

COUNCIL ON DOMESTIC VIOLENCE AND SEXUAL ASSAULT



FY _____ Grant No. _____

Program: _____

Line Item Budget Revisions (LIBR)

Approval for LIBRs is required when: A program anticipates expending 10% or \$5000 over the amount in a budget category (whichever is less); **OR** a program anticipates expending CDVSA funds in a category that was \$0 in the approved budget. *These LIBRs must be approved by CDVSA prior to making budget changes.*

For LIBRs which do not require approval (those less than \$5000 or 10% of a category), programs must notify CDVSA within 30 days of reallocation. *Please check this box if approval of this LIBR is **not** required.*

Category	Current Approved Budget	Revised Budget Request	Revision Amount Increase/(Decrease)
100 Personal Services			
200 Travel			
300 Facilities			
400 Commodities			
500 Equipment			
600 Other Contractual			
Total Direct Costs			
Indirect Costs			
Total			

Explanation of Line Item Budget Revision:

Signature of Program Authorizing Official

Date

CDVSA Staff

Date approved: _____

Date denied: _____

Date filed: _____