GROUP “B” OCCUPANCY

<table>
<thead>
<tr>
<th>Fire Sprinkler System</th>
<th>Installed</th>
<th>Date Last Serviced</th>
<th>Serviced By</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hood and Duct System</td>
<td>Yes / No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Hazard System</td>
<td>Yes / No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire Alarm System</td>
<td>Yes / No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire Extinguishers</td>
<td>Yes / No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Evacuation Fire Drills</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Date Last Conducted: YES  NO

1. Have any changes in use or construction been approved by the State Fire Marshal?  ☐ ☐
2. Are all exit ways including halls, corridors, aisles and doorways clear of obstructions?  ☐ ☐
3. Are the means of egress including exit discharge illuminated at all times the building is occupied?  ☐ ☐
4. Are all exit and exit access doors marked by an approved exit sign, illuminated and operational at all times?  ☐ ☐
5. Are all exit doors unlocked during hours of occupancy?  ☐ ☐
6. Are all exit doors open from the inside without a key or special knowledge and free of deadbolts or other special locks?  ☐ ☐
7. Where panic hardware are installed are doors operational?  ☐ ☐
8. Are all fire extinguishers provided and accessible?  ☐ ☐
9. Is there a working space of not less than 30 inches in width, 36 inches in depth and 78 inches in height shall be provided in front of electrical service equipment (panel)?  ☐ ☐
10. Are extension cords and flexible cords not extended through walls, ceilings, or floors, or under doors, floor coverings or substitute for permanent wiring?  ☐ ☐
11. Are approved covers on all electrical switches, outlets and junction boxes?  ☐ ☐
12. Are all storage maintained 24 inches below the ceiling in nonsprinklered areas or a 18 inches below sprinkler head deflectors in sprinklered areas?  ☐ ☐
13. Combustible storage is not allowed in boiler, mechanical or electrical equipment rooms?  ☐ ☐
14. Are all fire rated doors or doors to special hazard areas kept closed at all times?  ☐ ☐
15. Are all storage of combustible materials orderly and separated from heat sources by a distance so that ignition can not occur?  ☐ ☐
16. Are holes and cracks in interior walls and/or ceiling tiles been repaired to maintain the required fire resistance?  ☐ ☐
17. Are all flammable or combustible liquids in proper containers and locations?  ☐ ☐
18. Are all fire protection systems (Sprinkler System, Hood & Duct System, Special Hazard System, Fire Alarm System, Fire Extinguishers) annually service test and tagged?  ☐ ☐
19. Do you have a Fire Safety and Evacuation Plan?  ☐ ☐
20. Are employees/staff trained in emergency and fire reporting procedures?  ☐ ☐
21. Has a complete walk through inspection of the facility been accomplished?  ☐ ☐

If there are any questions on this form that you answered in the negative, corrected?  ☐ ☐

Name of Person Completing Form (Please Print): [Name]
Signature: [Signature]
Date: [Date]