

# CITY OF KLAWOCK ALASKA

PO Box 469  
550 Summit St  
Klawock, AK 99925



Phone (907) 755-2261  
Fax (907) 755-2403

“Site of the First Salmon Cannery in Alaska”

## **JOB ANNOUNCEMENT DIRECTOR OF PUBLIC SAFETY**

---

**Position Summary:** The Director of Public Safety will be responsible for managing the daily operation of the Klawock Police Department, local EMS and Fire Department. As Police Chief, the successful applicant will be responsible for planning, directing, coordinating, training, controlling and staffing all activities within the department. This position is responsible for continued and efficient department operation; for the enforcement of the rules and regulations within the department; for the completion, collection and forwarding of reports required by other appropriate agencies; and for maintaining positive public relations with local citizens, local governments and other related agencies. The Police Chief is responsible for protecting and providing for the health, safety and welfare of the residents of Klawock, in accordance with applicable federal laws, Alaska statutes, the City of Klawock Municipal Code and the City of Klawock Police Department Policies and Procedures.

**Supervision Received:** Activities conducted with considerable operational independence and personal judgement under the broad supervision of the City Administrator. Reports on budgetary and personnel issues, and public safety concerns to the City Administrator on a regular basis, and to the City Council on a monthly basis. Performance is reviewed by conferences, reports & program results.

### **Qualifications:**

- Minimum of 5 years full-time law enforcement experience, with 3 years of law enforcement in a supervisory role at the rank of sergeant or above.
- Must meet Alaska Police Standards Council basic standards for police officers (13AAC 85.010) and Police Chiefs (AS 18.65.240, 280).
- Graduate of an equivalent reciprocal basic police officer academy (13AAC 85.060(a-c) – waiver and reciprocity).
- Possess an Advanced Certificate from the Alaska Police Standards Council, or ability to obtain one within 14 months. (Out-of-state certified officers must attend a recertification academy in Alaska).

### **Legal Requirements:**

- As a condition of employment, this position is subject to a background check (criminal history, verification of education and employment history).
- Must possess and maintain a valid Alaska Driver’s License or have the ability to obtain one within 90 days of hire.
- Police certifications and security clearances must be maintained for the duration of employment.

# CITY OF KLAWOCK ALASKA

## Preferred Qualifications Include:

- Firsthand experience with small town policing, and familiarity with rural living;
- Experience in preventative and proactive measures (“community-oriented policing”) specifically in areas of domestic violence and abuse, substance awareness and abuse programs, and community outreach.

<b>Classification</b>	Full-time, Exempt, Salaried and Confidential
<b>Starting Salary</b>	\$86,000 - \$96,000 Annually, DOQ/DOE
<b>Hours</b>	Variable, includes Nights, Holidays and Weekends as Needed
<b>Benefits</b>	Alaska Public Employee Retirement System (PERS), Group Health Insurance, Life Insurance, Annual/Sick Leave, Paid Holidays, Take Home Vehicle, Housing (3-bedroom/2-bath Apartment) and Moving Expenses up to \$10,000.00
<b>Closing</b>	Open Until Filled
<b>Housing Stipend</b>	If the Director of Public Safety obtains his/her own housing, a \$750.00 per month Housing Stipend will be paid in addition to the salary.

## Guidelines for Submitting Application for Prospective Applicants:

Applicants should submit a one-page letter of interest, resume’, a minimum of four professional references, an acknowledgement form, and the APSC Form F-3 to the City Administrator at [cityadmin@cityofklawock.com](mailto:cityadmin@cityofklawock.com). The City Administrator will send an email confirming receipt of your application and required documents. Incomplete applications will be returned.

## Community:

Klawock is on the western shore of Prince of Wales Island. It has beautiful fishing rivers, lakes and sea grounds. The townsite was a summer fishing camp until Tlingit Chief Kloo-wah permanently moved his clan here. Klawock is a significant center of Tlingit culture. The totem park has 21 poles that are masterfully carved replicas of the original totem poles that stood in Tuxekan, the original village of the Heenya Kwaan people. Prince of Wales Island is in Southeast Alaska, accessed by daily inter-island ferry service between Ketchikan and Hollis. From Hollis, it is a 30 miles drive to Klawock. There are also 3 flights daily between Klawock and Ketchikan through Island Air Express. Alaska Airlines provides 2-3 flights daily from Seattle and Anchorage to Ketchikan.

