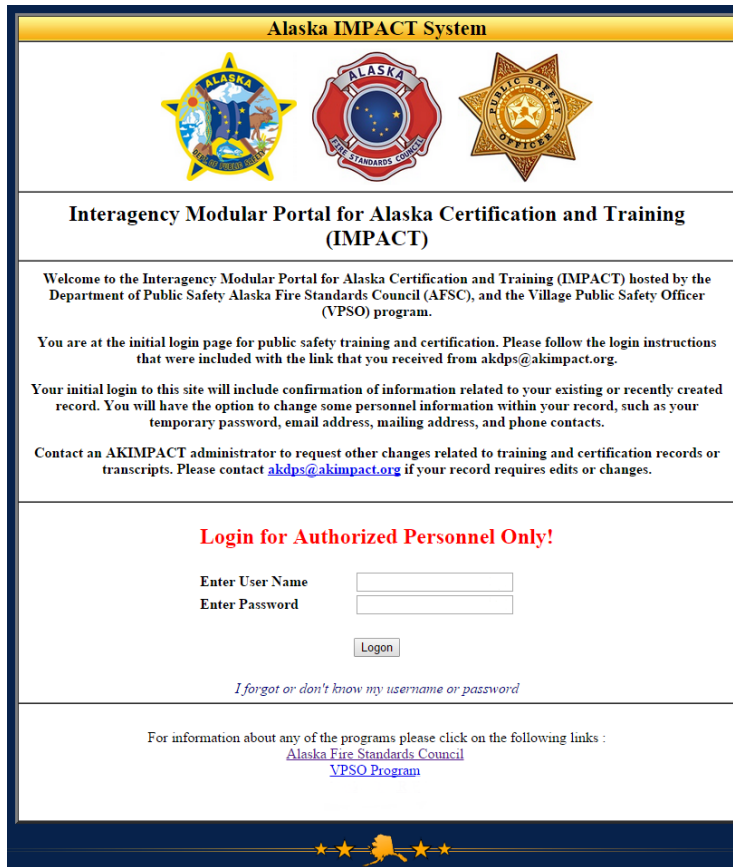
For example, in 2015 the AFSC directive reference for FFI changed from the 2008 to 2013 edition of the 1001 standard. If an entity last tested FFI in the summer of 2014 and is requesting to test in the spring of 2015 then the [AFSC Test Request Self-Assessment](#) is required. Upon review and approval, the AFSC will update the approved level of the entity in the [IMPACT](#) system. An entity is only required to submit this once after a standard/directive revision, and is valid until the next revision to the directive occurs.

*\*Justification- the self-assessment references required course approval information not previously confirmed by the AFSC. This document serves as a checklist to ensure an entity is prepared to test for a specific examination level.*

See the information below for and explanation on how to initiate an electronic notification request.

The AFSC Test Notification Form submittal process is available for electronic submittal through the [IMPACT](#) database. Designated training and chief level personnel are able to access to the test notification process once logged into the system.

1. Begin by logging into the database website located at <https://www.akimpact.org>.



Alaska IMPACT System

ALASKA  
FIRE STANDARDS COUNCIL

VILLAGE PUBLIC SAFETY OFFICER

**Interagency Modular Portal for Alaska Certification and Training (IMPACT)**

Welcome to the Interagency Modular Portal for Alaska Certification and Training (IMPACT) hosted by the Department of Public Safety Alaska Fire Standards Council (AFSC), and the Village Public Safety Officer (VPSO) program.

You are at the initial login page for public safety training and certification. Please follow the login instructions that were included with the link that you received from [akdps@akimpact.org](mailto:akdps@akimpact.org).

Your initial login to this site will include confirmation of information related to your existing or recently created record. You will have the option to change some personnel information within your record, such as your temporary password, email address, mailing address, and phone contacts.

Contact an AKIMPACT administrator to request other changes related to training and certification records or transcripts. Please contact [akdps@akimpact.org](mailto:akdps@akimpact.org) if your record requires edits or changes.

**Login for Authorized Personnel Only!**

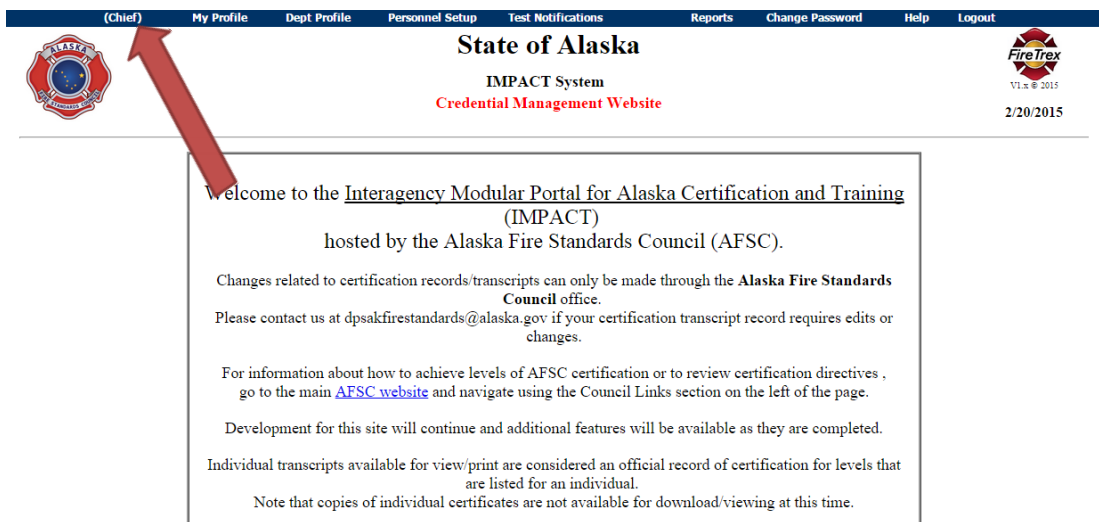
Enter User Name

Enter Password

*I forgot or don't know my username or password*

For information about any of the programs please click on the following links :  
[Alaska Fire Standards Council](#)  
[VPSO Program](#)

2. Check that your access level is correct by looking for the word **(Chief)** in the top left corner of your introduction page menu bar. If the word is **(User)**, contact the AFSC if you are the designated training member authorized to access your department certification information.



(Chief) My Profile Dept Profile Personnel Setup Test Notifications Reports Change Password Help Logout

State of Alaska  
IMPACT System  
Credential Management Website

FireTrex  
V1.3 © 2015  
2/20/2015

Welcome to the Interagency Modular Portal for Alaska Certification and Training (IMPACT) hosted by the Alaska Fire Standards Council (AFSC).

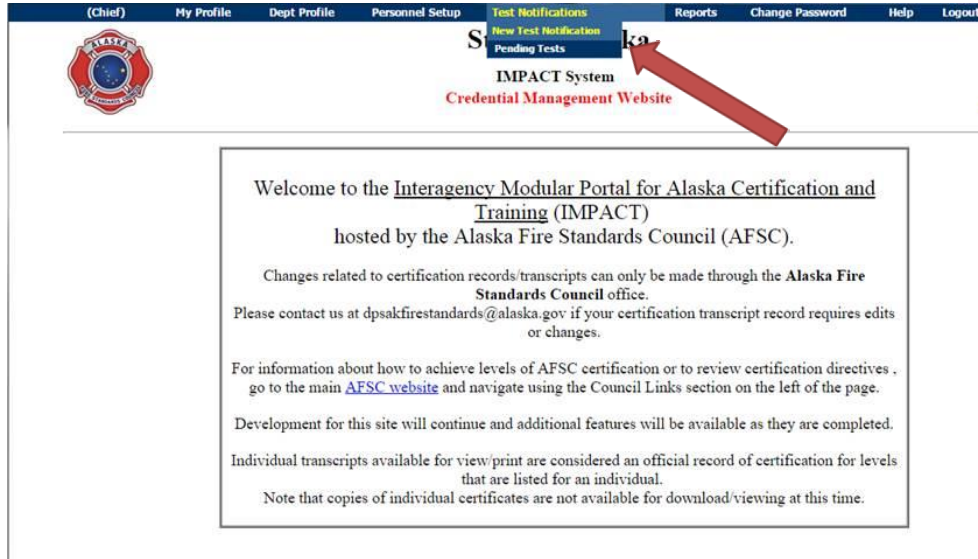
Changes related to certification records/transcripts can only be made through the **Alaska Fire Standards Council** office.  
Please contact us at [dpsakfirestandards@alaska.gov](mailto:dpsakfirestandards@alaska.gov) if your certification transcript record requires edits or changes.

For information about how to achieve levels of AFSC certification or to review certification directives , go to the main [AFSC website](#) and navigate using the Council Links section on the left of the page.

Development for this site will continue and additional features will be available as they are completed.

Individual transcripts available for view/print are considered an official record of certification for levels that are listed for an individual.  
Note that copies of individual certificates are not available for download/viewing at this time.

- Go to the "Test Notifications" tab and select "New Test Notification" from the dropdown list.



- Select the "Start the Process" button and follow the information prompts

