



**R-4 RESIDENTIAL CARE/ASSISTED LIVING FACILITIES (6 to 16 Occupants, excluding staff)
HELP AID FOR PLAN REVIEW PROCESS**

****Note: R-3 Care Facilities (up to 5 Occupants, excluding staff) are not reviewable by the Alaska State Fire Marshal's office and are not sprinklered. ****

R-4 Residential Care/Assisted Living facility: *A building or part thereof housing 6 to 16 persons, on a 24-hour basis, who because of age, mental disability or other reasons, live in a supervised residential environment which provides personal care services. Occupants are capable of responding to an emergency situation without physical assistance from staff. Where occupants cannot meet the fire evacuation drill requirements, occupancy change is required.*

Submitting the following information will assist in the plan review process:

1. Interior and exterior photos of the facility
 - a. Including kitchen cooking area, typical bedroom and egress window, living and dining areas, stairways and landing.
2. Floor plan of facility (to scale)
 - a. Emergency escape windows from each sleeping room or area, indicating size of the window and size of the openable area, and height above finished floor.
 - b. Doors (show size and swing)
 - c. Placement of portable fire extinguishers
 - d. Label each room as to use (living room, bedroom #1, etc.)
 - e. Stairs (interior and exterior) rise and run, stair width, handrails including height of rails and grasp ability dimension, landings, and guards.
3. An automatic fire sprinkler system – (Required within State of Alaska jurisdiction)
 - a. Provide plans designed and prepared by a person or company licensed and permitted by the State of Alaska. (In accordance with NFPA 13, 13D or 13R, as applicable.) (this is a separate plan review application)
 - b. After receiving a sprinkler plan review approval by this office, the installation must be performed by a technician licensed and permitted by the State of Alaska.
4. A fire alarm system (Required within State of Alaska jurisdiction)
 - a. Provide plans designed and prepared by a person or company licensed and permitted by the State of Alaska (this is a separate plan review application)

- b. After receiving a fire alarm system plan review approval by this office, the installation must be performed by a technician licensed and permitted by the State of Alaska.
- 5. Evacuation plan
 - a. Written plan submitted
 - b. Plan based on evacuation capability
- 6. Portable fire extinguishers
 - a. Minimum U.L. classification 2-A:10-B:C
 - b. Mounting height must be mounted on the wall with the bottom not less than 4 inches off the floor and the top not more than 5 feet above the floor
- 7. Plot plan
 - a. Show facility with dimensions to lot lines and/or other buildings on the same property.

If you have any questions regarding this process, please contact us at: 907.269.2004.