

## MEETING MINUTES

<b>Purpose of Meeting:</b>	Fire Standards Council Spring 2018 Meeting		
<b>Date:</b>	March 30 , 2018	<b>Location:</b>	Anchorage Regional Fire Training Center 1150 Airport Heights Drive Anchorage, Alaska 99508 Teleconferenced through GoToMeeting
<b>Time:</b>	0900 – 1700		
<b>Agenda Version</b>	180428 V0		
<b>Page:</b>	1 of 12		

<b>I. Call to Order –Chair – Dan Grimes</b>	<b>0922</b>	
<ul style="list-style-type: none"> <li>• House rules – Chair – Dan Grimes - Review</li> <li>• Coffee, cell phones, breaks.</li> </ul>		
<b>II. Roll Call - Chair – Dan Grimes</b>		
Seat A/ *Brian Long Seat B/ Christian Hartley Seat C/ Sara Garcia- Vice Chair Seat D/ Jerome (Jake) Bender Seat E/ James (Bryan) Crisp Seat F/ *Chris Steeves Seat G/Arlen Skaflestad	Seat H/ David Lundin Seat I/ VACANT Seat J/ David Gibbs Seat K/ David Tyler Seat L/ Dan Grimes Chair AFSC Admin. Asst.- Lisa Shield BFAST Administrator- Gordon Descutner	*Call in **Absence Excused
<b>III. Approval of Agenda – Chair – Dan Grimes – Action</b>		
<b>Amendments to public agenda:</b> Add under New Business items A. AFSC FFI/II collar pin fee increase B. Certified Fire Investigator- Removal of background check C. Nomination/Election of AFSC Chair <b>Seek a motion to approve additions to this agenda.</b> Motions: 1 <sup>st</sup> Skaflestad      2 <sup>nd</sup> Hartley <b>Outcome: Approved</b>		
<b>IV. Approval of Minutes – Chair – Dan Grimes – Action</b>		
A. September, 2017 Minutes <b>Seek a motion to approve the Fall 2017 minutes.</b> Motions: 1 <sup>st</sup> Bender    2 <sup>nd</sup> Crisp <b>Outcome: Approved</b>		
<b>V. Visitor Recognition- Chair – Dan Grimes- Action</b>		
<b>Mike Warzewick, BFAST</b> <b>Brian Reiselbara, Kotzebue Fire Department</b> <b>April Eichhorn, BFAST</b> <b>Darcey Perry, Anch Airport Police &amp; Fire Department</b> <b>Chris Lau, BFAST</b> <b>Steve Schreck, BFAST</b>		
<b>VI. Review Statute &amp; Mission/SWOT Grid– Chair – Dan Grimes – Review</b>		
Grimes – We have this on our meeting agenda every meeting. It is my hope that people are reviewing this and we are striving to hit these and updating the goals as needed. I don't have changes, but we have works in progress such		

## MEETING MINUTES

<b>Date:</b>	March 30, 2018
<b>Page:</b>	2 of 12
<p>as the funding for the AFSC. The legislative movement did happen as it got onto a desk during the session, which was more than before. If you have suggestions please speak up.</p> <p>Descutner – We make changes in the fall but want to have people give suggestions for us to hold over to get on the agenda. The Strategic goal is the over-reaching document, the mirror doc is what we use for our operations and an effect when we take a decrement to our budget. We are relying on you all to give us support as I do not have a direct position anymore. The strategic document is what you put together and then we use that to do the operations plan.</p> <p>Gibbs – Are you still the administrator on the council?</p> <p>Descutner – Yes, as the administrator of BFAST and the council is under that. I am doing some day to day but less technical activities. I am still doing the executive work on the national and executive level for IFSAC, ProBoard, NFPA, etc.</p> <p>Grimes – We will talk about this but we have lost time, Gordon is not able to do the work and it is getting passed onto us as volunteer council members. We may need to lower our goals until we can get more people to help us.</p>	
<b>VII. Review Strategic &amp; Operations Plan – Chair – Dan Grimes - Report</b>	
<b>VIII. Administrator’s Report – Administrative Staff – Gordon Descutner</b>	
<p>A. Communications Report</p> <ul style="list-style-type: none"> <li>• Specific AFSC announcements and updates are posted through the SOA AFSC email list server</li> <li>• The AFSC Fall meeting action highlights were posted to the list server on October 3, 2017</li> <li>• The AFSC Fall 2017 meeting minutes were posted to our webpage on October 10, 2017 (30-day operational requirement)</li> </ul>	
<p>B. Budget Report</p> <ol style="list-style-type: none"> <li>a. DPS Projections</li> <li>b. FY 18 Governors Budget</li> <li>c. AFSC Quickbooks Profit/Loss Totals-FY18 Isolated</li> <li>d. AFSC Quickbooks Profit/Loss Totals-FY17 Isolated</li> <li>e. AFSC Quickbooks Profit/Loss Totals with carryforward</li> </ol> <p>Descutner – We have carry forward that is holding us over as we go year to year. We are not collecting enough receipts at this time to cover our cost of doing business. We do not have money in GF except to cover the AAll position. Review of Profit/Loss Reports. Shield – Overview of report. Steeves – Why can’t we use GF? Skaflestad – At what point will we not have carryover to cover us and what do we do then? Descutner – Find alternative funding sources or increase fees. Shield – We will need to see what the outcome is at the end of this fiscal year, we may not be in the “red”.</p>	

## MEETING MINUTES

<b>Date:</b>	March 30, 2018
<b>Page:</b>	3 of 12
<p>Tyler – You all have the opportunity to talk with your legislatures in ways that we as employees do not.</p> <p>Descutner – Keep looking at the partnerships you have with AFCA, ASFA, Professional Firefighters, etc.</p> <p>Tyler – The whole BFAST will be \$30,000 the first year and \$20,000 after that.</p> <p>Gibbs – Who made the choice to make the cut to AFSC?</p> <p>Tyler – The House made the cut and the plan was to take the money to hire more troopers. They did not hire them and so I am asking for some of that money back.</p> <p>Lundin – What is the inter-agency fees?</p> <p>Shield – That is our cost of being in the building and services for administrative support. We used to pull it from GF but now it has to come out of Receipts.</p>	
<p style="text-align: center;">C. CO Program &amp; Test Management Report</p> <p style="padding-left: 20px;">a. CY 17 Completed CO Test Groups Report</p> <p style="padding-left: 20px;">b. FY17 Proctored Tests</p> <p>Gibbs – How much does it cost to do a test?</p> <p>Shield – It depends on number of levels</p> <p>Descutner – For general exams the average is \$75 per candidate</p>	
<p style="text-align: center;">D. Certification Outputs</p> <p style="padding-left: 20px;">a. CY17 Final Certification Report</p> <p style="padding-left: 20px;">b. Current Cert Levels</p> <p style="padding-left: 20px;">c. Compliance Chart</p> <p>Descutner – 2017 is much lower and we need to get better understand why.</p> <p>Lundin – Why are there more FFI than HMO if they are required together?</p> <p>Hartley – I don't think this is a one year issue but a two year issue.</p> <p>Steeves – Recruitment and retention is a big part of it for us with our numbers as we aren't able to keep us able to hold classes.</p> <p>Descutner – BFAST has had low training activity and we do not have people requesting training. We are the only ones that can provide these certs and we need to stay focused and do the best job we can to make them useful at the local level. We need to be careful about taking on new levels if they are not needed and useful at the local level. Cost of testing is related to fee collection and does not generally include the cost of personnel doing the work in our office. Let us know if this trending report captures the information you all are seeking</p> <p>Gibbs – What is the cost of maintaining these different levels? So that we can use that to decide if we keep these.</p> <p>Descutner – Shield and I spoke about this, and we have some indications of maintenance costs but we do need to look more closely. Time investments are needed if a revision is warranted. Director Tyler asked us to make cuts to what we can so we can get all the work done.</p> <p>Tyler – We will have to triage and figure out what to cut not as punishment but reality. Fire service has a “can do” attitude and we need to know our limits.</p> <p>Descutner – we have a lot of confidence yet to build with training operations and service cuts at this point may undermine these efforts.</p> <p>Tyler – The house is trying to find us money</p>	

## MEETING MINUTES

<b>Date:</b>	March 30, 2018
<b>Page:</b>	4 of 12
<p>Gibbs – There have to be internal advocates and external advocates to get them to listen.</p> <p>Grimes – It took a lot to get the inactive levels on board but does not take that much to keep them going.</p> <p>Lundin – How many of these are still active?</p> <p>Descutner – Most are or were active except Telecommunicator and Fire Department Safety Officer. Also, we have the HazMat due to maintain accreditation with updates needed by the end of this year.</p>	
Break	<b>1030</b>
<p>E. Legal/Regulations and Ethics Report</p> <ul style="list-style-type: none"> <li>• No violations to report</li> <li>• First Quarter report due in April</li> </ul>	<b>1044</b>
<p>F. IFSAC/ProBoard Report</p> <ul style="list-style-type: none"> <li>• IFSAC completed November 2017- fully compliant with 15 total levels, got FADO-MWS was approved. It will be added at the spring meeting and we will be able to put seals on those certs after that.</li> <li>• ProBoard audit requirement by December of 2018: application partially complete.</li> </ul>	
<p>G. AFSC Current Seat Status update</p> <ol style="list-style-type: none"> <li>a. AFSC Master Roster</li> <li>b. AFSC Public Roster</li> <li>c. AFSC Seat Designators</li> </ol> <p>Descutner – Enders seat is vacant, if you know of anyone that wants to serve under 2500 population we need to fill this seat.</p> <p>Bender – Update the list.</p>	
<p>H. Database Management Platform Update</p> <ol style="list-style-type: none"> <li>a. Database Management Overview- Training development still in process. Goal is to serve as conference registration and manage all training classes.</li> <li>b. Database Maintenance Contract- Renewing soon to keep things operational for the next 5-years.</li> </ol>	
<p>I. Bureau of Fire Accreditation, Standards and Training Operations Update</p> <ol style="list-style-type: none"> <li>a. AFSC/BFAST Scope of Responsibility- Three lines of bureau operations: 1) the AFSC admin; 2) training and testing technical support (skills, training record, directives, and curricula development); and 3) training operations (state courses, NFA courses, prevention, rural training).</li> <li>b. Operational Org Chart</li> </ol>	
<b>IX. Technical Advisory Committee- Progress Reports</b>	<b>1104</b>
<p><b>Standards and Certification Summary-</b></p> <ol style="list-style-type: none"> <li>a. Current List Review- Web reference</li> <li>b. Committee Report Summary</li> </ol>	

## MEETING MINUTES

<b>Date:</b>	March 30, 2018
<b>Page:</b>	5 of 12
<b>NFPA 472/1072: Haz Mat- Tyler Bones</b>	
Descutner- 2013 edition is only valid until December 2018: updates needed soon	
<b>NFPA 1001: Fire Fighter - Sara Garcia</b>	
August 2018 the new standard will come out and will get committee going at that time.	
<b>NFPA 1002 Driver Operator- Gordon Descutner for Tony Prior</b>	
Current need to get test materials validated as time allows.	
<b>NFPA 1003: Airport Firefighter- Darcey Perry</b>	
Need to get test materials validated, expired December 2017, skill sheets need updating and training records updated. No big changes on pending changes.	
<b>NFPA 1005: Marine FF for Land Based Firefighters- Descutner for Dale Butts-</b>	
need to get test bank and standard updated.	
<b>NFPA 1006: Technical Rescuer- Bryan Crisp</b>	
Updated to current standard but there have been issues with TIA's that came out. All skill sheets are to be continued until NFPA gets it finalized.	
<b>NFPA 1021: Fire Officer- Descutner for Alex Boyd</b>	
Descutner - Standard is current, working on FO II, pilot course for late summer early fall. Test bank validation is done but Shield has not been able to get it into the test bank due to workload saturation. Will have it ready when we have the test on the schedule.	
<b>NFPA 1033: Certified Fire Investigator – Bryan Crisp</b>	
All current and we will be doing another test group end of April 2018	
<b>NFPA 1035: Fire Life Safety Educator/YFIS- Mike Warzewick</b>	
Skill sheets are updated and working to get the committee bigger. Need to look at the test bank to see if it will work with the current edition and then choose the curriculum. We are looking at doing a Train the Trainer and bringing someone up for that.	
Grimes – Do we have a rough timeline?	
Warzewick – We are hoping got get the TtT in the next few months. This course is a week-long and we are seeing if we can get it done in 2-3 days for out of town folks. There will be pre-work that has to be done.	
Descutner – We need to get the test ready and build up after that.	
<b>NFPA 1041: Fire Instructor- Dan Grimes</b>	
Significant changes in the standard 2019 and rolling LFTI into 1041. The LFTI will be a separate cert but under the FSI.	
<b>NFPA 1403/Live Fire Training Instructor- Dan Grimes and Jason Buist</b>	
Grimes – LFTI will roll under 1041 and will clarify the LFTI position for the instructor. Class in FBKS in July and one in Kodiak coming up. If it were not for Busit we would not have this and the award he got from us spurred DoD to look into adopting his program. They are coming up in July to see the class.	
Buist – Students have reported that the training has been valuable to their departments.	
<b>NFPA 1407/AK Rapid Intervention Technician- Descutner for Tony Prior</b>	
No changes.	

**MEETING MINUTES**

<b>Date:</b>	March 30, 2018
<b>Page:</b>	6 of 12
<p><b>AK Rural Fire Protection Specialist- Steve Schreck</b> (Related: Apprentice &amp; Basic FF programs)</p> <p>These programs have not changed and don't need to change. I was asked to re-write it into the JPR format and need to get with committee members to go over what I did with it. Traditionally this has only been used for VPSO's because it is labor intensive and time consuming to do. This year we will be offering this in Palmer for all firefighters for the first time. We ran the VPSO academy under the new JPR format and everything went smoothly. The other benefit will be that the VPSO and their fire chief or firefighters can do the training together. The other thing that I did when I wrote this under the new JPR I wrote it under rural department and fire brigades as they do not meet the NFPA definition of a brigade as they are supposed to hold off until a FD can respond. For those that don't know I will be retiring at the end of April.</p>	
<b>X. Association Reports</b>	
<p>A. Alaska Fire Chief's Association Grimes – Very little to report that pertains to the AFSC, they are working on forestry statues &amp; GEMT that allows us to tap into money that is collected by Medicaid. This will have impacts on many departments finically.</p> <p>B. Alaska State Firefighter's Association Garcia – We are very excited to be able to use the IMPACT system for the AK State Fire Conference.</p> <p>C. Alaska Professional Fire Fighter's Association Bender – nothing to report.</p>	
<b>XI. Public Comment Period</b>	
<p>A. General Public Comment not otherwise listed</p> <p>None</p>	
<b>XII. Old Business –Chair – Dan Grimes – Reports and Action Items</b>	
<p>A. Live Fire Training Alternative for Eligibility Grimes – As you remember from previous meetings we have been looking at how a FD will go through training and testing with live fire. Externally we were concerned that IFSAC and ProBoard have flagged it as an issue that our FF can potentially get certified without having seen a live fire. IFSAC did the accreditation and did not have an issue with it. Internally we know that it is not a good idea to have a FF go through without having a live fire. There is cost and logistical concerns for many communities that are unable to do live fire. How do we get them that live fire training without keeping them from doing testing and certs? We can't answer that right now but we need to figure out a way to make sure it happens as the standard requires and how they can make that happen. It might be that we have to have those departments send people to another location to meet this requirement. We used to bring people into regional training centers but the funding support died and so now when we talk about it there is a different discussion.</p> <p>Lundin – We have the document but we are not going to implement it? Does it die today? There is a standard and just because the auditor did not notice do we just let this go? I realize the impact to smaller</p>	

## MEETING MINUTES

<b>Date:</b>	March 30, 2018
<b>Page:</b>	7 of 12
<p>departments</p> <p>Grimes – I would say that we are meeting the standard and not fudging but in spirit we probably not meeting it. Standard does not explicitly specify that you enter a live fire. We can simulate the training and not have a live fire. Places that are doing live fire that are pallets and hay and it is not truly realistic either. They have to go through the event but don't have to do live fire during testing.</p> <p>Descutner – ProBoard was very critical about this on the last audit and I have a feeling they will jump on this when they come back up for audit. This is a proactive approach as this is being done in other states. A live fire in testing can cause a great liability on the AFSC and we chose not to do live fire during testing. They asked directly during our last audit and I believe it will come up again.</p> <p>Buist – Liability to the state may be able to be diverted by having a LFTI set up and conduct the live fire during testing.</p> <p>Grimes – There could be a financial burden.</p> <p>Buist – It could fall on the department to find and pay for someone to come to them as it is optional now. When it is not optional there will be a mechanism to make it happen.</p> <p>Grimes – The concern is for our CO and if they have not done their training and if we mandate it during testing then how do we know that they are doing it safely and to the standard. We are responsible to say that it is safe and to the standard. It is bigger than a local issue.</p> <p>Lundin – This form says that we put that burden on them and it will be set up before we get there.</p> <p>Descutner – As for our part administratively we need to know what the action item is. When we talk about a plan I am interested in what that looks like.</p> <p>Lundin – The hold up for adopting this is that we get this out to departments for them to start planning for this when it becomes a requirement. Give them a plan for implementations.</p> <p>Grimes – If we pull the trigger on this we will change the ability to get the certification and some departments will choose to not do it. We have done a survey and of those that answered</p> <p>Schreck – Shouldn't the goal of the AFSC be to give FD opportunity to be safer and strive to get there. If it sets them back a bit then the department should step back a bit then that allows them to work to that.</p> <p>Garcia - I agree but we need to have the state training be able to support those departments and help them get there.</p> <p>Hartley – Can we have a different level to show that they have the ability to do live fire?</p> <p>Descutner – I realize that this is a difficult conversation and situation. We used the template from Missouri and it shifts the liability to conduct the burn to the local department and off of the AFSC because we have no idea how prepared candidates are to operate in an IDLH atmosphere.</p> <p>Grimes – We need to make a motion and take action on it.</p> <p>Lundin – Can we notify FD's that we are going to take action on this and then do it in the fall?</p> <p>Grimes – Yes, we can do that...</p> <p>Steeves – If we do this where do we stop? Do we say that it has to be in a 1403 compliant burn building? There are not many 1403 approved</p>	

## MEETING MINUTES

<b>Date:</b>	March 30, 2018
<b>Page:</b>	8 of 12
	<p>burn structures. They could say you required us to do this and something happened and...</p> <p>Tyler – Descutner needs to take this to the State attorney and see what it is.</p> <p>Grimes – They are burning now. We have to do 1403 otherwise why are we doing it.</p> <p>Steeves – We have been giving them the opportunity to</p> <p>Skaflestad – I have been trying to get FFI in Yakutat and did it in Hoonah, but if we have to comply with 1403 we will not be able to do it. I do not see how we could make this work with a rural community that is not on the road system. We couldn't do it we simply don't have the money.</p> <p>Lundin – We don't say that you have to comply to NFPA with bunkers etc.</p> <p>Descutner – We do require that, it is on the in-state accreditation side of things.</p> <p>Grimes – We have fallen into discussion and need to table this or make a motion to take action on this?</p> <p>Grimes – We need to reach out to our constituents, those are the people you represent.</p> <p>Tyler – The elephant in the room is do we have some departments that can do entry and some that can't.</p> <p><b>Seek a motion to table the Live Fire Eligibility requirement to fall meeting.</b></p> <p>Motions: 1<sup>st</sup> Gibbs      2<sup>nd</sup> Lundin</p> <p><b>Outcome:</b> Approved</p>
<b>XIII.</b>	<b>Lunch</b>
	<b>1215 - 1303</b>
	<p>A. Alternative Funding Research Update</p> <ul style="list-style-type: none"> <li>a. AFSC Funding White Paper</li> <li>b. Legislative Intent Language</li> <li>c. Sample Bill Insurance Premium Surcharge</li> <li>d. AFSC Highlights</li> </ul> <p>Grimes – We took all these docs and taken to Senator Micheche and Steadmen but there has been no movement on introducing it. The positive is that they have seen it and can only grow the outreach from here.</p> <p>Hartley – I have taken this to some too and they want to see the end results . Tell them that it keeps people safe.</p> <p>Tyler – Sell the reasons that these certs are important. Reduce costs for their constituents, keep people safe, etc.</p>
	<p>B. Standards Prioritization, Review, Report, and Implementation</p> <ul style="list-style-type: none"> <li>• No action since last meeting. The Administrator will ome back to this as time permits.</li> </ul>
	<p>C. Initial Adoption of NFPA 10, 2013 edition</p> <ul style="list-style-type: none"> <li>• No action since last meeting. Delayed in part due to code adoption related to NFPA 10 current edition</li> </ul> <p><b>Seek a motion to table this until new information is available.</b></p> <p>Motions: 1<sup>st</sup> Crisp      2<sup>nd</sup> Skaflestad      Withdrawn</p> <p>Discussion –</p> <p>Grimes - Are we talking about major changes to NFPA 10?</p>



## MEETING MINUTES

<b>Date:</b>	March 30, 2018
<b>Page:</b>	9 of 12
<p>Hartley – The references are not current to the codes because the codes are out dated.</p> <p>Descutner – The tests will reference the new codes.</p> <p>Tyler – We will be current by Dec 2018 with the codes. Should be done in time for the fall meeting.</p> <p>Hartley – I want the permit process moved to AFSC.</p> <p>Grimes – We can adopt and write in that we will adopt the codes under regulation.</p> <p>Steeves – I agree with Grimes and this is something we can do and get it done.</p> <p>Tyler – Why have we not done it yet?</p> <p>Descutner – We need to appoint a committee lead on this to get action taken.</p> <p>Hartley – I would like to amend or change the motion.</p> <p><b>Seek a new motion that the chair appoint a technical committee to prepare a report to adopt this in at the fall meeting.</b></p> <p>Motions: 1<sup>st</sup> Hartley      2<sup>nd</sup> Crisp</p> <p><b>Outcome:</b> Approved</p> <p>Committee Lead Hartley and Steeves.</p>	
<p style="padding-left: 40px;">D. Initial Adoption of NFPA 472/1072, 2017 edition</p> <ul style="list-style-type: none"> <li>• Deadline for ProBoard accreditation seal issuance is December 1, 2018</li> </ul> <p><b>Seek a motion to table this until the fall meeting.</b></p> <p>Motions: 1<sup>st</sup> Grimes      2<sup>nd</sup> Skaflestad</p> <p><b>Outcome:</b> Approved</p>	
<p style="padding-left: 40px;">E. Tracking Changes Within Standards Development</p> <ul style="list-style-type: none"> <li>• No action since last meeting</li> </ul> <p>Grimes – Chair of this is Long, but I will give an overview. This was brought up in the 2017 Fall meeting. We would like to know what the changes have been over the years of the standards updates. How can we make sure that someone certified under an old standard meets the requirements of the new standards? There is a requirement to keep up with training but we would like to be able to have the information on what those changes are and have been. Broad base to keep the fire service up to date.</p> <p>Long – We need to have a research project to identify the facts and keep in mind the ramifications of what has been done in the past.</p> <ol style="list-style-type: none"> <li>1. Put framework together</li> <li>2. Get key information from AFSC</li> </ol> <p>Crisp – There are other states that do this we could look to them.</p> <p>Long – I have worked in a state where this is done very strictly and have information to use to do this unbiased research.</p> <p>Grimes – There is more than one way to skin this cat and we will get to the bottom of it.</p>	
<b>XIV. New Business – Chair – Dan Grimes - Reports and Action Items</b>	<b>1315</b>
<p style="padding-left: 40px;">A. AFSC FFI/II Pin fee increase from \$5 to \$7 and increase the 5 or more discount from 20% to 25%</p> <p><b>Seek a motion to approve to adopt this change.</b></p> <p>Motions: 1<sup>st</sup> Lundin      2<sup>nd</sup> Skaflestad</p> <p>Discussion on the price of the pins and increasing</p>	

## MEETING MINUTES

<b>Date:</b>	March 30, 2018
<b>Page:</b>	10 of 12
<p><b>Outcome:</b> Approved</p> <p><b>Amendment to motion to increase to \$10 with a 25% discount for 5 or more.</b></p> <p>Motions: 1<sup>st</sup> 2<sup>nd</sup> Skaflestad</p> <p>Discussion on the price of the pins and increasing</p> <p><b>Outcome:</b> Approved</p>	
<p style="text-align: center;">B. Certified Fire Investigator- Removal of background check requirement due to lack of barrier crime regulations for enforcement</p> <p>Grimes – In our directive we have the requirement to do a background check for initial CFI certification to be redone every 3 years upon recertification. We do not have them adopted in regulation and statute. It has been left up to the executive board to make the decision. We do not have the barrier crimes in there.</p> <p>Descutner – We do not have this in regulation. If we have no legal authority to hold this up we are wasting resources to have these done. There is no requirement if there is no regulation to back it up.</p> <p><b>Seek a motion to remove the background check from the directive.</b></p> <p>Motions: 1<sup>st</sup> Tyler 2<sup>nd</sup> Lundin</p> <p>Discussion</p> <p>Skaflestad – Is this only for renewals?</p> <p>Shield – It is for initial and renewals.</p> <p>Tyler – Do we want to get it into regulation?</p> <p>Crisp – The history is that the Arson Investigators Assn. had a list of barrier crimes and .....as Grimes pointed out that is not in regulation and we can't enforce it.</p> <p>Hartley – I think that as it is written we could enforce it.</p> <p>Grimes – It is in NFPA that we do a thorough background and character evaluation of the applicant. How do we qualify this language? We had a barrier crimes document and felony was in there.</p> <p>Tyler – We may be able to include this with our regulations and we could potentially get this in.</p> <p>Descutner – Read the NFPA 1033 language: <b>1.3.3</b> <i>The authority having jurisdiction shall conduct a thorough background and character investigation prior to accepting an individual as a candidate for certification as a fire investigator.</i></p> <p>Grimes – This is clear that since it is for certification we are the AHJ.</p> <p>Crisp – The Arson Assn agreed to only do felony convictions.</p> <p>Grimes – We have a motion and we need to decide and it seems that we have more work to do behind the scenes.</p> <p>Tyler – Is 1033 adopted anywhere in the state regulations?</p> <p>Descutner – No</p> <p><b>Outcome:</b> Opposed</p> <p>Grimes – We just voted to change this and so now we need to take action on this.</p> <p>Tyler – Before we can put this in regulation we need to have something</p>	

**MEETING MINUTES**

<b>Date:</b>	March 30, 2018
<b>Page:</b>	11 of 12
<p>agreeable to the AFSC and Arson Investigators Association so that we don't have it put a glitch in it to slow it down.</p> <p>Hartley – Why is this not in AKFIT?</p> <p>Descutner – It is awareness level and was put in place to be able to have an entry level certification.</p> <p>Grimes – When someone is in court and they are testifying they need to be credible.</p> <p>Tyler – We can look at what the APSC is doing for theirs and use that.</p> <p>Grimes – We did this work before and can use that.</p> <p>Descutner – Recap the discussion and will work with Crisp to do the research to get this done.</p>	
Break	<b>1400</b>
<p>New Business – Last minute addition to agenda</p> <p>Descutner – Read through the AFSC Operational Plan with the percentages to show what Shield and Descutner are working on. We have an opportunity to have an intern come in and help with the ORFP. We have about 219% of work to be done. Instead of working to get a third position we need to look to getting the AA II position upgraded to a Project Coordinator position. We are also planning on a move from 5700 E Tudor and the Anchorage Fire Training Center. We will be working closely with AFD to manage the regional training center and move forward with both AFD operations and their assistant with State operations.</p> <p>Grimes – So we are taking on more work for our personnel and this concerns me.</p> <p>Shield – I asked about this and we will be spreading this out to all BFAST employees.</p> <p>Grimes – I am still concerned about the amount of work.</p> <p>Shield – Do we want to talk about the NetExam?</p> <p>Descutner – Yes, I forgot.</p> <p>Shield – I will let Lau give the overview of how we came about getting this partnership.</p> <p>Lau – We have DEC giving us \$15,000 under the HazMat program to develop an online training for Hz Mat Awareness and test module.</p> <p>Shield – NetExam appears to meet existing test management needs. We need to shift software due to LXR technical challenges. We can always move to something else in the future.</p>	<b>1413</b>
<p align="center">C. Nomination/Election- Chair (annual)</p> <p><b>Solicit nominations:</b> Grimes</p> <p><b>Seek a motion to nominate Dan Grimes for Chair</b></p> <p>Motions: 1<sup>st</sup> Skaflestad      2<sup>nd</sup> Hartley</p> <p><b>Outcome:</b> Approved</p>	
<b>XV. AFSC Plaque Nomination- Members- Action</b>	
<p align="center">A. Recognition of Council Member Service</p> <p>We have 2 names to add to the plaque; . No motion needed as this is a standard practice.</p>	
<p align="center">B. Plaque- Outstanding contribution</p>	

**MEETING MINUTES**

<b>Date:</b>	March 30, 2018
<b>Page:</b>	12 of 12
<ul style="list-style-type: none"> <li>• Buist- Live Fire Instructor Development</li> </ul> <p>Descutner – Busit has put a tremendous amount of work into this and now it is getting national recognition.</p> <p><b>Seek a motion to add Jason Buist to the outstanding contributions plaque and send him a plaque.</b></p> <p>Motions: 1<sup>st</sup> Crisp      2<sup>nd</sup> Grimes</p> <p><b>Outcome:</b> Approved</p>	
<p><b>XVI. Review list of Action Items - Chair – Grimes - Review</b> Responsible person(s) developed from this meeting.</p> <ul style="list-style-type: none"> <li>• <b>Finalize fall meeting minutes &amp; post spring minutes</b></li> <li>• <b>Cost analysis of test sites</b></li> <li>• <b>Council members will contact constituency about live fire and Descutner to resend previous survey to Council</b></li> <li>• <b>Hartley and Steeves will work on NFPA 10 updates</b></li> <li>• <b>Fee change pins July 1st</b></li> <li>• <b>CFI committee to reach out to AAFI about barrier crimes</b></li> <li>• <b>Add Mitchell &amp; Enders to plaque</b></li> <li>• <b>Add Buist to outstanding plaque and get him a plaque</b></li> </ul>	
<p><b>XVII. Future Agenda Items - Chair – Grimes – Review</b></p> <ul style="list-style-type: none"> <li>• Grimes – Please reach out to your constituents well before the meeting so that they have the chance to get things on the agenda.</li> </ul>	
<p><b>XVIII. Future Meeting Dates - Chair – Grimes - Report</b></p> <ul style="list-style-type: none"> <li>• Fall 2018 Meeting, Kenai Conference Sept 24, 2018 (Revised to Sept 23 after the meeting to accommodate conference needs)</li> <li>• Spring 2019 (DATE TBD) Anchorage</li> </ul>	
<p><b>XIX. Adjourn - Chair – Grimes – Action</b> <b>Seek a motion to adjourn.</b></p> <p>Motions: 1<sup>st</sup> Skaflestad      2<sup>nd</sup> Crisp</p> <p><b>Outcome:</b> Approved</p>	<b>1515</b>