

**STATE OF ALASKA
COUNCIL ON DOMESTIC VIOLENCE AND SEXUAL ASSAULT**

EXECUTIVE SUMMARY OF MAY 11-13, 2011 MEETING

**Brady Building - 5th Floor Conference Room
1031 West 4th Ave., Anchorage, Alaska**

Chair Susan Cushing called the meeting to order at 2:15 p.m. on Wednesday, May 11, 2011.

Council members present: **Ann House** (public member); **Commissioner Joseph Masters** (Department of Public Safety); **Richard Svobodny** (Department of Law); **Patricia Owen** (Department of Education & Early Development); **Susan Cushing** (public member/chair); **Kristine Tinker** (public member/vice chair); **Dr. De Anna Hellwich** (Department of Corrections)

Council members absent: Stephanie McFadden-Evans and Melissa Stone

Council staff present: **Lauree Morton** (interim executive director); **Angie Wells** (office assistant); **Linda Hoven** (program coordinator via teleconference)

Others present (in person or by telephone): **Dan Spencer** (DPS Administrative Services); **Peggy Brown** (ANDVSA); **Ginger Baim** (SAFE - Dillingham); **Keith Mallard** (AST); **Lisa Emerson** (DPS); **Saralyn Tabachnick** (AWARE - Juneau); **Cory Bryant** (Alaska CARES and the Alaska Children's Alliance); **Mandy Cole** (AWARE - Juneau)

There were no potential conflict-of-interest disclosures.

Chair Cushing said she intended to follow *Robert's Rules of Orders* to the best of her ability as she embarked on her one-year tenure as chair.

COMMITTEE REPORTS

CDVSA interim executive director Lauree Morton gave reports on the following committee meetings:

Governor's DV/SA Initiative Committee, May 11 — Susan Cushing, Kristine Tinker, and Commissioner Masters in attendance. They received reports on the Initiative subgroups. They heard that Department of Corrections returned the \$35,000 RSA from the CDVSA to do qualitative research in the communities (out of the \$100,000 BIPs funding to complete the batterers program evaluation that Dr. Andre Rosay is doing). The Alaska Judicial Council will do the qualitative information gathering instead, and CDVSA will provide a researcher. Ms. Morton will revise the RSA to hold a stakeholders meeting late in June to review the steps done to date. The Committee also decided that the question of whether the CDVSA should be facilitating the large DV/SA Governor's Initiative Work Group was a full Council discussion for later.

Administration Committee, May 11 — Ann House, Rick Svobodny, and Commissioner Joe Masters attended. They considered a broad travel policy that encourages in-state training and

increases the Council's visibility. They reviewed the role and responsibilities of Council members and discussed proposed amendments to the bylaws.

Mr. Svobodny stated that he would be making a motion at the next meeting to: (1) amend Article III of the CDVSA bylaws to change the number of Public Council Members from three to four and to include the Commissioner of the Department of Corrections or his/her designee; (2) amend Article VI dealing with open Council meetings and executive sessions; and (3) amend Article VII to identify who may raise the question of conflicts of interest.

The Committee discussed what an open meeting is with regard to public notice for committee meetings so that more than three Council members could be in a room and participate.

APPROVE MINUTES - March 3-4, 2011

The March 3-4, 2011 Minutes were approved as submitted on a motion made by Mr. Svobodny and seconded by Ms. House.

QUARTERLY REPORTS - VICTIM SERVICES AND BIPS

Lauree Morton stated that no narrative was available for this quarter but staff would provide a narrative highlighting what the programs accomplished in the fiscal year at the next meeting. The meeting packet contained some charts of information from programs that Council members had requested.

FINANCE REPORT

Ms. Morton reviewed a two-page status summary of CDVSA federal grants as of April 22, 2011 (in the packet). She said future meetings would include a description of the administrative funds and the status of that spending.

FY12 FUNDING ALLOCATIONS

Ms. Morton said the Council indicated in December it wanted to extend the FY11 grants into FY12. BIPs were allocated \$200,000, the same amount as the previous year.

COMMISSIONER MASTERS MOVED THAT THE COUNCIL APPROVE THE FOLLOWING FUNDING FOR FISCAL YEAR 2012:

COMMUNITY BASED BATTERERS INTERVENTION PROGRAMS:

Alaska Family Services - Palmer.....	\$ 41,812
Interior Alaska Center For Non-Violent Living - Fairbanks.....	\$ 64,312
Ketchikan Indian Corporation - Ketchikan	\$ 48,313
The Leeshore Center - Kenai.....	\$ 20,000
South Peninsula Haven House - Homer.....	\$ 25,563
Total	\$200,000

PRISON-BASED BATTERERS INTERVENTION PROGRAMS:

Alaska Family Services - Palmer.....	\$ 46,589
Aiding Women In Abuse & Rape Emergencies - Juneau	\$ 20,000
Interior Alaska Center For Non-Violent Living - Fairbanks.....	\$ 31,648
Total	\$ 98,237

MS. HOUSE SECONDED. The motion passed unanimously, 7-0, with Cushing, Tinker, Masters, Owen, Hellwich, House and Svobodny present.

All Permanent Fund Dividend felon/misdemeanant dollars were removed from CDVSA this year, and the state funding source is strictly general fund dollars. The Legislature also approved replacing the legal advocacy earmark money that was running out with general fund dollars.

Ms. Morton explained the difficulty at the beginning of the state fiscal year of being able to allocate a complete quarter's worth of funding without the CDVSA having the federal grant awards in hand — which is the Victims of Crime Act (VOCA) award that is four-year money, and the Family Violence Prevention and Services Act (FVPSA) award that is three years. The FY12 budget is holding back one-fourth of the FVPSA grant award and one-fourth of the VOCA grant award so that starting in FY13 that money will be immediately available for July through September, after which things will be on the regular path. This is the best year to withhold those funds because the CDVSA is getting a general fund increase and it would not mean a decrement to the program funding.

Also, \$128,000 of FY11 funds for legal advocacy that was not assigned was added to the amount available to all programs for the FY12 increment.

Staff recommended retaining \$64,000 of FY12 funding until a recommendation can be made on meeting the legal advocacy needs of the smaller programs. The legal advocates and the programs will meet through the latter part of this year to figure that out.

MR. SVOBODNY MOVED, FOR DISCUSSION PURPOSES, THAT THE COUNCIL ACCEPT THE FOLLOWING FUNDING FOR VICTIM SERVICES PROGRAMS FOR FISCAL YEAR 2012, IF THE FUNDS ARE AVAILABLE:

Alaska Family Services (AFS) - Palmer	\$ 583,405.10
Advocates for Victims of Violence (AVV) - Valdez.....	323,220.06
Abused Women's Aid in Crisis (AWAIC) - Anchorage.....	1,377,332.79
Aiding Women in Abuse & Rape Emergencies (AWARE) - Juneau	764,609.40
Arctic Women In Crisis - Barrow (AWIC)	403,956.97
Bering Sea Women's Group (BSWG) - Nome	522,615.20
Cordova Family Resource Center (CFRC) - Cordova	123,712.10
Interior AK Center for Non-Violent Living (IAC) - Fairbanks	1,032,225.01
Kodiak Women's Resource and Crisis Center (KWRCC) - Kodiak.....	379,307.66
LeeShore Center (LSC) - Kenai	742,742.38
Maniilaq Family Crisis Center (MFCC) - Kotzebue	337,004.36
Safe and Fear-Free Environment (SAFE) - Dillingham	621,851.30
Sitkans Against Family Violence (SAFV) - Sitka.....	429,234.46
Seaview Community Services (SCS) - Seward	110,613.91
South Peninsula Haven House (SPHH) - Homer	386,277.57
Standing Together Against Rape (STAR) - Anchorage.....	775,840.09
Tundra Women's Coalition (TWC) - Bethel.....	1,035,580.79
Unalaskans Against Sexual Assault/Family Violence (USAFV) - Unalaska	180,092.44
Victims For Justice (VFJ) - Anchorage.....	62,686.50
Women in Safe Homes (WISH) - Ketchikan	764,071.91

Total grants \$ 10,956,380.00

MS. OWEN SECONDED.

Ms. Morton, Ms. Brown and Mr. Spencer discussed the recent practice of advancing two months of funding to the programs in the fourth quarter and holding back the remaining month until CDVSA staff receives an expenditure report. Such a report should show the program's funds are close to 75% spent. If the program is not close to 75% spent and wants to request remaining funds be advanced, a letter is to be submitted to Council staff stating reasons for under spending and plans to expend full amount of grant award. The funds may be advance after Council staff reviews the program's request. Ms. Brown said she agreed that changes may need to be made for efficiencies and monitoring, but the discussion should take place in a public setting so the Council can be aware of any implications for the programs.

The item was tabled at the end of the day. Chair Cushing reminded Council members that they could not discuss the matter with each other outside of the public meeting. The meeting recessed at 5:18 p.m.

Chair Cushing called the meeting back to order at 9:00 a.m. on Thursday, May 12. Council members Tinker, Owen, Hellwich, Masters, House, Svobodny and Cushing were present.

The Council continued to take up the proposed FY12 funding allocations. They expressed support for holding back one-fourth of FVPSA and VOCA grant funds this year to bridge the time gap in federal funds being available at the beginning of the state's fiscal year 2013.

The motion carried unanimously, with Cushing, Tinker, Masters, Owen, Hellwich, House and Svobodny present.

ANDVSA REPORT

The Alaska Network on Domestic Violence and Sexual Assault's director Peggy Brown gave a verbal report of Network activities and answered several questions from Council members. Ms. Brown said she would compile a list of trainings in Alaska and nationally that Council members would most benefit from attending and give it to the Executive Director.

SART SUSTAINABILITY

[The meeting packet contained a one-page summary about the SART sustainability project, which is on file at the CDVSA office. Also included was information on SART exam costs statewide, AST-paid SART costs by year, SART regulations, and meeting notes from the April 4-5, 2011 SART Sustainability meeting.]

Ms. Morton reviewed the SART sustainability effort that started a few years ago, including trying to implement anonymous reporting in the state (Anchorage was the only community to implement it) and the revised examination kits. A group has been meeting to work on cost, guidelines and outcome issues, and may submit recommendations at the sexual assault mini summit tentatively scheduled for September 2011.

Ms. Morton reported that an Alaska Native Action Team was just formed through the federal Office of Victims of Crime to specifically address the issues of sexual assault response in native villages. It is important for the CDVSA to stay closely aligned with the person heading that team to better coordinate what will be going on in the villages.

CHILD ADVOCACY CENTERS

Cory Bryant, Manager of the Child Advocacy Center in Anchorage, gave a PowerPoint presentation on child advocacy centers *[a copy of the slides is on file at the CDVSA office]*. She reported that the Alaska Children's Alliance received a grant that provides new cameras and training to do forensic photography at all the child advocacy centers.

SART TRAINING

[A written report and SART training evaluation statistics were included in the meeting packet and are on file at the CDVSA office.]

Ms. Morton reported on the discussions between Katie TePas, Colonel Audie Holloway, and Sandy Samaniego that resulted in CDVSA staff assuming the responsibility for coordinating SART training. The reasoning was that CDVSA was a neutral entity that already coordinates the different disciplines that are involved with SARTs. Training will be held on a consistent schedule of the last week of March and the first week of November every year. Two additional "catch up" trainings will be held this year, one in August in Bethel and one in Fairbanks in January 2012. Currently, funding is coming through the Violence Against Women Act STOP plan and some local community grants, as well as the Network's support of their trainers.

The Council discussed that they should have been involved in the decision to accept the SART training responsibility, but they agreed that this type of work belonged in CDVSA. Public Safety can keep in mind funding requests for this work as part of FY13 budget discussions.

Council members were encouraged to attend SART trainings in their own communities or trainings held nearby.

Ms. Owen suggested including the Primary Care Association, a group of federally funded Community Health Center people, to the Sexual Assault Mini Summit. Chair Cushing mentioned the Community Health Center in Homer that is both tribal and non-tribal and sees a lot of low-income people.

PUBLIC COMMENT

Mandy Cole, Coordinator of the Juneau Batterers Accountability Program (JBAP) at Aiding Women in Abuse and Rape Emergencies (AWARE) in Juneau, shared her thoughts on the expectations for, and success of, batterers intervention in Alaska.

GOVERNOR'S DV/SA INITIATIVE WORK GROUP

Ms. Morton described staff's current facilitating duties with the Initiative, and agreed with Mr. Svobodny that it made sense for the CDVSA to do the Initiative work when the office is fully staffed, but she did not think they could do it right now. She suggested that the Council consider whether the office might need a half-time person for administrative support.

Commissioner Masters said the Council needs the following information before it makes a firm decision: what the work would look like, the time commitment involved, the staffing requirement involved, the request that would have to go in the FY13 budget, if PCNs are involved, and whether there are contracts, etc.

RICK SVOBODNY MOVED THAT THE COUNCIL ON DOMESTIC VIOLENCE AND SEXUAL ASSAULT CHAIR WRITE TO THE GOVERNOR SAYING THAT THE SUBJECT OF ASSUMING THE GOVERNOR'S INITIATIVE COMMITTEE WAS DISCUSSED AT THE COUNCIL MEETING, THAT IT IS SOMETHING THAT THE COUNCIL FEELS THE CDVSA SHOULD DO AND IS PROBABLY OBLIGATED TO TAKE ON, BUT RIGHT NOW THE CDVSA OFFICE IS SHORT STAFFED. THE COUNCIL WISHES TO COME UP TO FULL STAFFING AND TO HAVE A DISCUSSION WITH THE GOVERNOR'S OFFICE ABOUT ALL THE THINGS THAT COMMISSIONER MASTERS LISTED. MS. TINKER SECONDED.

Ms. House and Dr. Hellwich suggested adding that the Council supports the Governor's Initiative and is highly motivated and actively working on getting to full staffing in order to take on the initiative responsibilities.

Mr. Svobodny said he supported that, but it was important to have the discussion that Commissioner Masters outlined.

A couple of Council members thought it was premature for the Council to respond formally to an idea that Ms. TePas of the Governor's Office had floated informally. Others felt the CDVSA would take the leadership position over time, and to do so was living up to the statutory responsibilities.

Commissioner Masters said the Council should direct the acting Executive Director to meet with the Governor's Office to discuss what it would look like and return with a proposal for the Council to review and act upon.

Mr. Svobodny said the Legislature's view is that the CDVSA has not done what it should do. The letter to the Governor will show that the Council is stepping up to the plate and wants to be a leader.

The motion passed unanimously, with Cushing, Tinker, Masters, Owen, Hellwich, House, and Svobodny present.

EXECUTIVE DIRECTOR'S REPORT

Staffing Update: Mr. Spencer said the new Administrative Officer would start on May 27. Administrative Services also will be proposing some policies and procedures on issuing and/or amending grants.

Draft Prevention Coordinator Position Description: After reviewing the draft, the Council directed staff to carry on with the next step of developing the official PCN.

On-Sites: On-sites were conducted at Arctic Women In Crisis (AWIC) in Barrow and at Sitkans Against Family Violence (SAFV) in Sitka. Both programs are doing well. Draft reports should go to the programs within the month.

Batterers Intervention Programs (BIPs): Discussed getting statistical information from the Department of Corrections-approved BIPs that are not state funded.

Dr. Hellwich requested a copy of Dr. Andre Rosay's proposal. Ms. Morton said the Governor's Office directed the content of what Dr. Rosay was to look at, and it should not be a problem getting a copy of the proposal.

Green Dot Program: Trainings have taken place in Dillingham and Kodiak in bystander intervention strategies so individuals can be involved in stopping domestic violence and sexual assault in their communities. There will be a one-day meeting with stakeholders in June in Anchorage, which the CDVSA is sponsoring through an RSA with the Governor's Office, to talk about adapting Green Dot for implementation in Alaska.

September Meeting Dates and Locations:

September 28, 29 & 30 (1/2 day) in Dillingham.

Possibly hold the November meeting in Fairbanks.

Alaska Family Services has offered to host a meeting, so possibly meet in Palmer in May 2012 because of its close proximity to Anchorage.

Kotzebue a possibility for a future meeting.

FY13 BUDGET

Ms. Morton reviewed a timeline for working on the fiscal year 2013 budget: ask for subgrantees comments by mid-June; Grants Committee to draft a proposed budget by mid-July; committee draft to the full Council to review and approve in early August; and Council recommendations to the Department of Public Safety commissioner by mid-August. The Council could begin working on the FY14 budget in the fall.

Ms. Morton reviewed topics for the Council to think about for the FY13 budget.

Chair Cushing proposed that the Administrative Committee and the Grants Committee take on the budget discussion and bring their recommendations to the full Council at a special meeting in August.

CDVSA SURVEY MONKEY ACTION PLAN

Council members and staff reviewed the CDVSA action plan (*included in the meeting packet and on file at the CDVSA office*) that developed out of specific comments received in the program satisfaction survey monkey [that the Council authorized at its September 2010 meeting].

MEET A CDVSA STAFF MEMBER

Program Coordinator Linda Hoven outlined the duties of a program coordinator and described her responsibilities, after which she answered questions.

ENGAGING BOYS AND MEN

Peggy Brown spoke about the Engaging Boys and Men grant that runs April 1, 2011 through September 30, 2012 and is being implemented in four pilot sites: Bethel, Dillingham, Juneau and Anchorage.

Dr. Hellwich, Ms. Brown, and Saralyn Tabachnick discussed the Coaching Boys Into Men campaign and curriculum. Dr. Hellwich offered to meet with some Anchorage high school principals to help promote the campaign. Ms. Morton said interested volunteers could start by meeting with the AWAIC and STAR program directors, the Network's Anchorage partners for the Coaching Boys Into Men grant.

Ms. Brown asked the executive director to distribute copies of the Network's summary of the programs and their status to Council members.

CROSSOVER TRANSITIONAL YOUTH

Dr. De Anna Hellwich spoke about a crossover transitional youth group — 18 to 21-year-olds — that is problematic for victimization and being perpetrators. She would like to see the Council support any emerging programs that come forward to address reaching out to the transitional crossover youth in order to prevent any domestic violence and sexual assault, or to intervene if there is domestic violence and sexual assault. She also wanted to explore pieces of the Miami-Dade model that could potentially be implemented in Alaska. She wanted to be able to possibly visit, as a Council member, a program with good outcomes that she finds through her research.

Ms. Brown mentioned a domestic trafficking grant that a group in Anchorage received to engage young adults that come into Anchorage and wind up in peonage.

Ms. Brown suggested that the Council invite someone from the Juvenile Justice System to talk about the models they are using to address the transitional crossover youth. Chair Cushing said that was a good idea. Dr. Hellwich said it would be interesting to find out what McLaughlin Youth Center and the JPOs are implementing related to domestic violence and sexual assault risk factors.

ITEMS FOR THE NEXT MEETING

- Emerging program ideas.
- Amending the bylaws.
- Ethics and confidentiality training (November in Fairbanks?)
- Committee reports.
- Discuss upgrading the classification of the research analyst.
- Discuss if trafficking from the Bush is actually happening in Anchorage. Possibly invite a person from the Statewide Trafficking Work Group to address the Council.
- Information about the PACE DV court.

SHAREPOINT TRAINING

The Department of Public Safety IT people are developing a draft SharePoint site for the Council, and training will be scheduled at a later date.

The meeting adjourned at approximately 11:47 a.m.

Note: An outside contractor prepared the executive summary. For further details, please refer to the full minutes and/or the recording of the meeting, as well as staff reports and other handouts, which are all on file at the CDVSA offices.

Confidential Office Services

Karen Pearce Brown

Juneau, Alaska