



CDVSA Grant Award Forms Checklist

Notification of Grant Award (GA) **one for each funding stream granted*

Signed by Program Authorized Signer

Signed by CDVSA Executive Director

Budget Detail, Summary, and Narrative **one for each funding stream granted*

Grant Award Conditions **one for each funding stream granted*

Each page initialled by Program Authorized Signer

Signed by Program Authorized Signer

Signed by CDVSA Executive Director

Assurances

Each page initialled by Program Authorized Signer

Signed by Program Authorized Signer

Civil Rights Compliance Certification

Signed by Program Authorized Signer

Federal Certifications

Each page initialled by Program Authorized Signer

Signed by Program Authorized Signer

Authorizing Official Form

Signed by Program Board Chair/Board President

Program Board Members Form

Signed by Program Authorized Signer

VOCA Subgrantee Worksheet *(if applicable)*

Proof of Insurance

Personal Liability (for employees, volunteers, and program participants)

Bonding (at least 1/4 total grant received from CDVSA)

Unemployment

Workman's Compensation

Automobile