

## AGENDA OF MEETING – DRAFT MINUTES

<b>Purpose of Meeting:</b>	Fire Standards Council Fall 2019 Meeting		
<b>Date:</b>	September 22, 2019	<b>Location:</b>	Cape Fox Lodge Ketchikan
<b>Time:</b>	0900 – 1700		
<b>Agenda Version</b>	10/30/2019		
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<b>I. Call to Order –Chair – Dan Grimes</b>	<b>0900</b>	
House rules – Chair, Dan Grimes – Review Lunch – Plans Working lunch on your own; order off the menu at break. Coffee, cell phones, breaks.		
<b>II. Roll Call - Chair – Dan Grimes</b>		
Seat A/ Brian Long* Seat B/ Christian Hartley Seat C/ Sara Garcia- Vice Chair Seat D/ Jerome (Jake) Bender* Seat E/ VACANT Seat F/Chris Steeves Seat G/Arlen Skaflestad	Seat H/ David Lundin Seat I/ Walt Weller Seat J/ David Gibbs Seat K/ Richard Boothby Seat L/ Dan Grimes Chair AFSC Certification Clerk – Dawn Bundschuh BFAST Administrator- Gordon Descutner (FTA)	*Call in / On Line
<b>III. Approval of Agenda – Chair – Dan Grimes – Action</b>		
<ul style="list-style-type: none"> <li>• <b>Motion to Approve:</b> Arlene Skafestad. Motion seconded by Christian Hartley. Motion carried.</li> </ul>		
<b>IV. Approval of Minutes – Chair – Dan Grimes – Action</b>		
<ul style="list-style-type: none"> <li>• <b>Motion to Approve:</b> David Lundin. Motion seconded by Arlene Skaflestad. Motion carried.</li> </ul>		
<b>V. Visitor Recognition- Chair – Dan Grimes- Action</b>		
<ul style="list-style-type: none"> <li>• Mike Hanson, Captain Unalaska</li> <li>• Dorianne Sprehe, Wrangell FD</li> <li>• Virginia McMichael- BFAST</li> <li>• Lisa Shield- BFAST</li> <li>• Abner Hoage, Chief, Ketchikan</li> <li>• Rick Hines, Ketchikan arrived later in the meeting.</li> </ul>		
<b>VI. Review Statute &amp; Mission/SWOT Grid– Chair – Dan Grimes – Review</b>		
<b>VII. Review Strategic &amp; Operations Plan – Chair – Dan Grimes – Report</b>		
<b>VIII. Administrator’s Report – Administrative Staff – Gordon Descutner</b>		
A. Communications Report <ul style="list-style-type: none"> <li>• Adhering policy and procedures, posting minutes, and other relative communications – such as the Fire Service List Serve. We have OIT permissions and have more access.</li> </ul>		
B. Budget Report Attempts for correlation with the state report and our actual numbers via Quickbooks (Profit / Loss report). We are in		

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<p>operational transition for training and fire standards. Quickbooks is under expansion for the admin team; those reports are not currently available. We have \$125K carry forward that includes carry forward from previous years. Essentially, we are accruing more funds than we are spending. Will want to monitor how much funding is rolled forward due to the changes from the Governor and/or the Legislature. <u>We</u> have some funds to spend and pending projects to spend it on. General Fund recap: we lost 55% of funds in 2017.</p> <p>Opportunities to expand the programs discussion. Base budget question from Hartley: when receipt authority is established is the AFSC eligible to receive open receipts?</p> <p>Descutner- statutory receipts are from through fee generated funding sources or certain donations. There are limits for interagency receipts and federal funds.</p> <p>We are not generally able to maximize receipt authority because we have a limited fee collection pool and have never collected gifts (aka monetary donations) under the terminated tax clause.</p>	
<p><b>C. CO Program &amp; Test Management Report</b></p> <ul style="list-style-type: none"> <li>• Total tests for FY19 was 60; same as the previous year.</li> <li>• Candidates tested this FY are up 19% for a total of 769. Last year we had 624.</li> <li>• Proctor tests completed for FY19 is 87 up from 67 in FY18; 20% increase. Candidates down by 15% to 144 FY19 whereas in FY18 we had 170. Keep in mind these items effect operations by total packages that are assembled and sent out; increase in the workload to prep test packages. This does not change based on the number of candidates tested.</li> </ul> <p>Question: Do we track how many candidates attend tests from neighboring departments. No, not currently.</p> <p>Proctor tests in our office vs. sending packet out. Council member question: Do you ever recommend candidates come to the AFSC office?</p> <p>FTA Comment: We try to schedule options for written testers at the AFSC office when reasonable. Packets are sent due to departments expressing a burden sending candidates to our office.</p> <p>Chair: We are getting off track and this can be discussed under new business. No, we are not talking about that currently.</p> <ul style="list-style-type: none"> <li>• Page 59 is the CO pool list.</li> </ul>	
<p><b>D. Certification Outputs</b></p> <ul style="list-style-type: none"> <li>• Calendar Year comparisons</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Fire Standards Certification Levels</li> <li>• AFSC Adopted NFPA Standards</li> </ul> <p>Chair question: calendar year vs. fiscal year comparisons. How do we compare or match those numbers? Where are we at this point in the year? We had some technical difficulties and do not have data reports for the fiscal year. The Chair was interested in how we are doing this year vs. last year.</p> <p>Exhibit 8c is our 2-year compliance; we are working to get the pending items handled. The pending items are pretty far along; we have few loose ends that will come later in the agenda. We have a lot of unfinished business; our plan is to have an update for the Spring 2020 meeting.</p>
	<p>E. Legal/Regulations and Ethics Report</p> <ul style="list-style-type: none"> <li>• No action for this item and no ethics reports.</li> </ul>
	<p>F. IFSAC/ProBoard Report</p> <ul style="list-style-type: none"> <li>• Completed both audits within last couple of years. We are up-to-date on both accreditation audits.</li> </ul>
	<p>G. AFSC Current Seat Status update</p> <ul style="list-style-type: none"> <li>• Membership listing</li> <li>• Member Roster with seat vacancy information               <ul style="list-style-type: none"> <li>a) James (Bryan) Crisp promoted to Fire Chief and has left his seat vacant.</li> </ul> </li> </ul> <p>Exhibit 9c. Vacancy - Seat E: Fire Fighter Non-Chief Officer seat. Boards and Commissions Director are reviewing applications for appointments and reappointments by October 15, 2019. The board generally moves them forward for the individuals that requested reappointments through the application process.</p> <p>Chair – there are several people that have expressed interest in seats.</p>
	<p>H. Database Management Platform Update</p> <p>We now have two platforms – IMPACT and NetExam</p> <p>IMPACT is the data management platform for all certifications and is capable of managing fire department accreditations.</p> <p>NetExam – High-stakes test management platform intended to move tests into for electronic testing. The delay is the amount of workload to convert and move the data. The system has additional features that we can expand upon. This is to add educational and testing features and to enhance training opportunities.</p> <p>LXR has not supported test management software for several years</p>

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<p>and admin intends to move to NetExam as quickly as resources permit.</p> <p>I. Bureau of Fire Accreditation, Standards and Training Operations Update</p> <ul style="list-style-type: none"> <li>• Org Chart</li> </ul> <p>Overview of the chart; BFAST is the administrative support branch and the AFSC Clerk. The higher-level administrative duties have been handled by the training administrator position (FTA). The Certification Clerk handles the test managements and certification outputs and communications. Fire training support and directives from the Council – i.e., the training record and skill sheets are the overlap. We cannot do the training without the basis for the JPR's. The Council adapts the standard and provides the directives. BFAST has the training piece. The items on the right (pink/purple) things for the council and state fire training are the same of equivalent. One has to be done with the other. Council process, standards development and adoption.</p> <ul style="list-style-type: none"> <li>• Ops Chart Hierarchy</li> </ul> <p>For the Council – Governor appointed provide administrative directives for AFSC Certification Clerk and FTA; however, we fall under the Director for the State Fire Marshal's office for our supervision and day-to-day activities. Governor, Commissioner, Director, FTA/Administrator to the AFSC Certification Clerk. The AFSC has one paid position; the Certification Clerk the position that Dawn Bundschuh is in.</p> <ul style="list-style-type: none"> <li>• AFSC Short-Term Non-Perm</li> </ul> <p>Pie in the sky, if we were able to obtain a new council position. If that position is stripped away, see 10b; this does include a short-term non-perm position. Training specialist to do the midlevel work on behalf of the council along with the Certification Clerk taking care of the test management items.</p> <p>Short-term non-perm position for 3-4 months at the fire training specialist level to do the test bank work. The BFAST is not able to manage this project. At the Spring meeting the council agreed to this position; this will be a short-term non-perm position to focus on uploading the most current version of the test banks, building the NetExam structure to Beta Test the high-stakes platform.</p> <p>We are looking at an October start with the beginning of the year for that to rollout. This will resolve a lot of the pending 2-year compliance items. The majority of the work for the training record, skill sheets completed. The directive updates are ready; however, the tests are not ready to go.</p> <p>Recruited for the position? No, we do not have to recruit. We have found a person and there is not much to share at this time. We</p>	
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<p>have a person that is currently not working fulltime to dedicate 3-4 months to this project. This project was started end of fiscal and then encountered a freeze due to carry forward along with our OAll position vacancy. Our new OAll will start mid-October, which has been a burden on administrative duties.</p> <p>Recap – accreditation backlog: Craig and Yakutat.          FTA: The draft is completed; however, the final is not ready. A lot of the work is BFAST/Training and there are some loose ends to tie-up. Arlen states that this is NOT impacting his community’s department, as they have other challenges unrelated. Chair: Wants to ensure no departments are being stopped due to accreditation.</p> <p>Lisa Shield: Sent a team to Craig for Basic FireFighter. They are not ready for anything additional and will work with the Office of Rural Fire Protection (ORFP). Yakutat sent a person to the Palmer class and expressed they want to focus on the shorter program.</p> <p>FTA: BFAST Staffers, Virginia McMichael and Sara Garcia, worked on the draft. That is in process. Along with the Certification Policy update; that is almost completed. Those two departments are the only ones we know about. For Clarification – any department that currently has accreditation; they can add levels. Currently we do not have a good process for taking on new accreditations. This was due to the old system and does not match with the current operations.</p>	
Break	<b>0958 for 10 min.</b>
<b>IX. Technical Advisory Committee- Progress Reports</b>	<b>1013am resumed</b>
<b>Standards and Certification Summary-</b>	
a. Current List Review	
<b>NFPA 10: Portable Fire Extinguishers- TBD (Christian Hartley)</b>	
• See old business	
<b>NFPA 472/1072: Haz Mat- Sara Garcia for Tyler Bones</b> Working on the update.	
<b>NFPA 1001: Fire Fighter – Sara Garcia</b> <b>Test bank vetting to do;</b> working on this update. IFSTA 7 – as soon as the test bank is vetted. By the next meeting, ideally, all pending items will be completed. We could do a special session meeting option before that if needed. FTA: That’s typically an administrative item; we may not need a special session. Chair Dan Grimes: We don’t approve textbooks; we approve the standards.	

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<b>NFPA 1002</b> Driver Operator- Gordon Descutner for Tony Prior	
<p>No new activity.</p> <p>People that did the training 15, 16, 17 – will they get IFSAC seals? No, Todd Russell Palmer FD has been asking about FADO-MWS. They will need to do the written test; they took the practical, need to do the written test piece to issue the certification. We have to have process. On the written – MWS was missing. The new tests have included the additional questions. This will be a short test and is required under the accreditation. We are working on the directive to provide the seal. Lisa Shield: There are a few people that may have taken the test; however, do not have the seal.</p> <p>Chair Dan Grimes: Two issues – one group of people need to take the test to get the seal and some others have only recently been issued the MWS certificate seal that did NOT show on their certificate.</p> <p>Dawn Bundschuh - The certificate glitch has been resolved; the IT guru updated IMPACT system on Friday, September 20. Thank you to Scott Learned for assisting with testing this option in the system.</p> <p>Mr. Lundin's question for MWS: Do we know who those candidates are? Will you be able to target those candidates? Yes.</p> <p>Chair reminder: Please don't let these questions wait for this meeting; a lot of these questions can be answered by the FTA's office before a meeting. I don't want you to have to wait for answers to these questions.</p>	
<b>NFPA 1003:</b> Airport Firefighter- Dan Grimes for Darcey Perry	
<p>2019 standard just came out; however, we are compliant with the previous standard.</p>	
<b>NFPA 1005:</b> Marine FF for Land Based Firefighters- Gordon Descutner for Dale Butts	
<p>Update in the Spring; no new information. We have a group of people that want to test under this next year. This is in the priority list. Jake Bender – This is the one AFD is interested.</p>	
<b>NFPA 1006:</b> Technical Rescuer- Gordon Descutner for Bryan Crisp	
<p>Nothing new to report.</p>	
<b>NFPA 1021:</b> Fire Officer- Gordon Descutner for Alex Boyd, AFD	
<p>Nothing new under the Tech Committee Reports; there will be a report under Old Business.</p>	
<b>NFPA 1033:</b> Certified Fire Investigator – Bryan Crisp	
<p>The test bank was updated by the Council Clerk and a new test</p>	

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	was created. Following the Spring meeting, the test was conducted and went well.
	<p><b>NFPA 1035:</b> Fire Life Safety Educator/YFIS- Virginia McMichael The test banks are completed and both programs are waiting for NetExam updates. Existing tests are in LXR; the LXR has no software support. We are not purchasing test banks; we have not vetted the test banks. Is there work to be done meanwhile? FTA: Yes, later in the agenda.</p>
	<p><b>NFPA 1041:</b> Fire Instructor- Dan Grimes This and the Live Fire information moved to the new standard.</p>
	<p><b>NFPA 1403/Live Fire Technician-</b> Jason Buist – on the phone. The 2018 new came out a year over its due date; there was a lot of changes. Jason is building a live fire structure for the Army; based on that work the recommendation is to stick with the 2012 standard that will update in 2021. The changes will make it more complicated are to do with FSI II for these types of trainings. As we update the 1021, those training requirements are in there. The 2018 addresses the fire dynamics from NIST and fire behavior studies, dynamics, and ventilation. We want to add to the curriculum; however, only one textbook from Jones and Bartlett. The standard author is coming to conference and Jason will have a conversation about his questions. When inviting staff from other departments there is a bigger lift for training requirements.</p> <p>For 2020; reup of certification -produce a form for recertification for 2012 standard. An update for that portion of the training and I will talk with Dan Casey about that Live Fire Evolution training. We want to discuss this in a group to be on the same page.</p> <p>Chris Steeves: for 1041 is Live – part of the instructor? No just a module like FFI or FFII. This will just move over. Then 1403 will be the technician? This will be a stand alone technician?</p> <p>Dan Grimes – Live Fire Instructor. What stays in 1403</p> <p>Jason Buist: One of the five functional team leaders – you will have to be a live fire instructor. Live fire evolution trainer is in charge of the functional crew. The instructor leads the crew; as an advisor. You will need both. You will have to have FSI I; then each instructor function is laid out. New 1041 lays out instructor functions.</p> <p>Chair Dan Grimes - 1041 – your live fire instructor, for us to go into a community and teach, would be under 1041. Live fire technician stays in 1403 and is for the live fire evolution. We are not there yet; we are working through this process. I think this is how they are separated.</p> <p>Live Fire Technician vs. Live Fire Instructor: No level for Technician</p>

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	just the Instructor. Dan Grimes – this is a work in progress.	
	1403 Standard on Live Fire Evolutions	
	<b>NFPA 1407/AK Rapid Intervention Technician-</b> Gordon Descutner for Tony Prior No change.	
	<b>NFPA 1521:</b> Fire Department Safety Officer – Jake Bender Standard review committee report; Dave Lundin and Darcey Perry want to sit on this committee. Tyler Bones has also been solicited. We will meet in October.	
	<b>AK Rural Fire Protection Specialist-</b> Lisa Shield More progress on the program this summer. Most significant change is in reviewing 472 1072, 1001, 1005, 1035. It is going to reference several standards. We have a VPSO academy in February and will incorporate the changes. The program is touching on these standards. There is some new business to tie into this later in the meeting.	
	<b>X. Association Reports – move to after lunch</b>	
	<ul style="list-style-type: none"> <li>A. Alaska Fire Chief’s Association <ul style="list-style-type: none"> <li>• Supportive of this seat and this organization.</li> </ul> </li> <li>B. Alaska State Firefighter’s Association <ul style="list-style-type: none"> <li>• Nothing new to report</li> </ul> </li> <li>C. Alaska Professional Fire Fighter’s Association <ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul> </li> </ul>	
	<b>XI. Public Comment Period</b>	
	A. General Public Comment not otherwise listed – no comments.	
	<b>XII. Old Business –Chair – Dan Grimes – Reports and Action Items</b>	
	<p><b>A. Strategic / Operations Plan Review</b> Dan Grimes: Is there a better way to display or make these reports more easily read.</p> <p>Christian Hartley and David Gibbs will work on reviewing the Strategic Plan. For the Operational work - are the goals too narrow? Do the goals need to broaden?</p> <p>Christian Hartley: We have an internal document; ours is even more narrow, however, anyone from the public can easily see the structure.</p> <p>David Gibbs: Strategically, WHY DO WE EXIST? To make Alaskans safer; that would be a strategic goal.</p> <p>Chair DAN Grimes: perhaps we don’t need both; they are both very detailed.</p>	<b>Exhibit 05 a-b</b>



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Dave Gibbs: we could have an annual work plan? Align that with the strategic goals?

Chair Dan Gibbs: as the chair – bring these questions forward and reach out if you need more people – start by brainstorming then bring the conceptual items to the executive board. Vice Chairman Sara Garcia and FTA will provide Christian and David some support. Executive Board: Chair, Vice Chair, Administrator.

Dave: Has anyone reached out to department of Public Safety to see how we fit from their perspective? (like the commissioner)  
 RICH: Yes, (the Commissioner) she does have a very good feel; under NEW Business you may see more traction.

**B. Live Fire Training Alternative for Eligibility**  
 LIVE FIRE TRAINING - FTA: we received approval for the grant for a mobile live fire training trailer. Next step is to spec it out; ensuring oversight for necessary training. Recap why we don't mandate live fire testing; sticking point for accreditation. Previous audit – in theory a FFI can go through it and could complete it without having never been exposed to the live fire. This was drafted in the fall of 2015. This will be used on the ROAD system (53-foot trailer). We have options through DOT and local shipping contractors – it can be done; however, there are costs.

Chair Dan Grimes: THANK YOU for pursuing this on the training side of the house. There are significant challenges to putting that in play. CHRIS: great we have funding don't want it sitting in the parking lot –

Visitor: Dorianne Sprehe – If you ask the local ferry folks, they may waive those fees if used for firefighting training or for life safety.

FTA: This grant did not have enough funds to include a tow vehicle; that will be the next priority.

Dan Grimes: UAF has a trailer that was intended to be shared and has never moved; however, departments are able to go to their location. The short term for our trailer is to park it at the AFD training location. Coupled with the Live Fire Training program this will bring groups together at a common location while managing the training site prop.

Arlen Skaflestad: AK marine lines, Lynden, and the Ferry system can use this as a tax deduction for their parent company; it is for life safety use and is a donation to the department. FTA: these companies are not here to support state government while these

**Exhibit 11**

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<p>requests from fire departments move forward.</p> <p>Richard Boothby: My intent is not for this tool to sit; we have funds to dedicate – don't know how much, however, it is our intent to start using this tool on the road-system.</p> <p>This is tabled until perpetuity to be formally removed from Old Business.</p> <p>Back in session at 11:24am.</p>	
<p><b>C. Alternative Funding Research Update</b>          Chair Dan Grimes: Alternative funding- PG 83 12a – legislative session covers 2 years. We are halfway through this session; we have requests from legislators to submit a draft paper (this is not an introduced bill).</p> <p>There is progress, discussions, and some support from the legislature due to the state funding challenges. Representative Sara Vance, Homer, wants to introduce this topic. This will hopefully happen in the second half of the session.</p> <p>Chair Dan Grimes spoke with Senator Peter Micciche, who thinks that is a good idea and thinks Representative Sara Vance would be great for that.</p> <p>Richard Boothby: Fairbanks said they are also interested.</p> <p>BREAK: 15 minutes to pre-order lunch.</p>	
<p><b>D. Standards Prioritization Review, Report, and Implementation</b></p> <ul style="list-style-type: none"> <li>Review and recap</li> </ul> <p>FTA recap: The Prioritization is 2-years under Proboard / 3-years under IFSAC. Priority is determined by the revisions. With the workload to be doable to keep up; we are working with the standards used the most – Hazmat/FFI.</p> <p>Seven top priorities / Plan moving forward</p> <p>Handing over to Sara Garcia for an overview review of like grant reviews</p> <p>Christian Hartley: normally – if caught up – it would only happen when standards are new Does this actually need the AFSC to do the action?</p> <p>Dan Grimes: no.</p> <p>Chris Steeves: The council is not behind; the test piece is</p>	<p align="center"><b>See ops Revision</b></p>

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behind; are you gathering SME's with practical skills and written tests to build. The skills need to be reviewed. Is this the BFAST section; AFSC has done what they need to do.

David Gibbs: Do all take same amount of time?

FTA: We do not know how much time can we expect as we have not measured timeframes; some test banks are 300 question and others have 1300+ questions.

Chris Steeves. items on 8C; of pending items – have we sent packets out under old way for test review? Is there process started?

Sara Garcia - IFSAC not J&B

Progress? 30 days, 60 days, 120 days – these are the **mileage stones** for each of these. (Project term)

Discussion on who can contribute, be a SME, and is a committee member. History discussion points from Chair Dan Grimes.

Christian Hartley suggested a 3/6/12 plan; council adopts XXXX at the next meeting; the council will come in a day early to assist.

Chris Steeves asked what is getting measured and what gets done? FTA: The Strategic and Operations plan shows there is a 300% workload and 100% staffing – 1 position for the Certification Clerk.

David Gibbs: Is there consideration comments?

Chris Steeves. 10a needs to be updated

Initial Adoption of NFPA 10, most current edition  
 Rich Boothby: Lloyd is attending a class; first review for NFPA 10 – first review w/law then on to public comment, amending and then the next stop is the Lt. Governor's office by January or February. It is not the legislative that has to do the review.

Dan Grimes: Lloyd Nakano is attending a class? Richard Boothby: Yes, there is a class for administrative code and making changes. Jennifer Sexton, Executive Assistant, will format and submit the document for NFPA 10 to be adopted. Life Safety Inspection Bureau (LSIB) does the same for updates to fire extinguishers. I would like to give them the sprinkler, fire alarms, and kitchen ducts; the mandates the council doesn't have – this increases the

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workload without staff additions. Don't know what that would look like for the AFSC.

FTA: Would it be a heavy burden for AFSC? The Online testing timeline might work for other items to be completed.

Chair Dan Grimes: Questions on NFPA 10 / Fire life Safety regulations / uniform building code: What we are waiting on? The 2018 IBC/IFC fuel and gas codes? Not newest editions; part of the hang-up on 15 – 21 code coming up. Anchorage wants to pull out latest of NFPA ahead of ICC adopted in 2018 version. The difficulty is the correlation. Once 2018 is completed we will do 2021.

How tied is the Fire extinguisher portion to NFPA 10 for inspections? Certifications for class. They are behind a couple of versions; Chair Dan Grimes indicates the executive board may want to have a side-bar conversation on this subject.

Chris Steeves – ON the record - comment

DAN – On the record – the COUNCIL APPROVES SUPPORTING TESTING FOR NFPA 10 UNDER OUR TESTING GUIDELINES/PROCESS / SYSTEMS – WE SUPPORT THAT.

Christian Hartley makes a motion for AFSC appropriate

Arlen Skaflestad: Can we do certifications and testing?

This would be issued by Dept. of Public Safety with AFSC to Proctor the test under that accreditation. Example: Prince William sound would have the ability to collect that TEST fee and that would be an additional revenue source.

Richard Boothby: Why wait until the latest, ours says we will adopt the MOST CURRENT. If we do not adopt then we administer the test and develop the work around. These duties would go on Dawn Bundschuh, the Certification Clerk, to do.

FTA: Yes, the caveat is to cater the test process to meet our requirements rather than the existing process under LSIB.

Richard Boothby: The statute gives us the authority under IBC/IFC.

FTA: Adoption?

Christian Hartley: Testing and certification process question

FTA: We haven't had the process come up before; however, no

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<p>caveat for other standards.</p> <p>Chris Steeves – pass the red Face Test – adopt the standard – govern by regulation law we couldn’t go outside that anyway – right? NFPA 10 is Alaska statute.</p> <p>David Gibbs: Requested a letter from the Fire Marshal outlining the arrangement and then the council can act.</p> <p>OPEN discussion between David Gibbs, Christian Hartley, Chris Steeves, Gordon, Rich – fees, certification, adoption of NFPA 10.</p> <p>Chair Dan Grimes: Gordon is our technical expert to match what we tell IFSAC / ProBoard. Look at last meeting minutes – we spent a lot of time in discussion March 2019.</p> <p>We need to say: Motion: to drop the discussion with the goal of adopting NFPA 10 and will sustain testing for NFPA 10.</p> <p>Chris Steeves: This will provide the paper trail when Rich (Boothby) retires in 18 years 2 months</p> <p>Dorianne Spehre: Teaching within NFPA 10 there are very little parts for the Maintenance of Extinguishers ONLY.</p> <p>Rich Boothby: Will get the letter to Dan Grimes; they have the TEST BANK and a short-term, Non-Perm for the job.</p> <p>Christian Hartley: MOTION: table adoption of NFPA 10 indefinitely 2<sup>nd</sup> CHRIS STEEVES - RESCINDED prior motion – yes</p> <p>Christian MOTION: Motion is to adoption of NFPA 10 / Arlen SK 2<sup>nd</sup>; vote: MOTION FAILED</p> <p>Christian Hartley: Motion for AFSC to Manage the testing process of NFPA 10 as adopted by the State of Alaska, DPS, upon guidance from the Fire Marshal’s Office; 2<sup>nd</sup> Chris Steeves; discussion – MOTION CARRIED.</p>	
<p>E. Tracking Changes Within Standards Development</p> <ul style="list-style-type: none"> <li>• Review and recap.</li> <li>• No update.</li> </ul>	
<p>F. Fire Officer II Delivery Alternatives</p> <ul style="list-style-type: none"> <li>• Compliant with IFSAC?</li> <li>• Eligible for AFSC certification?</li> </ul> <p>FTA: Yes, this is eligible for AFSC certification; IFSAC / ProBoard. FOII for IFSAC is pending administrative review work.</p> <p>Ongoing question for state, what is the actual location of a virtual classroom. For Alabama and CSU they have their test – housed at</p>	

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	<p>Alabama Fire College. No conflict for the test. What environment for student.</p> <p>There may be another step in the process – based on accreditation review and the packet for IFSAC review. Once we have taken care of the pending workload then we can que this up. Short answer – yes, this was the intent</p> <p>FOII – A Candidate with a seal can receive reciprocity for Alabama Fire College. They came up to Alaska, did a test, and then students were eligible to do reciprocity.</p> <p>Side discussion about the Alabama Fire College courses. For the record we will continue with FOIII and FOIV and will report out when we get them.</p>
<b>XIII.</b>	<b>Public Comment Period</b>
	<p>A. General Public Comment not otherwise listed</p> <p>No Public Comment.</p>
<b>XIV.</b>	<b>New Business – Chair - Dan Grimes-Reports and Action Items</b>
	<p>E. Certification Policy Revisions</p> <ul style="list-style-type: none"> <li>• Testing / Training / Testing Out-of-Sequence Timelines</li> <li>• Definitions Update             <ul style="list-style-type: none"> <li>a) AFSC vs BFAST</li> </ul> </li> </ul> <p>Edits in Certification Policy Revisions documents - Hierarchy AFSC is this body – Operations = BFAST also responsible for AFSC clerk part of the BFAST team – part of the team. It's not the AFSC sending the test / it's the BFAST staff for definitions.</p> <p>F. Proctor and elimination of Evaluator</p> <p>Evaluator term is going away – how is everyone else doing this? Best benchmark is EMS group – Proctor, Evaluator, Assistant – Evaluator goes away. Proctor runs Test Station/supporting CO. Written test Proctor administers the written test. Two big definition changes.</p> <p>Dan Grimes: Where is it in the process: Does the body have action?</p> <p>FTA: finalize or bring back for review – bigger question to answer – Don't need approval for spelling errors, flowing from one document or another – only when changing the process, then we have a discussion; however, not every time the document is updated. We do not before we publish the document.</p>

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**TIMELINE – OUT OF SEQUENCE –**

Dan Grimes: March meeting recap re: testing out of sequence. Had a presentation in July 2019 on testing out of sequence. There are some inconsistencies how we do business for testing out of sequence vs. overall testing training and certification timelines. Not the same. Lot of discussion over the summer – proposal to the table

Sara Garcia: Suggestion to put out a survey to fire training directors – biggest user group / they were all over the map. You **have 2 years for everything – across the board.**

- Oldest date on training record cannot be older than 2 years.
- 2 years once you test to re test if you did not pass
- 2 years if tested out of sequence
- Training guideline was 3-years for FFI; now 2-years.
- Assists with staying true to the standards

**MOTION:** Motion for training record and initial testing is to be completed within two years; 2<sup>nd</sup> was Chris Steeves – **VOTE:** Motion Carried

**MOTION:** Retesting Period is within 2-years of the initial test Christian Hartley; Dave Lundin 2<sup>nd</sup>: **VOTE – Motion carried**

**MOTION:** Christian Hartley: Prerequisites for certification must be provided within 2-years after completion of an initial test. 2<sup>nd</sup> Arlene S. Discussion – **VOTE:** Motion Carried.

**G. Apprentice Firefighter**

Apprentice Fire Fighter – falls under BFF and ORFP; Christian would like to have it restructured to follow the 2001 standard. To bring it up to the current standard to then use as a modular program for FFI. Discussion of 8C. Base on the most current that was adopted. Stand Alone program.

Lisa Shield: ORFP – agree; discussion of candidates under 18. Exact training as basic fire fighter; however, with updates to Basic FF, this allows 16-18 y/o's to have a path for fire service. Local high school is setting up career programs – they have EMT and he looked into Apprentice FF – did not take the 1994 test / it is current 1994 standard. Departments that want to set up an auxiliary FD, injury prevention/public education / fill site /accountability of cold zone. Career Tech – something worth something – rather than having to do it again. AT 16 you can take xx classes, at 17 you can take xx classes and then you get a certification from State of Alaska.

General comments and discussion around the table.

**Dan Grimes: Call for action – MOTION:** Suspend the Certification for the Apprentice and Basic FF program **NOT to include the Rural**

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### **Fire Protection Specialist (VPSO).**

Will that effect folks certified 2018 – 22 people; would there be a consequence? 13 and 9

Lisa Shield: Bryan Crisp in Nikiski did Apprentice FF program

Comments from FTA and Chris Steeves on the Basic FF program.

Lisa Shield pointed out that the BFF/Rural Fire Protection (VPSO) – needs an additional 50 hours; Rural Fire Protection is 90 hours; the 40 hours is within the 90 hours.

Walt Weller: For his small community of 64, he wants the smallest course is kept intact until next step is established.

Discussion around the table / Break from the Chair  
BACK FROM Break

COMMENTS resume: Arlene S. wants to keep the BFF/Rural fire program rather than pushing the program.

Christian Hartley: It was never my attention to cancel anything .  
Dan Grimes: it is to suspend CERTIFICATION – NOT the programs – Apprentice FF – tied into a reference standard or curriculum that is more current.

Lisa Shield: Working group is Ben Dembboski, Ben Simons, Brad Paulso, Paul Peligini, and Brian Vincent.

Dave Lundin – rather than suspend now, let's give it a year then suspend if we are not ready. There are some folks currently taking the courses.

David Gibbs – mid-sentence comment: Status of work (to LISA Shield) First priority, evaluate Rural fire protection for VPSO. Update basis FF first; over the summer. Look at 1035 for the little pieces – this is reference to x – references several different things. Now build the document / compare JPR's. Timeline?

Lisa Shield: Spring VPSO in February 2020  
Arlene: Spring Meeting – March 2020 time frame; VPSO class – early spring – Feb or March. RICH: meeting in October to discuss. Special session meeting ))(AFSC) to listen.

Dan Grimes: Very thankful Lisa is doing the training she is doing. Christian Hartley expressed concerns re: standard / certification issuance / is this a problem.

BOOTHBY: VPSO – RFPS –



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DAN: Rural Fire Protection TRAINING not CERTIFICATION  
Arlene – comments – spring meeting or special meeting.

Get back on the business

Dan Grimes: **MOTION** TO Suspend certification of rural fire protection specialist program, basic fire fighter program, and apprentice fire fighter program until we have a reference document to Alaska specific standards, national standards, and/ or current best firefighting practices.

**2<sup>nd</sup> – Sara G.** Discussion: Christian – if we do this then we as a body need to adopt a standard, will the VPSO academy have to suspend?

Internal discussion between Rich, Lisa and the State Troopers.

**Rich** – typically once per year, those two will be picked up in the spring class (Feb 2020) first 8 weeks, March/April or April or June with no program.

Jake Bender: See exhibit 3, the council powers and statute 18.750,.250 about certification NOT the training component.

DAN: we cannot turn a blind eye.

Dave Lundin – will troopers decide fire training is unnecessary?

RICH: we have already approved –(missed the ending of this comment)

DAN: They have, certified as a VPSO, participation – yes, not through AFSC. All are Police academy.

RICH: Lisa Shield and Captain Merrill want to update it. Want to get rid of the entire fire program.

FTA: VPSO asked if this was the most current for their training – 2017.

RICH: DPS has changed 180 degrees; VPSO going back to original intent – all hands.

David Gibbs Concerns?

David Lundin: This is out of the blue?

Chris Steeves: 1001 – stop referencing that?

Lisa Shield: 1001 from the 90's gotta bring in 1035.

Chris Steeves: Insipient level portion of firefighting via OSHA (industrial fire brigade).

Sara Garcia: all Old at this point, nothing current is the biggest issue.

FTA: Could be bonafide through the council – certification: we are not following any of the guidelines established for ANYTHING else. **(1992)**. 1910 definition for Insipient – matches exactly appendix A of Basic FF.

Lisa Shield: Needs to add forestry info

DAN: / Chris Steeves -

**VOTE: MOTION FAILED 6-5**

DAN: This currently does NOT meet the standard for certification under the AFSC. Training can continue; however, this has nothing

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	<p>to do with the current document not meeting the standards it says it does meet.</p> <p>Dave Lundin MOTION - to suspend certification of the rural fire protection specialist program, basic fire fighter program, and apprentice fire fighter program three programs on October 1 2020 if an updated program is NOT approved by AFSC. 2<sup>nd</sup> Christian H. Discussion FTA: This does not meet any of the criteria that we have to follow for all the other programs for testing – has a high level of confidence in other programs following the defined path. This is an important program that we should find a way to fix; we need to follow the process or make a decision what path we are to follow moving forward.</p> <p>AGENDA issue – Dave Lundin – why was it not on this agenda? Agree with your observation (FTA Gordon), and that is a concern. Today is not the right timeframe. We have the spring meeting and fall meeting = 2 chances to update. Richard Boothby: ICH is a year down the line, Lisa Shield’s program won’t say “1001”; these portions of xyz standards. Lisa Shield: We will need to be broader. Dan Grimes: Specific to Alaska. When we write this, it will be specific to us; it is ours and we can look at it every 5 years. Reference OSHA; may be referencing 1977 OSHA every time. B. VOTE: OPPOSED Dan / all others yes. <b>Motion Carried</b></p>
	<p>H. Items not otherwise listed</p> <p>Committees – proposal administrative: Make someone within BFAST to assist with phone calls – where are we at today. Who is responsible for providing an update – Chris Steeves – from FTA: allows for reporting / monitoring – still going to rely on SME’s to do the work. Provide a level of support to more easily manage.</p>
	<p>I. Nomination/Election- Chair (annual) –</p> <ul style="list-style-type: none"> <li>• Dan Grimes is confirmed as Chair</li> <li>• Sara Garcia is confirmed as Vice-Chair</li> </ul> <p>VICE CHAIR: Need nominations for Vice Chair – Christian Hartley Nominated Sara Garcia / 2<sup>nd</sup> Dan Grimes</p> <p>Dave Lundin: are there any possible conflicts for Sara to be with the state fire fighter association and AFSC.</p> <p>Sara Garcia: No, I sit here based on this not my day job. Dan Grimes: it’s been great – I can get ahold of her and we can get the FTA quickly.</p> <p>FTA Gordon Descutner addressed same thing; it is not a conflict for Gordon to be with AFSC. VOTE: Jake – yes, - unanimously carried.</p>

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<b>XV.AFSC Plaque Nomination- Members- Action</b>	
<p>A. Recognition of Council Member Service</p> <p style="padding-left: 20px;">a. James (Bryan) Crisp</p> <p><b>Bryan Crisp – promoted to Fire Chief of Nikiski; MOTION: Automatically go on the council member service plaque; also MOTION to recognize his outstanding contribution over 8 years!!!</b></p> <p>Christian Hartley – 2<sup>nd</sup></p> <p style="padding-left: 40px;"><b>Jake – on phone – yes; motion carried</b></p>	
<p>B. Plaque- Outstanding contribution</p> <p style="padding-left: 20px;">a.</p>	
<b>XVI. Review list of Action Items - Chair – TBD - Review</b>	
Responsible person(s) developed from this meeting.	
<b>E. List of action items within 2 weeks.</b>	
<b>XVII. Future Agenda Items - Chair – TBD – Review</b>	
<b>E. Add now? Action items – pull these out,</b>	
<b>XVIII. Future Meeting Dates - Chair – TBD – Report</b>	
Spring 2020 – Date / Location TBD	
Fall 2020 – Anchorage 9/28-10/2/2020. AFSC meeting is tentatively 9/27/2020.	
<b>XIX. Adjourn - Chair – TBD – Action</b>	
MOTION TO ADJOURN – Christian Hartley made this motion / Walt Weller provided the 2 <sup>nd</sup> to the motion. Time closed 1554.	