

# Microlearning Series: Community Coalition Facilitation Tips

Techniques and tips on how to effectively engage community partners during coalition meetings for primary prevention.

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# Microlearning Design

## Purpose

Foster a meaningful, space for coalition facilitators to reflect on their current community prevention team's self-governance and incorporate aspects of agenda setting, logistic management, and participatory meeting practices to enhance facilitation capacity and thus increase effectiveness of coalition meetings.

This microlearning series is intended to support reflective asynchronous learning, reinforcing technical assistance delivered by ANDVSA. SPS designed, with input from CDVSA and ANDVSA, these microlearnings to enhance prevention practitioners' capacity and familiarity with techniques and best practices for coalition facilitation. This series will contain the following microlearning modules:

1. Meeting with Intention: Tips for Facilitating Coalitions [Published, 1/11/2023 @ 5:00 PM PST]
2. Building Buy In and Participation [Drafting, 2023]
3. Inclusive Engagement [Drafting, 2024]

## Microlearning Series

Community Coalition Facilitation

## Intended Audience

PPPG Grantees, or other prevention practitioners.

## Platform & Contributing Partners

- Designed in video editing software by SPS, uploaded to YouTube studio for distribution
- Partners include CDVSA, primary and ANDVSA, supportive
- Dissemination [BF1][R(2)][AL3]
  - SPS YouTube Channel
  - CDVSA website, embedded from YouTube
  - ANDVSA Prevention Basecamp, embedded from YouTube

## Colors, Images, & Fonts

SPS Colors iconology

Logos: SPS & CDVSA

## Accessibility:

Closed Captioning provided within YouTube; SPS cross checked captioning with transcript. Additionally, CDVSA retains all project files and has access to microlearning scripts that can be provided as needed.

## Credits & Disclaimer Language

The following disclaimer will appear in the YouTube description text.

This microlearning was created by Strategic Prevention Solutions and funded by Alaska's Department of Public Safety: The Council on Domestic Violence and Sexual Assault (CDVSA). The views expressed in this document do not necessarily represent the position or policies of CDVSA.

We would also like to acknowledge partners at CDVSA and the Alaska Network on Domestic Violence and Sexual Assault for their contributions to this microlearning.

The Council on Domestic Violence and Sexual Assault, housed within the Alaska Department of Public Safety, is a state council that provides the coordination of statewide prevention and intervention services as well as government funding sources related to domestic violence and sexual assault.

Additional information about CDVSA is available at <http://dps.alaska.gov/CDVSA/Home>

## Timeline, Reviews, Approval

1. SPS Generate Script following CDVSA and ANDVSA approval of topic
2. SPS Generate Script
3. Script shared with CDVSA and ANDVSA (Beta review)
4. SPS finalize script and microlearning created
5. CDVSA to finalize and approve, including CDVSA media supports
6. Microlearning shared with CDVSA and ANDVSA (Alpha review)
7. Dissemination [BF4][R(5)][R(6)]
  - a. Basecamp
  - b. SPS Website

## Email Scripts

*CDVSA, in partnership with Strategic Prevention Solutions, is releasing a series of microlearnings – mini, capacity and skill-building learning practices and exercises. They are designed with supporting community prevention teams in mind, focusing around tips and suggestions for promoting meaningful, engaging partnerships to plan and implement effective domestic violence prevention programming.*

*We invite you to check out the first in the series, [Meeting with Intention: Tips for Facilitating Coalitions](#), leave a comment, like, and follow up with your technical assistance (TA) provider for additional support around facilitating effective meetings and coalition formation.*

*Whether you watch the full series, or parts, we hope you find this information useful in achieving change in your community!*

## Microlearning Source & Description Text, YouTube

### Considerations for Meeting Intentionally [Published, 2023]

Source URL: [https://youtu.be/\\_2wdAWfh0Tw](https://youtu.be/_2wdAWfh0Tw)

Are you looking for tips to help facilitate a coalition meeting? Are your community partners interested but need help figuring out how to start in their work together? We know a lot about the challenges and successes communities experience in building lasting, effective community coalitions – and we want to help support the conversation.

This is the first of a series of microlearnings created to support community coalitions, particularly those facilitating meetings or leading initiatives. This video highlights important characteristics and considerations for managing and facilitating effective meetings, as well as tips for supporting self-governance and planning as your group structures itself.

Feel free to ask us questions in the comments, and if you feel that you may want more guided assistance, contact us here: [www.strategicpreventionsolutions.com](http://www.strategicpreventionsolutions.com)

### **Additional Resources**

Coalition Agenda Templates: <https://www.strategicpreventionsolutions.com/resources/coalition-agenda-templates>

Developing Ground Rules for Groups Example Resource:  
<https://www.strategicpreventionsolutions.com/resources/developing-ground-rules-for-groups-example>

Lets Connect! #spscommunity

Instagram: @spscommunity <https://www.instagram.com/spscommunity/>

Facebook: <https://www.facebook.com/spscommunity>

LinkedIn: <https://www.linkedin.com/company/strategic-prevention-solutions/>

### **Time Stamps**

Introduction - [0:00](#)

Meeting with Intention - [1:33](#)

Solidifying the Meeting Purpose - [2:29](#)

Prioritizing your Meetings - [3:14](#)

Group Agreements - [3:54](#)

Considering the Structure - [4:27](#)

Time Use - [5:20](#)

Reflecting on your Agenda - [5:36](#)

Readiness of the Coalition - [6:37](#)

Meeting Frequency - [7:39](#)

Conclusion - [8:11](#)

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Building Buy In and Participation [Drafting, 2023]

Inclusive Engagement [Drafting, 2024]

Evaluation

During the duration of the contract, SPS will provide annual web analytic summaries of the Microlearnings such as view counts and time spent watching, as requested.