

**STATE OF ALASKA  
Alaska Police Standards Council**

**Minutes of the 112<sup>th</sup> Regular Meeting  
May 21, 2013  
Kenai, Alaska**

**CALL TO ORDER AND ROLL CALL:**

Chairman Sheldon Schmitt called the Regular Meeting of the Alaska Police Standards Council to order on May 21, 2013. Chairman Schmitt conducted a roll call as follows:

**APSC Members Present:**

Chairman Sheldon Schmitt, Chief, Sitka PD  
Vice Chairman Bernie Troglia, Prob. Officer IV DOC  
Terry Vrabec, Deputy Commissioner, DPS  
Mark Mew, Chief, Anchorage PD  
Jamie Sunderland, Chief, Unalaska PD  
Gus Sandahl, Chief, Kenai PD  
Ron Taylor, Director, DOC  
Richard Burton, Public Member  
Bob Kean, Public Member  
Brad Reich, Public Member

**APSC Members Absent:**

Joseph Schmidt, Commissioner, DOC  
Freddie Wells, Jr., Sergeant, AST  
Rebecca Hamon, Public Member

**APSC Administrative Staff Present:**

Kelly Alzaharna, Executive Director  
Tracy Wiard, Secretary  
Sarah Hieb, Training Coordinator  
Wendy Menze, Office Assistant II

**Department of Law Representative Present:**

John Skidmore, Chief Assistant Attorney General

**PSEA COMMENTS:**

Steve Sorensen, General Counsel for PSEA, noted that he was here on behalf of Trooper Joseph Hazelaar, who was recently reinstated by DPS following an investigation regarding his prior certificate revocation. Mr. Sorensen urged the Council to review Colonel Mallard's executive summary on the investigation conducted and to withdraw the original accusation against Mr. Hazelaar so that the matter may be dismissed and not have to go to a formal hearing.

Chairman Schmitt thanked Mr. Sorensen for his comments.

The Council then went into Executive Session.

**CALL BACK TO ORDER:**

Chairman Schmitt called the Council back to order. A flag salute was held and a roll call was conducted again.

**AUDIENCE INTRODUCTIONS:**

Members of the audience introduced themselves.

**Public Present:**

Andy Greenstreet	John Papasodora	Mark Robl
Jon Owen	Ed Mercer	Josh Dossett
Andrea Jacobson	Keith Mallard	John Glass
Skip Coile	Kris Sell	Brad Johnson
Joe Dallaire	Ray Leggett	Greg Russell
Deirdre Fike		

## **APPROVAL OF MINUTES:**

It was moved and seconded to approve the minutes of the December 4, 2012, meeting. The motion carried.

## **APPROVAL OF AGENDA:**

It was moved and seconded to approve the agenda. The motion carried.

## **EXECUTIVE SESSION REPORT:**

Chairman Schmitt gave the Executive Session report as follows:

**James Stanton:** The council moved to accept surrender of his certificate.

**Travis Schiaffo:** The council moved to accept surrender of his certificate.

**Rafael Mora-Lopez:** The council voted to revoke his certificate.

**Patrick Sherman:** The council voted to revoke his certificate.

**Samuel Carter:** The council voted to revoke his certificate.

**Michelle Edlin:** The council voted to revoke her certificate.

**Jason Carpenter:** The council voted to revoke her certificate.

**John Gresham:** The council voted to revoke his certificate.

**Eric Burroughs:** The council voted to revoke his certificate.

**Harold Miller:** The council voted to revoke his certificate.

**William Dooley:** The council voted to revoke his certificate.

**Travis King:** The council voted to withdraw the accusations.

**Antonio Silva:** The council voted to withdraw the accusations.

**Matthew Williams:** The council voted to revoke his certificate.

**Joshua Lambert:** The council voted to revoke his certificate.

**Joseph Hazelaar:** A motion failed to withdraw the accusation and the hearing will move forward.

Chairman Schmitt commented that in yesterday's Anchorage Daily News is an article regarding the Alaska Police Standards Council. The article notes, among other things, that the Council's disciplinary actions regarding officers are conducted in secret. Chairman Schmitt stated that there is a great deal of public information available on the cases the Council considers, but the Council does have to follow protocol regarding personnel matters. Mr. Skidmore noted the Council is required to follow the Administrative Procedures Act; however, Council accusations against officers are filed with a hearing officer. If a hearing occurs, it's a matter of public record.

Mr. Burton noted that other professional associations provide public notice of disciplinary actions taken. He made a motion that the Council issue a press release reporting disciplinary actions taken at each meeting. The motion was seconded, discussion followed, and the motion carried.

Following further discussion, Chairman Schmitt requested Executive Director Alzaharna write a response to the Anchorage Daily News article. Chairman Schmitt and Mr. Skidmore will review it prior to its submission.

### **DIRECTOR'S REPORT:**

Executive Director Alzaharna noted the APSC office is now fully staffed. Tracy Wiard has moved up from Office Assistant II to Secretary, and Wendy Menze is the new Office Assistant II. Sarah Hieb is the new Training Coordinator.

APSC is in the process of purchasing a new tracking database for employees. The RFP closes on May 30<sup>th</sup> and the purchase is expected by the end of June. The new database will provide much greater functionality.

Two new records request forms are now available on the APSC website. One form addresses the types of documents the Council is allowed to release to an applicant. The second form is an agency request form.

These two new forms will assist in documenting what information has been released and to whom.

Greg Russell gave an update on the APOA conference that is currently being held also in Kenai and invited Council members to participate. He noted that there are several technology vendors there that would be well worth visiting.

### **OLD BUSINESS:**

#### **House Bill 186 Update:**

Chairman Schmitt reported that House Bill 186 has passed. He thanked Representatives Millett and Kreiss-Tompkins for introducing the bill and moving it forward and Chief Mew for his testimony in support of the bill. Executive Director Alzaharna stated she will be sending out a letter advising the departments of the procedural changes required by the bill once it goes into effect.

#### **Regulation Review Committee Update:**

Chairman Schmitt noted the Regulation Review Committee has completed their review of the applicable statutes and is now reviewing pertinent regulations. Mr. Burton noted one example of a regulation update deals with the requirement for Red Cross training which has long since been discontinued in favor of EMT training. Current practice needs to be reflected in current regulations. He noted several other examples of where the regulations need to be updated to reflect current practices. Executive Director Alzaharna noted she will be sending out requests for input from Council members on certain issues so their comments can be considered in the committee's final recommendations to the Council.

#### **Electronic Meeting "Binder":**

Executive Director Alzaharna reported that she has been exploring electronic distribution options for the Council's meeting materials, including iPads, notebooks, and jump drives (flash drives), as well as having the material downloadable from the Council's website. Discussion followed as

to Council members' preferences. Executive Director Alzaharna said, as a starting point, she would distribute materials for the next meeting on jump drives. The jump drives would also include pertinent statutes and regulations. Council members with alternative suggestions are welcome to contact her.

### **NEW BUSINESS:**

#### **F-2A/F-2B Forms Discussion:**

Executive Director Alzaharna reported that Medical Forms F2A and F-2B are currently under review. Form 2B in particular contains references to tests and procedures that are out of date and need to be brought current. She requested authorization to approve forms being presented until the Council has approved a revised Form 2B. Discussion followed concerning different approaches the Council could take. It was moved and seconded that, pending development of a new Form 2B, Executive Director Alzaharna was directed to accept forms that were substantially complete but may have an incomplete box checked. The motion carried. It was moved and seconded that Executive Director Alzaharna, in conjunction with staff and legal counsel, be directed to revise Form F-2B to meet current medical practices and the intent of the Council. Discussion followed concerning different approaches to take, and the motion carried.

### **PERSONS TO BE HEARD AND COUNCIL COMMENTS:**

Chairman Schmitt asked for any additional comments by Council members or members of the public in attendance.

### **NEXT MEETING DATE:**

The next regularly scheduled APSC meeting will be held December 3, 2013.

### **ADJOURNMENT:**

There being no further business to come before the Council, Chairman Schmitt announced the meeting was adjourned.