

JOB ANNOUNCEMENT
City of Unalaska
DEPARTMENT OF PUBLIC SAFETY
Police Division



Open Date: April 14, 2024
Close Date: Until Filled
Position: POLICE OFFICER
Hiring Wage: \$42.10 – \$48.81/ hour [step 1-6]

The City of Unalaska is accepting applications for the **Police Officer** position. Located in the central Aleutian Islands, Unalaska, Alaska, is a multicultural coastal community of approximately 4,250 full-time residents and is home to the number one commercial fishing port in the United States, the International Port of Dutch Harbor.

*The following duties are not intended to serve as a comprehensive list of all employee tasks in this classification.
The duties shown are designed to provide a representative summary.*

GENERAL DESCRIPTION: Under the supervision of the Police Sergeant, this position involves carrying out various duties related to traffic and criminal law enforcement. The responsibilities include responding to emergency calls, enforcing local, state, and federal laws, making lawful arrests, and conducting investigations into suspected criminal activity. Additionally, the role involves writing reports, conducting interviews, and providing testimony in court proceedings.

KNOWLEDGE, SKILLS, & ABILITIES: Knowledge or ability to learn State and City laws and enforcement of them; use investigative and law enforcement methods; abide by City and department procedures and policies and the laws governing and prescribing the powers and authorities of a law enforcement officer; learn criminal justice procedures; ability to problem solve and analyze and respond quickly as necessary; establish and maintain productive working relationships with various people and organizations; excellent written and oral communication and ability to follow complex written and verbal instructions; work under pressure; maintain professionalism, ability to multi-task workload and meet multiple deadlines.

EDUCATION & EXPERIENCE:

- High school diploma and/or GED required; College Degree Preferred; combination of education and experience will be evaluated individually.
- Police experience preferred
- Basic certificate in law enforcement from APSC preferred

LICENCES & SPECIAL REQUIREMENTS:

- Must be at least 21 years of age
- US Citizen by birth or naturalization by the time of hire
- Must have or ability to obtain a CPR & First Aid Certificate
- Ability to meet APSC standards and obtain a basic certificate within 12 months of hire
- Must have a valid US Driver's License and have the ability to obtain an Alaska Driver's License within 30 days of hire
- Ability to work rotating shifts
- Ability to pass all required pre-employment testing, i.e., Criminal background and History, F-3, drug testing, physical, polygraph, and psychological

BENEFITS (refer to PSEA Collective Bargaining Agreement for details):

- If applicable, the employee will receive a lump sum sign-on bonus (taxable) not to exceed \$5,000
- If applicable, the employee will receive a relocation payment (taxable) of \$5,000, plus one (1) way airfare for the employee and one (1) family member
- 100% employer-paid medical and dental premiums (employee & dependents)
- 100% employer-paid basic life/AD&D insurance (employee & dependents)
- 100% employer-paid LifeMed insurance (employee)
- Work out incentive pay up to \$500 /month
- 13 Floating Holidays per year
- Paid Time Off starting at 18 hours a month
- Eligible for State of Alaska Public Employees Retirement System (PERS) retirement
- Eligible for 457 Plans with MissionSquare or Mutual of America
- Up to 100% tuition reimbursement (must be taken while employed; refer to Title III)
- Travel allowance of \$2,500 every year on your date of hire after 1st year of employment
- Education Incentive per month: \$200 Associate's degree, \$300 Bachelor's degree, \$400 Master's degree
- Free Membership for Parks, Culture, and Recreation (PCR) (employee only)
- **It pays to stay!** Retention bonus of \$2,000 at years 1 and 2, \$3,000 at year 3, \$4,000 at year 4, \$5,000 at year 5, and \$10,000 at year 6 and every subsequent two-year anniversary.

JOB ANNOUNCEMENT
City of Unalaska
DEPARTMENT OF PUBLIC SAFETY
Police Division



TO APPLY: Download and complete the required forms:

1. [City of Unalaska Application Form](#)
2. [APSC F-3 History Statement](#)
3. [Waiver and Authorization to Release Information](#)
4. [Pre-employment Information & Voluntary Identification of Disability Form](#) (optional)

Submit your completed and notarized application package to:

CITY OF UNALASKA
Department of Administration
P.O. Box 610
Unalaska, AK 99685
Or by email to hr@ci.unalaska.ak.us
Questions? Please call us at (907) 581-1252

You can learn more about the City of Unalaska by visiting our website at <https://www.ci.unalaska.ak.us/citymanager/page/community-profile>

WE ARE AN EQUAL OPPORTUNITY EMPLOYER