Fire & Safety Self-Inspection Checklist
Assisted Living Facilities

1. Fire Alarm System:
   - Has the fire alarm system been tested by a qualified technician within the past 12 months?
     Yes____ No____
   - Is the alarm panel accessible?
     Yes____ No____
   - Power On?
     Yes____ No____
   - Is there any visible damage to the alarm system?
     Yes____ No____
   - Heat detectors in laundry, boiler and/or storage rooms?
     Yes____ No____
   - Storage of combustible materials in locations or quantities creating an unnecessary fire hazard?
     Yes____ No____

2. Portable Fire Extinguishers:
   - Is there a portable dry chemical extinguisher available on each floor?
     Yes____ No____
     (Minimum rating of 2A 10 BC)
   - Have the extinguishers been inspected within the past 12 months?
     Yes____ No____
   - Inspection tags are attached to extinguisher.
     Yes____ No____
   - Tamper seals are in place.
     Yes____ No____
   - Extinguishers are mounted on the wall correctly and are easily accessible.
     Yes____ No____
   - All extinguishers are properly charged i.e. pressure in the green.
     Yes____ No____

3. Fire Suppression Systems:
   - Sprinkler systems tested annually.
     Yes____ No____
   - Storage at least 18 inches below sprinkler heads.
     Yes____ No____
   - Fire pumps tested annually.
     Yes____ No____
   - Fire Department Connection unobstructed and caps are in place.
     Yes____ No____
   - Cooking equipment suppressions systems serviced annually.
     Yes____ No____
4. Emergency Lights / Exit Signs:

- All emergency light packs operational and maintained to provide emergency light for at least 30 minutes.
  Yes ____ No ____
- Lighting is present in all corridors and stairwells.
  Yes ____ No ____
- Is the emergency power generator tested monthly including the annual full load test?
  Yes ____ No ____
- Are records kept of all testing and maintenance?
  Yes ____ No ____
- Exit signs are externally or internally illuminated.
  Yes ____ No ____

5. Fire Separations and Means of Egress:

- Are there holes in any walls or ceiling that separate the corridor and / or stairwell from the remainder of the building?
  Yes ____ No ____
- Are fire separation doors blocked or wedged in the open position.
  Yes ____ No ____
- Do the fire separation doors automatically close and latch?
  Yes ____ No ____
- Are the stairwell handrails secured?
  Yes ____ No ____
- Is the rug / floor covering worn or torn creating a trip hazard?
  Yes ____ No ____
- Access to exits and exit doors kept clear of obstructions.
  Yes ____ No ____
- Has snow or ice accumulated to block exit doors or create a slip hazard?
  Yes ____ No ____

6. Miscellaneous:

- Is there a Fire Department Lock Box?
  Yes ____ No ____
- Proper keys in the lock box.
  Yes ____ No ____
- Is the building addressed properly?
  Yes ____ No ____
- Is the private hydrant accessible?
  Yes ____ No ____
- Are there any accumulations of lint around laundry equipment?
  Yes ____ No ____
- Is the Fire Lane being blocked?
  Yes ____ No ____