

2016 AFSC Spring Meeting Minutes

Purpose of Meeting:	Fire Standards Council Spring 2016 Meeting		
Date:	March 25, 2016	Location:	Anchorage Fire Training Center 1150 Airport Heights Dr, Room # 9 Anchorage, AK 99508 Telephonic/Web-Based Connection: https://global.gotomeeting.com/join/757770229 Dial +1 (872) 240-3311 Access Code: 757-770-229
Time:	0900 – 1345		
Mtg. Minute Version	160329 V2		
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I. Call to Order - Chair – Buddy Lane		0902
<ul style="list-style-type: none"> • House rules – Chair – Buddy Lane - Review • Coffee, cell phones, breaks. 		
II. Roll Call - Chair – Buddy Lane		
Seat A/*Vacant- Seat B/Bryan (Buddy) Lane- Chairman Seat C/ Sara Garcia Seat D/ Jerome (Jake) Bender Seat E/ James (Bryan) Crisp Seat F/ Chris Steeves Seat G/ *Arlen Skaflestad	Seat H/ *David Lundin Seat I/ *Benjamin (Ben) Endres Seat J/ David Gibbs Seat K/ *Jan Mitchell (Lloyd Nakano) Seat L/Dan Grimes Vice Chair Admin.-Gordon Descutner Admin.- Jordan Rubio	*Absence Excused
III. Approval of Agenda – Chair – Buddy Lane – Action (AMENDED)		
1. Eliminate the lunch period. The Public Comment will remain at 1330 with all other afternoon business addressed in the order listed. Motions: 1 st <u>Grimes</u> 2 nd <u>Crisp</u> Outcome: Motion Passed		
2. Add NFPA 1403 under Technical Advisory Committee Reports Seek a motion to approve Motions: 1 st <u>Grimes</u> 2 nd <u>Crisp</u> Outcome: Motion Passed		
IV. Approval of Minutes – Chair – Buddy Lane - Action		
A. September 28, 2015 Seek a motion to approve Motions: 1 st <u>Bender</u> 2 nd <u>Garcia</u> Outcome: Motion Passed		
V. Visitor Recognition- Chair – Buddy Lane- Action		
A. Dale Butts – Seward Fire Department – Here to help with 1005 report. B. Michael Warzewick – Here is observe and learn C. Shalome Cederberg – Boards and commissions – Governors Officers – Here to observer and introduce herself – Hoping to fill Chiefs vacancy within the next two weeks.		
VI. Review Statute & Mission/SWOT Grid– Chair – Buddy Lane/Gordon Descutner – Report		
<ul style="list-style-type: none"> • Reference/review current documents 		
VII. Review Strategic & Operations Plan – Chair – Buddy Lane/Gordon		

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Descutner – Report		
	<ul style="list-style-type: none"> • Reference/review current documents 	
VIII.	Administrator’s Report – Administrator – Gordon Descutner	0909
	<p>A. Communications Report (<i>since last meeting</i>)</p> <ul style="list-style-type: none"> • Meeting minutes from fall posted within 30-days of meet (10/21) • Live Fire Survey notice posted: data gathered for discussion further in report • RIC Directive posted for certification testing • Technical Rescuer Directive posted for certification testing • AFSC Seat Vacancy notice <ul style="list-style-type: none"> • Questions: - None 	
	<p>B. Budget Report</p> <ul style="list-style-type: none"> • With encumbrances the project Unrestricted General Fund account balance at \$500 • Other SD fund for additional receipt authority related to fees P2 Services (table 1) and Stat Desig (table 2) reflect total receipt authority; not typically met because a lack of donations under insurance tax credit (under AS 21.96.075) • Other SD fund for additional receipt authority related to fees • Managing deficiencies with Statutory Designated Receipt Authority (fees collected) • FY17 Gov Proposed Budget <ul style="list-style-type: none"> ○ (P6) UGF static at \$236.4k ○ (P6) Additional \$10k reduction in services to account for PS costs not funded by legislature ○ (P6) Reflects \$39k for travel reduction (cut \$20k in FY16) <ul style="list-style-type: none"> ▪ (P9) Employee in-state/out-of-state travel is limited to essential business only (Requires Comm/Gov approval) ▪ Council member travel limited to essential business only (Requires Comm approval) • (P10) Other Services (CO contracts) relates to test management fees: admin will complete some assignments to minimize costs • Will monitor on a bi-weekly basis throughout the close of FY16 <ul style="list-style-type: none"> • Questions: - None 	
	<p>C. CO Program & Test Management Report</p> <ul style="list-style-type: none"> • Statistic only accounts for Test Notification Requests • Developing process for capturing “Proctored” test requests that include retests, challenges, and renewal exams <ul style="list-style-type: none"> • Questions: - <ul style="list-style-type: none"> ○ Lane – When an exam is canceled has does this financially effect the AFSC admin office? ○ Rubio – No tests are usually canceled far enough in advance 	

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where the AFSC has not obligated any funds.	
<p>D. CY15 Final Certification Report & Current Certification Levels</p> <ul style="list-style-type: none"> • 8a-Posted Certification Levels doc revised to reflect current status • 8b- Calendar year cert issuance comparisons (approx. 18% reduction in FY 15 over previous 5-years) <ul style="list-style-type: none"> ○ Descutner – we will monitoring this in the future and see what the trends are and why they might be declining • 8c- NFPA 1003 due by December: Report under new business <ul style="list-style-type: none"> ○ Multiple non-compliant levels that are not actively in a training delivery queue, so there has been no demand (1035, 1061, 1521) ○ NFPA 1005 report under new business ○ Grimes – Is there a reason that Live Fire is not in the proposed levels? ○ Descutner – It was an oversight ○ Questions: <ul style="list-style-type: none"> ○ Lane – On exhibit 8b, Can we put a column that lists average certificates over the past 3 years? ○ Descutner – That should not be hard to do. Would you like us to do this over 3 year periods? ○ Grimes – Yes, three years would capture this well ○ Descutner – Should be do the averages for 3 years? ○ Grimes – That would be handy 	
<p>E. Legal/Regulations and Ethics Report</p> <ul style="list-style-type: none"> • No ethics violations reported for 4Q of 2015 • Regs development contingent on funding alternatives: no action since last meeting <ul style="list-style-type: none"> ○ Regulation Definition ○ Regs flow chart ○ Grimes - Can you identify who is part of the executive finance committee? ○ Descutner: <ul style="list-style-type: none"> ○ Descutner, Lane, Grimes, Garcia, Bender 	
<p>F. IFSAC/ProBoard Report</p> <ul style="list-style-type: none"> • No significant changes to report since last meeting • Both accreditation audits are due in 2017. Admin has begun preparations for the review • Meeting attendance will be considered on a case-by-case basis 	
<p>G. AFSC Current Seat Status update</p> <ul style="list-style-type: none"> • Re-appointments finalized in January for Buddy, Bryan, and Arlen • Boards & Commissions (B&C) is reviewing the vacant Fire Chief seat applicants this week • 10a- Revised Council Master List 	

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	<ul style="list-style-type: none"> • 10b- Current public roster • 10c- Council seat designations <p>Questions: -</p> <ul style="list-style-type: none"> • Lane – Shalome, do you have anything that you would like to add • Shalome – We are very interested in finding people to fill the seats. We want to work with you, so please contact our office with any questions regarding the board, status, concerns, etc. • Lane – How would they contact B&C? <ul style="list-style-type: none"> ○ Shalome - Myself or Lindsey at the admin office are a good initial contact for B&C 	
	<p>H. Review of administrative action items from previous meeting</p> <ol style="list-style-type: none"> 1. Database Management Platform Contract Development update 2. AFSC Administrative Position Update <ul style="list-style-type: none"> ○ 11b- Current duties and responsibilities of PCN 123806 ○ 11d- Disparity between Fire Training Administrator and AFSC position ○ 20- Ex Board request sent to HR in early March 	
Break		0957
IX. Technical Advisory Committee- Progress Reports		1020
	Standards and Certification Summary- Current List Review	
	<p>NFPA 472: Haz Mat- Tyler Bones (Reported by Descutner)</p> <ul style="list-style-type: none"> • Status: ACTIVE: Compliant with accreditation requirements 	
	<p>NFPA 1001: Fire Fighter- TBD- (Reported by Descutner)</p> <ul style="list-style-type: none"> • Status: ACTIVE: Compliant with accreditation requirements • Admin Recommendation: Designate a committee lead. <ul style="list-style-type: none"> ○ Sara Garcia offered to take over as committee lead for NPFA 1001 Fire Fighter 	
	<p>NFPA 1002 Driver Operator- Tony Prior (Reported by Descutner)</p> <ul style="list-style-type: none"> • Status: ACTIVE: 2009 material compliant with accreditation requirements • 2014 material under review for release late spring 2016 	
	<p>NFPA 1003: Airport Firefighter- Dan Grimes</p> <ul style="list-style-type: none"> • Status: ACTIVE: Compliant with accreditation requirements • See report under new business • Grimes – Two notable changes to the new standard <ul style="list-style-type: none"> ○ #1 – PPE Time frames go away ○ #2 – Time frame for attacking a fire and extinguishing has changed • Descutner – We will talk about the adoption of the new standard under New Business 	

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NFPA 1005: Marine FF for Land Based Firefighters- Dale Butts	
<ul style="list-style-type: none"> • Status: NOT ACTIVE: Not compliant with accreditation requirements • Descutner – When we adopted the level, we did not have the new material. We chose to wait until the new material was available before rolling out this program. • Butts – The new standard is just Marine Firefighter (no longer levels 1 & 2 like the old standard) Seward FD is working with Alaska LNG to implement this program. They are hoping that the industry will work with covering some of the cost with implementing this program. This program will be a little harder to do in remote locations. Our goal is to have this be and level offered by the AFSC by the spring (May) of 2017. • Descutner – We will review Dale’s report under new business. This will not replace the Marine Dockside awareness certification. • See report under new business • Questions – None 	
NFPA 1006: Technical Rescuer- Bryan Crisp	
<ul style="list-style-type: none"> • Status: ACTIVE: Compliant with accreditation requirements • General Rescue and Rope I/II available • Vehicle Rescue tech will be next – We are working on finding a test bank for this one. 	
NFPA 1021: Fire Officer- Alex Boyd (Reported by Descutner)	
<ul style="list-style-type: none"> • Status: ACTIVE: Compliant with accreditation requirements • Fire Officer I written bank done, skill revisions drafted for post • Fire Officer II under development – We are considering using a portfolio option for this level. • Question – Bender, Would this be the first program that we would use the portfolio review process? • Descutner – No 	
NFPA 1033: Certified Fire Investigator – Robert Plumb (Reported by Descutner)	
<ul style="list-style-type: none"> • Status: ACTIVE: Compliant with accreditation requirements • Bob is leaving the state and won’t be involved with investigator as of April. Admin has reached out to AAFAI for a suggested committee lead. 	
NFPA 1035: Fire Life Safety Educator/JFIS- Michael Warzewick	
<ul style="list-style-type: none"> • Status: NOT ACTIVE: Not compliant with accreditation requirements • Descutner – we previously adopted 1035 way in the past. We adopted the 2005 standard, but have not done anything with this. • Warzewick – We are looking into getting 1035 implemented. There is a lot of interested in community risk reduction. We got an AFG grant to bring folks in to teach them 1035 type of material. • Nakano – Fire departments do a lot a public education. Do they want a public education program? • Descutner – We have not queried on this. We have not gotten a lot of 	

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<p>feedback on this level.</p> <ul style="list-style-type: none"> • Nakano – Mike, maybe we should get a group of interested people involved in the program before we bring it to the council. • Warzewick – I will look at the group approach, but it is challenging to bring people together. 	
<p>NFPA 1041: Fire Instructor- Dan Grimes</p> <ul style="list-style-type: none"> • Status: ACTIVE: I/II compliant with accreditation requirements • Level III material under committee review for new addition under IFSAC • FSI III review items returned to AFSC office by Dan Grimes 	
<p>NFPA 1403: Standard on Live Fire Training Evolutions (Live Fire Credential)- Jason Buist (Reported by Descutner)</p> <ul style="list-style-type: none"> • Status: NOT ACTIVE/In Development: Not compliant with accreditation requirements • Directive draft pending • Practical skills under development • Grimes – Jason Buist has been really been working hard on getting this program implemented. He is VERY dedicated to this. 	
<p>NFPA 1407: Rapid Intervention Crews (formerly AK Rapid Intervention Technician)- Nathan Young (Reported by Descutner)</p> <ul style="list-style-type: none"> • Status: ACTIVE: Compliant with accreditation requirements • 11/19/15 notice that beginning July 1, 2016 the AFSC will only facilitate testing for the 2015 material 	
<p>AK Rural Fire Protection Specialist- Steve Schreck (Reported by Descutner)</p> <p>(Related: Apprentice & Basic FF programs)</p> <ul style="list-style-type: none"> • Status: ACTIVE: Compliant with local requirements 	
X. Association Reports	
<p>A. Alaska Fire Chief's Association – Dan Grimes</p> <p>1. Nothing to report – The chiefs did provide a lot a feedback on the live fire</p> <p>B. Alaska State Firefighter's Association – Sara Garcia</p> <p>1. Nothing to report</p> <p>C. Alaska Professional Fire Fighter's Association – Jake Bender</p> <p>1. Nothing to report – Will be meeting in May</p>	1107

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XI. Lunch (working)	1130
XII. Council Body Photo (postponed due to lack of attendees)	
XIII. Public Comment Period	12:15 & 13:30
<p>A. General Public Comment not otherwise listed</p> <ul style="list-style-type: none"> a. John George – Discussion on the testing our of policy sequence. John met with Buddy & Gordon regarding the policy. It presents a real challenge to have accurate data is the scores are not released. b. Grimes – Can you explain how you use the data you get from the AFSC? c. John George – Sure, Haz Mat had a 50% failure rate. It's helpful to have the subject areas from both FFI & Haz Mat. If he only gets Haz Mat scores, it make it difficult to make decision on how effective the FFI curriculum is. <p>NOTE: GoToMeeting dropped the call at 12:15pm. Had to re-start session. Re-started session at 12:17pm.</p>	
XIV. Old Business – Chair – Buddy Lane – Reports and Action Items	12:07
<p>A. Previous public comment follow-up to Driver Operator Examination</p> <ul style="list-style-type: none"> • Stat item review was conducted on-site at CGFD on Oct 29, 2015 <ul style="list-style-type: none"> ◦ Descutner – Met with Chris Hunger last fall. The AFSC office pulled the question stats and reviewed them with CGFR. The AFSC's position was that we had no conclusive findings that there were problems with the AFSC exam. <p>NOTE – GoToMeeting dropped the connection at 11:13am. Re-started session at 11:17.</p> <ul style="list-style-type: none"> • All questions met jpr's and were present in text • No conclusive finding, but a possibility that publisher sample tests are not validated against 100% of the standard, or that local test generation did not include test items for each jpr. • A formal letter was sent to Chief Willard on behalf of the AFSC Board 	
<p>B. AFSC/TEB Accreditation Program Update</p> <ul style="list-style-type: none"> • No new updates since fall meeting 	
<p>C. Live Fire Training Alternative for Eligibility of FF Testing/Public Survey (Reported by Descutner)</p> <ul style="list-style-type: none"> • Draft policy for Live Fire Compliance was the basis for survey • Survey data <ul style="list-style-type: none"> ◦ Clarified "Evaluator" comments received early in survey. The AFSC admin will provide endorsement at the local level ◦ 91% of respondents are with an accredited dept. ◦ 92% of respondents consider live fire to be Significant, Very significant, or Essential for certification as a FFI/II ◦ 92% of respondents have the ability to conduct live fire training locally, or can use a facility outside of their community to meet live 	

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	<p>fire training requirement.</p> <ul style="list-style-type: none"> ○ 83% of respondents indicated that enacting this policy would not adversely impact their department's ability to complete FFI/II jpr's. ○ Comment summary: <ul style="list-style-type: none"> ▪ #1- Unclear support: consider impact to smaller communities without direct access to live fire training center ▪ #2,3, 4, 7 Not against proposal- related to evaluator. This will be addressed with a definition of a "live fire evaluator" similar to the "evaluator" ▪ #5- In support ▪ #6, 7- Not against proposal ▪ #9- In support ▪ #10- Unclear support: related to additional cost ▪ #11- In support ▪ #12- Not in support: reference FF required skills and indicates a preference to drop accreditation instead ▪ #13- In support ▪ #14- Unclear support: maintain consistency statewide ▪ #15- Not against proposal- Fund training support is cheaper than a FF fatality ▪ #16- Unclear support: consider steadily rising fees for voluntary certification (see other comments) ▪ #17- Not against proposal: Live fire can be added to required skills ▪ #18- Not against proposal: Live Fire training is a critical component of training; concern about Class B, wildland, and instructor/evaluator resource ▪ #19- Unclear support: artificialities of testing; no definitions of what exactly is necessary to accomplish this scenario; costs; lack of standardized facilities statewide could create issues; suggest setting up an online feedback forum for statewide input. ▪ #20- In support: It is vital we test the candidates under live fire conditions ▪ #21- Not against proposal: live fire training is extremely important, but it would be better to have regional training areas that can have live fire training ▪ #22- In support: Live-fire, either through acquired structures or live-fire systems is an essential skill that should be tested ○ Tabled discussion until the next meeting – Pending further research into class B burns (min/max size), wildland live-fire scenarios (how to create a realistic burn), and methods for compliant vehicle fires for training. 	
	<p>D. Alternative Funding Research Update</p> <ul style="list-style-type: none"> ● AFSC admin has made multiple calls to Div of Insurance with no response: <ul style="list-style-type: none"> ○ 15a- Tax credit statute ○ 15b- Tax credit claimed ○ 15c- Proposed questions ● Council inputs on questions and a course of action? ● Admin recommends the Executive Finance Committee convene to 	

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	<ul style="list-style-type: none"> • prepare an action plan before the start of the next legislative session • Steeves – If we get funding does that mean that we will get approval to travel? • Descutner – Not necessarily as it still has to go through current approval process • Executive finance committee will plan a meet for April
XV. New Business – Chair – Buddy Lane - Reports and Action Items	12:35
	<p>A. , Review/Adopt NFPA 1003- Standard for Airport Firefighter Professional Qualifications, 2015 Edition. This is the adoption of a revised standard the AFSC previously adopted.</p> <p>Seek a motion to approve</p> <p>Motions: 1st <u>Garcia</u> 2nd <u>Crisp</u></p> <p>Discussion: None</p> <p>Outcome: Motion Passes</p>
	<p>B. , Review/Adopt NFPA 1005- Standard for Professional Qualifications for Marine Fire Fighting for Land-Based Firefighters, 2014 Edition. This is the adoption of a revised standard the AFSC previously adopted.</p> <p>Seek a motion to approve</p> <p>Motions: 1st <u>Bender</u> 2nd <u>Crisp</u></p> <p>Discussion: None</p> <p>Outcome: Motion Passes</p>
	<p>C. Exam Score Policy Change Request</p> <p>Descutner – The lack of issuing scores is creating problems for the local training officers. The AFSC office, has drafted some changes on how the AFSC office issues the scores for levels missing prerequisites. The format would change to where we release the score, but identify that the required prerequisite level has not been met.</p> <p>Seek a motion to approve</p> <p>Motions: 1st <u>Grimes</u> 2nd <u>Garcia</u></p> <p>Discussion: Steeves – for John George to get the data, can we release the scores without the student’s name (raw data)?</p> <p>John George – I just need the raw data</p> <p>Steeves – I don’t see the need to release the candidate’s names</p> <p>Grimes – If we don’t release the candidate’s name it will remove the ability to measure that candidate’s success in other areas.</p> <p>Descutner – In the new policy the candidate’s name would be released</p> <p>Grimes – I spoke in support of this last time, and I bring this up again this time. Our only reason for withholding the scores was the concern that someone could become a Firefighter I without the Haz Mat prerequisite. With the current way of issuing certificates, this would be hard to do. If someone wants to break the rules, they can. The AFSC office providing this data is a good thing.</p> <p>Garcia – I agree with Dan</p> <p>Bender – I agree with Dan. If our goal is to make things better, we have feedback from the constituents that they need this information.</p>

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	<p>Grimes – This will also benefit the AFSC admin office</p> <p>Descutner – If would be easier for the AFSC office. I am taking a neutral position at this point in time. This new policy addresses any concerns that we may have had in the past.</p> <p>Lane – I was a stronghold of going against this last time. Part of me is still feels this. However, my thought is that we make this process as easy for everyone without breaking the rules. I am more comfortable for making a change for the reasons we have talked about. I would ask if: Exhibit 18B, in the last column can we put something that says <i>Firefighter Passed: Yes/No</i> If it makes things difficult, then don't do it</p> <p>Crisp – The last column is just for practical.</p> <p>Lane – Should we amend the policy to say that will release the candidate's name?</p> <p>Amendment: Proposed we amend the item #2 to say that Alaska Fire Standards Council will release the candidate's name with the scores</p> <p>Motions: 1st <u>Grimes</u> 2nd <u>Garcia</u></p> <p>Outcome: Motion Passes</p>
	<p>D. Operations Plan Revisions</p> <p>Descutner – we will revise the document based on the outcome of this discussion.</p> <p>Objective 1: All the items will be removed, but Objective 1 will stay</p> <p>Objective 2: Remove target 1, Move target 2 to target 1, we will add the target for Live Firefighter to target 2 - We make the deadline September 18th. Suggest we change medium to say moderate for consistency, Target 4 - the priority for Basic Firefighter should move from Medium to High and change the deadline to September 18th, Rural Basic Firefighter – change the priority from Medium to High and changed the deadline to September 18th,</p> <p>Seek a motion to approve</p> <p>Motions: 1st <u>Grimes</u> 2nd <u>Bender</u></p> <p>Discussion: None</p> <p>Outcome: Motion Passes</p>
	<p>E. Nomination/Election- Vice Chair</p> <p>Seeking nominations: Dan Grimes</p> <p>1st <u>Garcia</u> 2nd <u>Steeves</u></p> <p>Outcome: Motion Passes for Dan Grimes to remain the Vice Chair for another year</p>
	<p>F. Items not otherwise listed</p> <ul style="list-style-type: none"> • Single vs multi-text written test item reference <ul style="list-style-type: none"> ○ Descutner – PTS has been our test bank vendor. They have always included texts from other publishers. Certain vendors do not pay for PTS to use their questions. Jones & Bartlett will no longer be working with PTS. We are looking for feedback for how we should work on this moving forwards. The test

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	<p>choices are: We can make our own, We can get them from IFSTA (Free), Jones & Bartlett (\$500/test but all questions are accurately correlated)</p> <ul style="list-style-type: none"> ○ Grimes – It makes sense for us to reference some sort of curriculum. While I think it is a good cause to reference multiple texts, trying to make the test to match multiple texts it is VERY hard. If we “adopt” a single text and include wording to say that we will support other texts. If we pick one text, we need to make sure that the departments are “on board” with this. ○ Crisp – What are the texts that departments are using? ○ Rubio & Descutner – We are not currently actively reviewing this information. It is being tracked in IMPACT, but we don’t have a report for this data. ○ Lane – The problem about adopting the new curriculum is that we do not know how good the curriculum is. I think we should only vet one curriculum. ○ Descutner – If that is the direction we are going, I think we should put out a survey regarding this. ○ Bender – There will be some un-intended consequences if we adopt only one curriculum and it may create some “dumbing” down for the candidates if they only have to study one curriculum. ○ Crisp – You can put out the survey and see what departments are using ○ Lane – This could get expensive if we have to purchase more test banks ○ Descutner – Firefighter and Haz Mat tests were recently updated and are the most intensive to review. I will keep you posted when we need to take action on this ● Committee Lead for Firefighter <ul style="list-style-type: none"> ○ Descutner – We have gone for an extended period without a committee lead. We need to have one for Firefighter <ul style="list-style-type: none"> ▪ Grimes – What if we wait until the new council member comes on? ▪ Lane – If you have someone that you think should do this, get their name(s) to Gordon by a certain date. ▪ Garcia – I will be the committee lead 	
	XVI. AFSC Plaque Nomination- Members- Action	1332
	A. Recognition of Council Member Service <ul style="list-style-type: none"> a. Descutner – The plaque is updated and there is nothing pending from Administration 	
	B. Plaque- Outstanding contribution <ul style="list-style-type: none"> a. Descutner – Nothing from Administration 	

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<p>XVII. Review list of Action Items - Chair – Buddy Lane - Review Responsible person(s) developed from this meeting.</p> <p>A. Finish 1003 – Will continue to make updates and prepare for final report at the fall meeting</p> <p>B. Finish 1005 – Will continue to make updates and prepare for final report at the fall meeting</p> <p>C. We will make the score policy change and post announcement accordingly</p> <p>D. The operations plan changes will be made by the administrative office.</p> <p>E. Schedule executive finance meeting in April – AFSC admin will schedule.</p>	1332
XVIII. Future Agenda Items - Chair – Buddy Lane – Review	1334
XIX. Future Meeting Dates - Chair – Buddy Lane - Report	1335
<p>September 19, 2016, Fairbanks, Alaska Spring 2017, (TBD)</p>	
XX. Adjourn - Chair – Buddy Lane - Action	1345