



# COUNCIL ON DOMESTIC VIOLENCE AND SEXUAL ASSAULT

FY \_\_\_\_\_ Grant No. \_\_\_\_\_  
Program: \_\_\_\_\_

## Family Violence Prevention and Services Act (FVPSA), 42 USC § 10401 Grant Award Conditions

\_\_\_\_\_ assures the following:  
(Name of Program)

1. To operate as a local public agency or non-profit organization (including religious and charitable organizations and voluntary associations) for programs and projects within the State of Alaska to prevent incidents of family violence and to provide immediate shelter and related assistance for victims of family violence and their dependents in order to prevent future violent incidents (Section 10402(2-4); Section 10408 (c)).
2. That not less than 70% of the funds distributed shall be used for immediate shelter and related assistance, as defined in Section 320(5)(A), to the victims of family violence and their dependents and not less than 25% of the funds distributed shall be used to provide related assistance. Use of the funds will be specifically indicated on all budget documents (Section 10408(b)(2)). Use of the funds will be specifically indicated on all budget documents..
3. That grant funds will not be used as direct payment to any victim or dependent of a victim of family violence (section 303(d)).
4. That no income eligibility standard will be imposed on individuals receiving assistance or services supported with funds appropriated to carry out the Act (Section 10406 (C)(3)) and FVPSA-funded programs cannot charge fees for the services they provide (Section 10406 (C)3)).
5. Services must also be provided on a **voluntary basis**; receipt of emergency shelter or housing must **NOT** be conditioned on participation in supportive services (Section 10408(d)(2)).
6. Client Services will be confidential. Policies, procedures, and protocols have been established to ensure compliance with the provisions of Section 10406(C)(5) regarding non-disclosure of confidential or private information (Section 10407(a)(s)(A)). In addition, grantee agrees to comply with requirements to ensure the non-disclosure of confidential or private information, which include, but are not limited to: (1) Grantees will not disclose any personally identifying information collected in connection with services requested (including services utilized or denied), through grantee’s funded activities or reveal personally identifying information without informed, written, reasonably time limited consent by the person about whom information is sought, whether for the FVPSA-funded activities or any other Federal or State program and in accordance with Section 10406(c)(5)(B)(ii); (2) grantees will not release information compelled by statutory or court order unless adhering to the requirements of Section 10406(c)(5)(C); (3)grantees may share non-personally identifying information in the aggregate for the purposes enunciated in Section 10406(c)(5)(D)(i) as well as for other purposes found in Section 10406(c)(5)(D)(ii) and (iii)

7. That discrimination on the basis of age, handicap, sex, race, color, national origin or religion is prohibited (Section 10406(c)(2)). The HHS Office for Civil Rights provides guidance to grantees complying with these requirements. Please see <http://www.hhs.gov/ocr/civilrights> for HHS Office of Civil Rights guidance on serving immigrant victims and <http://www.hhs.gov/ocr/civilrights/understanding/disability/index.html> for guidance on the Americans with Disabilities Act and Rehabilitation Act of 1973.
8. That policies are established that prohibit harassment based on race, sexual orientation, gender, gender identity (or expression), religion, and national origin.
9. Sub grantee will ensure that all staff will be trained during the award period on how to prevent and respond to harassment or bullying in all forms, and have a plan to monitor claims, address them seriously, and document their corrective actions(s).
10. That FVPSA funds will be used to supplement and not supplant other federal, State, and local public funds expended to provide services and activities that promote the purposes of the FVPSA (section 10406(c)(6)).
11. To submit required federal certifications regarding: lobbying; debarment, suspension, and other responsibility matters (primary covered transactions); debarment, suspension, ineligibility and voluntary exclusion (lower tier covered transactions); drug-free workplace requirements; and environmental tobacco smoke.
12. Funded programs that expend \$750,000 or more in federal funds (from all sources including pass-through subawards) in the organization's fiscal year shall have a single organization-wide audit conducted in accordance with the provisions of OMB Circular A-133. Funded programs that expend less than \$750,000 in federal awards are exempt from federal audit requirements for that year. Records must be available for review or audit by appropriate officials including the federal agency, pass-through entity, and the General Accounting Office.
13. Meet the 20% matching requirements set forth in the Administration for Children and Families, Family Violence Prevention and Services Program's 2016 application for States. The local share will be cash or in-kind; and the local share will not include any Federal funds provided under any authority other than this Title. Programs meeting the match requirement through the use of in-kind contributions must submit supporting documentation to the Council.
14. To provide outcome measure data on a form provided by the Council to the Council on a quarterly basis. FVPSA requires funded programs to gather outcome information for the following two measures: 1) As a result of contact with the domestic violence program, program participants have more strategies for enhancing their safety; and 2) As a result of contact with the domestic violence program, program participants have more knowledge of available community resources.
15. To provide a year-end report to the Council regarding the use of FVPSA funds. This report includes:
  - Financial summary
  - Letter detailing how funds were used
  - End of year FVPSA performance narrative
  - Other data as required

## FVPSA GRANT AWARD CONDITIONS

### SIGNATURE PAGE

I assure that my program is in compliance with all State and applicable FVPSA requirements and guidelines and will meet the aforementioned grant award conditions.

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**Program or Department**

**Date**

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**Signature of Executive Director  
Council on Domestic Violence and Sexual Assault**

**Date**