

Alaska Scientific Crime Detection Laboratory
Change in Instrument Status Form

Version: 6.0

Effective: 1/17/2024

Date: 12/23/2025

Instrument #: 100360

Instrument Location: Kake PD

Supervisor Name and Agency: Brandi Barnett SCDL (Acting Chemistry Supervisor)

Describe the Status Change or Issue with the Instrument:

This instrument has been unable to be uploaded via modem line and the crime lab has not received a physical upload of the instrument since the 6/8/2025 VOC. Without access to verification of calibration we cannot determine the instrument is functional and calibrated and therefore it is administratively being removed from service until a passing VOC is received. Any VOCs received from in the timeframe from 6/8/2025 until the passing VOC is received will be retained and filed but not retroactively reviewed and signed. The out of service date is listed as the most recent VOC day that we did not receive a VOC.

If instrument was placed in service or removed from service, fill out the appropriate sections below.

In Service Date/Time: Click or tap here to enter text.

Out of Service Date/Time: 12/12/2025

For Use by SCDL

Additional Notes

See B-Kake PD for communications

Email completed form to dps.scdl.toxicology@alaska.gov.

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All printed copies are uncontrolled.

Approved by: Chemistry Supervisor

From: Barnett, Brandi M (DPS) <brandi.barnett@alaska.gov>

Sent: Tuesday, December 23, 2025 7:54 AM

To: LeMieux, Luke A (DPS) <luke.lemieux@alaska.gov>

Subject: Re: KAKE PD VOC needed for 09/05

I appreciate your quick response, but we have been getting a similar response from you since June, and we still have not received any uploads or connection to the instrument. I know that you previously indicated that this instrument was needed but without signed VOCs the instrument is not valid for evidential purposes, and we have no mechanism of determining it is still functional. We have another VOC day on 1/3/2026 and we will need to get data after that occurs that goes all the way back to June.

At this point we cannot guarantee your instrument is still functioning or calibrated for continued use. I will be administratively taking it out of service until we receive a VOC indicating it is functioning. We will collect the VOCs that have occurred since June, if they have occurred, but we will not retroactively review and sign them. Assuming it passes the 1/3/2026 VOC the instrument can be placed back in service at that time. I will fill out a Change in Instrument Status Form indicating the instrument has been administratively removed from service and we will fill out an additional one putting it back in service assuming it passes the 1/3/2026 VOC. We will include both you and Jacob in future communications about uploads that are needed and we will work with you to get the instrument back in service when we receive the data.

Please reach out if you have any questions.

Brandi Barnett

Quality Assurance Manager

Alaska Scientific Crime Detection Laboratory

907-269-5695

From: LeMieux, Luke A (DPS) <luke.lemieux@alaska.gov>
Sent: Monday, December 22, 2025 4:04 PM
To: Barnett, Brandi M (DPS) <brandi.barnett@alaska.gov>
Cc: Aaro, Jacob W (DPS sponsored) <jacob.aaro@alaska.gov>
Subject: Re: KAKE PD VOC needed for 09/05

He is currently in the academy. I will make a note to get it done for you. Not sure when he will be back but I have attached him to this email.

From: Barnett, Brandi M (DPS) <brandi.barnett@alaska.gov>
Sent: Monday, December 22, 2025 3:29 PM
To: LeMieux, Luke A (DPS) <luke.lemieux@alaska.gov>
Subject: Re: KAKE PD VOC needed for 09/05

Luke,

We still have not received any VOCs since June. We need to have contact with the instrument or have someone to reliably upload it, or we will need to remove it. Your last email indicated that there was a VPSO in Kake. Is this someone we can get contact information for so that we can work directly with them?

Brandi Barnett
Quality Assurance Manager
Alaska Scientific Crime Detection Laboratory
907-269-5695

From: LeMieux, Luke A (DPS) <luke.lemieux@alaska.gov>
Sent: Thursday, September 18, 2025 7:17 AM

To: Glaister, Carlie K (DPS) <carlie.glaister@alaska.gov>
Cc: Foster, Charles R (DPS) <charles.foster@alaska.gov>; Barnett, Brandi M (DPS) <brandi.barnett@alaska.gov>; Catacutan, Paulyne C (DPS) <paulyne.catacutan@alaska.gov>
Subject: Re: KAKE PD VOC needed for 09/05

I am currently in anchorage for training but we have a VPSO I will forward the email to.

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From: Glaister, Carlie K (DPS) <carlie.glaister@alaska.gov>
Sent: Tuesday, September 16, 2025 12:35:50 PM
To: LeMieux, Luke A (DPS) <luke.lemieux@alaska.gov>
Cc: Foster, Charles R (DPS) <charles.foster@alaska.gov>; Barnett, Brandi M (DPS) <brandi.barnett@alaska.gov>; Catacutan, Paulyne C (DPS) <paulyne.catacutan@alaska.gov>
Subject: KAKE PD VOC needed for 09/05

Hello - we are trying to compile data for the 9/5 VOC day. You are listed as our point of contact for Kake PD, and this agency has not been responsive with sending data files for the last 2 VOC days. The last VOC I have on file is 6/8/2025. Please respond to this email as soon as possible with an expected time frame of when those datafiles will be sent.

Below is the directions on how to pull files from a DataMaster and transfer them into a USB drive.

Place a USB drive in one of the USB ports on the back of the DataMaster. Press the DMT Icon, Functions, Import/Export, Output to USB., It will then ask you to enter a password, please enter sup. This should transfer all files to the USB drive. When this is complete copy ALL the zip files in the folder to an email and send them to me.

If you receive an error of Hard Disk Not Inserted follow the instructions below and try to upload to a USB again.

1. Unplug the printer, keyboard and any USB drives from the DataMaster.
2. Reboot the DataMaster and power the printer off.
3. When the DataMaster is back to the home screen plug in the keyboard.
4. Plug in the Printer with the printer powered off.
5. Turn on the printer
6. When the pop up box about a USB drive appears on the screen close the dialog box with the X in the upper right hand corner.
7. Attempt to upload to a USB again using the directions above.

If you have any further issues or questions feel free to let me know.

Carlie Glaister

Forensic Scientist 3

State of Alaska Scientific Crime Detection Laboratory

907-269-5689

