

**Council on Domestic Violence and Sexual Assault**  
**COMMUNITY READINESS AND CAPACITY BUILDING PROGRAM GRANT**  
**GRANT AWARD CONDITIONS**  
**November 1, 2016- June 30, 2017**

The grantee agrees to the following conditions:

1. The grant award for Community Readiness and Capacity Building Program will be available for program use only during the approved budget period given on the notification of grant award, subject to the availability of spending authority by the Council to fund this grant and provided such spending authority is not revoked, rescinded, reduced, or withheld by the Office of Management and Budget. The Council will promptly provide the grantee written notice if funding under this award is revoked, rescinded, reduced or withheld, and the effective date of such action.
2. Funds may only be used to support staff and programming necessary for the successful planning, coordination, implementation and evaluation of primary prevention community readiness and capacity building projects that address SA, IPV and/or TDV. Allowable use of funds includes: conducting agency and community needs assessments that serve to assess agency and/or community readiness for primary prevention planning and program implementation. Grantee is required to use accounting procedures that guarantee co-mingling of Community Readiness and Capacity Building Program funds with other funds does not occur.
3. Grantees will work to secure a contract with community based researchers/evaluators to assist with the needs assessment, community organizing and project planning required by this award. Up to 10% of funds are required to be used for research/evaluation of projects. Grantees will provide CDVSA with all evaluation plans, progress and outcome results including a separate cumulative year end evaluation report.

*To abide by applicable sections of 13 AAC 90 (Domestic Violence and Sexual Assault Program Standards), 13 AAC 95 (Grant Programs), 02 AAC 45.010 (Grant Administration: Audit Requirements), and all of the terms and conditions contained herein. The regulations may be found at <http://www.legis.state.ak.us/folhome.htm> in the Alaska Administrative Code section.*

5. To comply with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; the Juvenile Justice and Delinquency Prevention Act; or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1; and all other applicable Federal laws, orders, circulars or regulations.

6. *To comply with the requirements of the U.S. Civil Rights Act (42 U.S.C. § 2000d and 29 U.S.C. § 794) and submit to the Council any finding of discrimination against the grantee by a federal or state court or federal or state administrative agency on the grounds of race, color, religion, national origin, or sex and to provide meaningful access to their programs and activities to individuals who are Limited English Proficient. The grantee must have a signed Certification of Compliance on file. The grantee shall comply with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d( c)(1); the Victims of Crime Act (42 U.S.C. § 10604 (e)); the Juvenile Justice and Delinquency Prevention Act of 2002 ( 42 U.S.C. § 5672 (b); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act*

*of 1973 ( 29 U.S.C. § 794); the Americans with Disabilities Act of 1990 ( 42 U.S.C. § 12132); the Education Amendments of 1972 (20 U.S.C. § 1681); the Age Discrimination Act of 1975 (42 U.S.C. § 6102); the Department of Justice regulations on the Equal Treatment for Faith-Based organizations (28 CFR Part 38); and the Fair Housing Act as amended 1988 (Title VIII of the Civil Rights Act 1968-42 U.S.C. § 3601-3619). Further, the grantee shall not retaliate against individuals for taking action or participating in action to secure rights protected by the laws referenced in this section.*

*7. In the event that a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex or disability against the grantee, the grantee will forward a copy of the finding to the Council.*

8. To comply with the minimum wage and maximum hour provisions of the Federal Fair Labor Standards Act if applicable.

9. That Community Readiness and Capacity Building Program award funds will be used to supplement existing funds for program activities and **may not** supplant other Federal, State, or local funds that have been appropriated for the same purpose.

10. To submit financial and performance reports on scheduled dates as specified by the Council office (13 AAC 95.240). The following are required of Community Readiness and Capacity Building recipients:

- Quarterly expenditure/revenue reports that include the expenditure narrative;
- Quarterly narrative reports and outcome measures reports (to be determined);
- Quarterly data reports
- Final End of the Year/Cumulative Project Evaluation Report

11. To establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties.

12. To provide copies of all financial audit reports directly to the Council as well as the Office of Management & Budget. Sub-grantees that expend \$500,000 or more in federal funds (from all sources including pass-through sub-awards) in the organization's fiscal year shall have a single organization-wide audit conducted in accordance with the provisions of OMB Circular A-133. Sub-grantees that expend less than \$500,000 in Federal awards are exempt from Federal audit requirements for that year. Records must be available for review or audit by appropriate officials including the Federal agency, pass-through entity, and General Accounting Office.

13. The recipient shall submit one copy of all reports and proposed publications resulting from this agreement twenty (20) days prior to public release. Any publications (written, visual, or sound), whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported through the Council on Domestic Violence and Sexual Assault by Grant No. \_\_\_ (fill in appropriate number). (Note: This excludes press releases, newsletters, and issue analyses.)"

14. To promptly refer to the Department of Justice Office of Inspector General any credible evidence that a principal, employee, agent, contractor, subgrantee, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. Potential fraud, waste, abuse or misconduct should be reported to the OIG by-

Mail: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 950 Pennsylvania Avenue, N.W., Room 4706, Washington DC 20530  
Email: oig.hotline@usdoj.gov  
Hotline: 800-869-4499 or hotline fax: 202-616-9881

**Community Readiness and Capacity Building Grant Award Conditions:**

*Signature Page*

*I assure that my program is in compliance with all applicable State and Federal requirements and guidelines and will meet the aforementioned grant award conditions.*

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*Signature of Authorizing Official Program or Department Date*

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