



FIRE INVESTIGATOR

CERTIFICATION RENEWAL PACKET

(NFPA 1033 2014 Edition)

**Department of Public Safety
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V14-1

Investigator Renewal Requirements

The Alaska Fire Standards Council ([AFSC](#)) has designed this packet to assist fire investigators with renewal for previously issued certification. The AFSC AKFIT & CFI certification levels have specific expiration dates for each certificate that is issued. For initial certification and renewals, the individual expiration date is 3-years from the issuance date. Official expiration/renewal dates are listed on all issued certificates or within the AFSC [IMPACT](#) database. The CFI level supersedes AKFIT and only one [Fire Investigator Renewal Packet](#) is needed for renewal as a CFI.

A previously certified investigator can renew certification by providing documentation under item 1 *and* 2 as follows:

1. Documentation of fire investigator learning *and/or* instructional delivery of fire investigator related training.
 - a. Documentation of attendance at one or more *courses totaling 40 classroom/field hours during the previous period of certification (up to 40 total hours) with primary objectives that meet the following criterion:
 - i. Directly relate to fire investigative topics outlines within NFPA 1033 1.3.7 (2014 edition), to include: fire science; fire chemistry; thermodynamics; thermometry; fire dynamics; explosion dynamics; computer fire modeling; fire investigation; fire analysis; fire investigation methodology; fire investigation technology; hazardous materials; failure analysis and analytical tools; fire protection systems; evidence documentation, collection, and preservation; and electricity and electrical systems.
**Qualifying courses include hours accrued through [CFITrainer.net](#), AAFAI conference attendance hours, and other related CFI course hours. All CEU's must be specific to CFI training and education hours and are subject to AFSC review and final approval.*
 - b. Documentation that an individual **instructed classroom/field hours during the 3-year certification period (up to 40 total hours) on topics specifically related to NFPA 1033 1.3.7 (listed above).
***Instructional delivery is specific to training public safety personnel (not public education/presentations). Course preparation and closeout time **do not** apply.*
 - c. Any combination of **a** and **b** above **equivalent to a minimum of 40-hours over the **3-years preceding the renewal request.**
2. Submit a Fire Investigator Investigator renewal packet within one-year of the expiration date.
Note: For item "2", this AFSC [Investigator Renewal Packet](#) is available online. The packet items must be reviewed and signed by applicant Chief/Designated Supervisor before return to the AFSC office.

Additional Renewal Requirements for CFI Level Applicants Only:

3. ***must submit 2 (two) fingerprint cards processed by an approved service ([click for Approved Fingerprinters](#)).
- *** The AFSC will perform the criminal background check before issuance of final certification. An individual convicted of a felony is not eligible for certification at this level (report is sent to applicant)*

Alaska Fire Investigator Renewals (AKFIT & CFI) For Expirations More Than 12-Months

Individual renewal for AFSC (or SOA issued) fire investigator certificates that are expired **more than 12-months** must complete the items listed below:

- a. Complete the renewal steps in the previous section; and,
- b. provide clear documentation of 20 additional hours (**60 total hours when combined with renewal requirement above**) of fire investigator learning *and/or* instructional delivery of fire investigator related training specific to fire and arson investigation, that has been completed within the 3-years preceding the renewal application date.
- c. complete a Certified Fire Investigator written exam with a minimum score of 70%

ALASKA FIRE INVESTIGATOR CERTIFICATION RENEWAL PACKET

Investigator Renewal Form

Sheet A

*AFSC Alaska Fire Investigator Technicians (AKFIT) and Certified Fire Investigators (CFI) may use this renewal form when the applicant is currently certified or within 12-months of expiration. **If certification is expired more than 12-months**, the applicant must complete an AFSC [Application for Certification](#). See the AFSC [Certified Fire Investigator Directive](#) for details.*

First Name:		Middle Initial:	Last Name:	
Mailing Address:				
City:		State:	Zip Code:	
Contact Phone:		Work Phone:	DOB:	Age:
<i>A VALID EMAIL ADDRESS MUST BE LISTED TO RECEIVE AFSC CERTIFICATES</i>				
Email Address:				
Department/Employer:				
Address:				
City:		State:	Zip Code:	Dept. Phone:
Present Job/Rank/Affiliation:				

Renewal Applicant:

Investigator Level: - _____ **Most Recent Expiration Date:** _____

I attest that all the information within the Fire Investigator renewal packet is accurate and that I have completed all requirements for renewal. I authorize the Alaska Fire Standards Council access to my fire department files to verify my qualifications and credentials if needed.

Applicant Signature: _____ **Date:** _____

CFI Renewal Requirement Review by Fire Chief/Designated Supervisor

<i>Initial Here</i>	_____ I have reviewed and signed the Instructional Learning and Delivery Record (<i>Sheet B</i> or local equivalent)
	_____ I verify that (two) fingerprint cards that were processed by an approved service or authorized law enforcement personnel are included with this packet
	_____ I verify that the applicant is a member in good standing with responsibility for fire investigative duties

I attest that the applicant has met and performed all requirements for renewal of investigator certification and has the knowledge and competency for the requested level of certification.

Name: _____ **Signature:** _____ **Date:** _____
Fire Chief/Designated Supervisor Fire Chief/Designated Supervisor

FIRE STANDARDS COUNCIL OFFICE USE ONLY

Date Received:	IMPACT Expiration Date:	Written Renewal Exam Date:	Exam Score & Date:
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Renewal Fee Invoiced:	Fee Rec'd Date:	FSC Approval and Date:
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ALASKA FIRE INVESTIGATOR CERTIFICATION RENEWAL PACKET

INSTRUCTIONAL LEARNING AND DELIVERY RECORD

Sheet B

Renewal Investigator Printed Name

Renewal Investigator Signature

CONTINUING EDUCATION DOCUMENTATION

For Certified Fire Investigator renewal applicants must have a combined total (CEU's + Instructional time) of 40 hours of continuing education credit related to the current edition of [NFPA 1033 Standard](#), *Certified Fire Investigator Professional Qualifications*. Attach all relevant course completion documents/certificates.

Course	Location	Date	Hours	Supervisor/ Chief Initial
Total Hours:				

FIRE INVESTIGATOR INSTRUCTIONAL DOCUMENTATION

For Certified Fire Investigator renewal applicants must have a combined total (CEU's + Instructional time) of 40 hours of instructional delivery of a fire services related course. Provide a brief overview, outline, or schedule of each course that you instructed for review and initial by your Fire Chief/Designated Supervisor(s).

Fire Department/Agency	Course	Date	Hours	Supervisor/ Chief Initial
Total Hours:				

My signature below is verification that I have reviewed the information above and attest the information is true and accurate.

Fire Chief/Designated Supervisor Printed Name

Fire Chief/Designated Supervisor Signature