

Alaska Fire Standards Council Fall Meeting

Minutes of September 25, 2022

On-site Council Meeting
Westmark Fairbanks Hotel & Conference Center
813 Noble Street, Fairbanks Alaska 99701

Zoom Participation Link-Join Zoom Meeting
<https://us06web.zoom.us/j/82886156968?pwd=ZnNxOHFiMmlWamJoUm94c0pacUNJZz09>
Telephonic Participation- +1 253 215 8782
Meeting ID: 828 8615 6968
Passcode: amW0gR
One tap mobile
+12532158782,,82886156968#,,,,*798370# US (Tacoma)

I. **Call to Order – Chair 9:08am**

II. **Roll Call – Chair**

(*Zoom **Absence Excused)

Seat A/ Brian Long* - via Zoom

Seat B/ Christian Hartley - Present

Seat C/ Michael Hanson*- via Zoom

Seat D/ Jerome (Jake) Bender*- via Zoom

Seat E/ Christopher Edsell- Present

Seat F/ Virginia McMichael- Present

Seat G/ Rob Mathis- Present

Seat H/ David Lundin - Present

Seat I/ Dorianne Sprehe - Vice Chair- Present

Seat J/ Tyler Bones- Present

Seat K/ Lloyd Nakano (Acting) - Present

Seat L/ Dan Grimes - Chair- Present

AFSC Clerk – Lisa Shield(Acting), Dawn Bundschuh, Stephanie Russell, Naomi DeLeon

Administrator – Mark Brauneis

Visitors: Robert Dennard with Sitka, John George with UFC CTC, Scott Learned with Steese, Joe Warren-Kahles with Homer, Dave Boddy with Chena-Goldstream, Frank Bracken with Chena-Goldstream, Sara Garcia with Unknown, Jarvis Schultz with BFAST, Kyle Greene with UAF, Jason Buist with Ft. Wainwright, Todd Russell with Butte FD, Thomas Stuart with Unknown, Don Werhonic with Lynden, Adam Horton with Sitka, Kyle Carrington with DFLS, Donnie Woods with Unknown.

III. **Visitor Recognition – Chair Grimes**

Welcomed visitors

IV. **Approval of Agenda – Chair Grimes**

Move to approve – Hartley

Second – Mathis

V. **Approval of Minutes – Chair Grimes**

Move to approve – Lundin

Second – Hartley

DAVE LUNDIN - I have been on a lot of boards and have never seen a transcript of minutes like this, it is not helpful to have a transcription. I would like to see a more

traditional set of minutes.

DAN GRIMES - That has been asked for in the last three meetings.

VI. Review Statute & Mission/SWOT Grid – Chair Grimes

[AS 18.70.320-18.70.369](#) & [AFSC Mission](#)

DAN GRIMES – Verbal overview of the statute and Mission.

DAN GRIMES – I would like to make a comment we have not done this over the last few years and I think we will hear about this from the public comments later. It erodes confidence in us.

VII. Review Strategic & Operations Plan – Chair Grimes

[AFSC 2018 Strategic Plan](#) & [AFSC Fall 2017 Operations Plan](#)

DAN GRIMES – We need to review this and do an in-depth rewrite. Lauer & Hartley willing to help but not lead.

DAN GRIMES – I think that the way it is written is too detailed. Hartley & Grimes we will revisit this in the spring.

Motion – Rewrite/review this Strategic & Operations Plan with Hartley as the lead.

Move to approve – Hartley

Second – Grimes

Rollcall vote – Passed

VIII. Administrator’s Report – Mark Brauneis

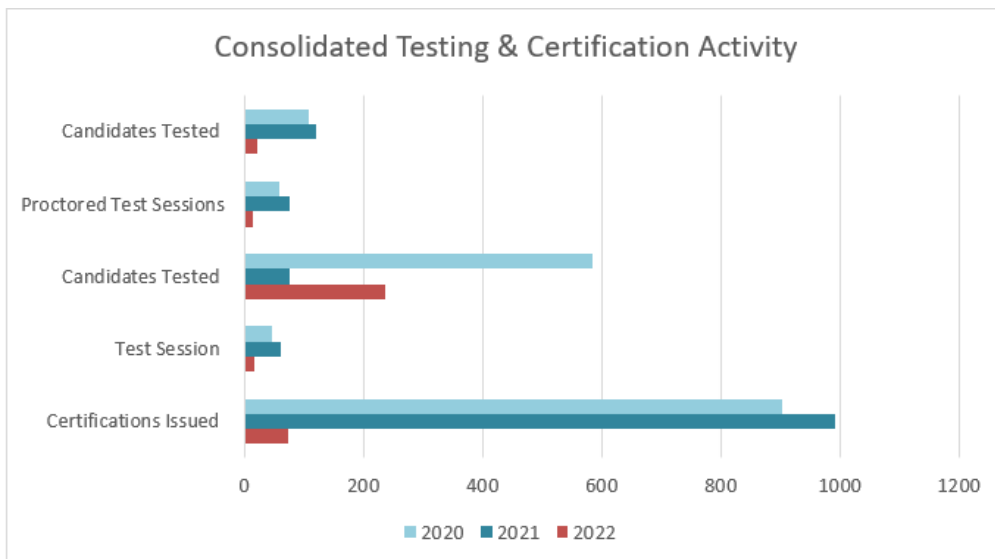
MARK BRAUNEIS – AFSC Clerk, Dawn Bundchsuh, is on light duty as Lisa Shield continues to backfill the clerk position. The benefit is that we get another body that has experience to help as we integrate some new processes. A Range 19 Fire Training Specialist position entered into the Governor’s budget proposal for FY24, and employee reintegration plan underway with newly developed training plan. Telework & interim office spaces, continue to challenge entire system processes. New move date is 1 Nov 2022. 70% complete on internal processes review. Completion delayed until move and a full return of all personnel to the office is accomplished.

Invoicing/Score release and certification process delays being scrutinized for systemic fail points.

DAVE LUNDIN – Is the move affecting all DLFS or just AFSC/BFAST?

MARK BRAUNEIS – Everyone is moving in DFLS. All office spaces in the past have been subpar with no adequate space for AFSC to do the work. New space will have places for physical work of this job. When we confirm the move, we will have 2-week black out with offices closed.

MARK BRAUNEIS – The testing and certification numbers you see are do not show the end of this calendar year, however all the applications that can be processed have been. The review is bumpy and many of the issues we have are legacy issues with the systems we have and need updated. Each of these cert types have the total at the top.



Testing & Certifying Activity	2022	2021	2020
Certifications Issued	73	993	903
Test Session	16	61	47
Candidates Tested	236	77	586
Proctored Test Sessions	15	76	59
Candidates Tested	23	121	108

IMPACT Totals	838	891	762	19848
Targeted Certifications	4/16/2019-4/15/2020	4/16/2020-4/15/2021	4/16/2021-4/15/2022	Total
Airport Firefighter	1	8		72
Alaska Fire Investigator Technician	31	34	17	240
Certified Fire Investigator	12	19	35	214
Fire Apparatus Driver Operator-Aerial	14	22	3	70
Fire Apparatus Driver Operator-Driver Pumper	26	41	22	172
Fire Apparatus Driver Operator-Mobile Water	25	38	22	165
Fire Fighter I	163	136	21	1149
Fire Fighter II	51	122	64	686
Fire Officer I	11	27	37	191
Fire Officer II	10	14	3	42
Inst I	46	28	32	1393
Inst II	6	4	2	260
Inst III	1		2	45
Inst IV	0		1	42
Live Fire Training Instructor	2	2	2	
12 month Totals	399	495	263	4741

CHRISTIAN HARTLEY – Why are there D/P certs combined?

LISA SHIELD – FADO has been done this way since we started issuing them, they can take a combo test and get both certs.

MARK BRAUNEIS – We will review this and investigate separating the D/P.

DAN GRIMES – Do we track Reciprocity? Can we get it in the reports?

MARK BRAUNEIS – Yes, we will work on that. As a side note we are required to validate against the agency and there has been over a 5-month delay so far. We just got FOII from IFSAC about 10 days ago and all certs have been updated. SOA has consolidated their IT and the rebuild is indefinitely postponed. We have updated the website as it stands. A hot link has been added to the main screen. RFP has been getting updated and we will see an uptick once that is completed.

FINANCE REPORT

Exhibit 8b

- **General Fund**

SUMMARY TOTAL EXPENDITURES	FY ORIGINAL AUTHORIZED	YTD EXPENDED	PROJECTED EXPENDITURES
Personal Services - 1000			
Travel – 2000			
Contractual – 3000			
Commodities – 4000			
Equipment – 5000			
Total			

Projected Carry Forward	\$141,153.93\$	% of FY Completed	
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- **QuickBooks Dashboard**

	MARCH 2021	SEPTEMBER 2021	APRIL 2022
Open Invoices	\$2,625.00	\$925.00	\$575.00
Overdue Invoices	\$2,500.00	\$775.00	\$575.00
Paid Last 30-days	\$4,103.00	\$5,393.00	1550.00
Total Sales	\$57,160.56	\$59,505.36	\$50,929.92

- **“Carry Forward” YTD**

Fiscal Year	Carry Forward from Prior Year	Collected	Total FY Revenue - Incl. Carry forward
2020	\$125,373.25	\$52,123.61	\$177,496.86
2021	\$118,157.5	\$38,433.95	\$156,591.45
2022	\$141,153.93	\$ 29,158.51	\$170,312.44

You can see in the finance report that we have a surplus due to an extended medical absence. However, there will soon be a cost to us for the office space we use.

DORIANNE SPREHE – What is the cost of office space?

MARK BRAUNEIS – The state is moving away from \$1/year lease, and we will need to start paying for office space.

MARK BRAUNEIS – We are not seeing an increase in our intake for fees due to saturation. The cost for Shield to cover the AAll is coming from BFAST, but the overtime is coming from the AFSC.

DAN GRIMES – When BFAST was created it was so that there would be shared costs from BFAST working on the AFSC. Are we tracking ALL the costs that BFAST is incurring doing AFSC work?

MARK BRAUNEIS – No, we would have to do that in 15 min increments and can't do that.

DAN GRIMES – It would be unfortunate if someone is blindsided with the cost for doing AFSC business.

IX. Technical Advisory Committee- Progress Reports

Standards and Certification Summary

Current List Review

NFPA Standard	Certification Title	Level	Current NFPA Edition	Next NFPA Edition	AFSC Committee Pri/Alt	BFAST Coordinator Pri/Alt	Review Date & Status	Change since last report	Last AFSC Adoption Date
1001	Firefighter	IFSAC- FF I/II ProBoard- FF I/II	2019	2023	Mike Hanson	P-Lisa Shield A-()	2013	Effective Sep 21	3/20/2021
1002	Fire Apparatus Driver Operator	IFSAC Driver, Pumper, Aerial, Mobile Water Supply	2017	2022		P-Jarvis Schultz A- Virginia McMichael	2014		9/25/2017
1003	Airport Firefighter	IFSAC-Airport FF	2019	2023	Darcey Perry	P-() A-Lisa Shield	2015		3/16/2016
1005	Marine Firefighting for Land Based Firefighters	AFSC Marine Firefighter (MFF)	2019	2024	P- Rob Mathis	P-Jarvis Schultz A-()	2014		3/16/2016
1006	Technical Rescue Personnel	AFSC General Technical Rescue, Rope Rescue I/II	2017	2021	Don Werhonic	P-Jarvis Schultz A-()	2013		3/20/2021
1021	Fire Officer	IFSAC-FO I AFSC- FO II	2020	2025	Alex Boyd	P-Mark Brauneis A-Virginia McMichael	2014	Effective Sep 21	3/20/2021
1033	Certified Fire Investigator	IFSAC- CFI AFSC- AKFIT	2014	2021	Bryan Crisp	P-Mark Brauneis A-Virginia McMichael	2014		2/2/2015
1035	Fire and Life Safety Educator	AFSC- I, II, Public Information Officer (PIO) Youth Fire Instructor Specialist (YFIS) YFST	2015	2021		P-Virginia McMichael A-()	2015		3/24/2017
1041	Fire Service Instructor	IFSAC FSI I, II, III	2019	*2023	P-Dan Grimes A-Alex Boyd	P-Virginia McMichael A-Jarvis Schultz	2012	Effective Oct 21	12/17/2014 FSI III 7/16/2020
1072	Hazardous Materials	IFSAC Awareness, Operations, Technician	2017	2022	P-Tyler Bones A- Don Werhonic	P-() A-Lisa Shield	2017	Effective Sep 21	9/23/2018
1403	Live Fire Training Instructor	AFSC Live Fire Training Instructor / TIT	2018	2023	Jason Buiet	P-() A-Virginia McMichael	2012		3/20/2021
1407	Rapid Intervention Crews	AFSC Rapid Intervention Crew (RIC), Technician, Instructor	2020	2020	VACANT	P-Lisa Shield A-Jarvis Schultz	2015		2/3/2014
1521	Fire Safety Officer	Safety Officer	2020	2025	Jake Bender	P-() A-Jarvis Schultz			
10	Portable Fire Extinguishers	Class II, III			Christian Hartley	P-Lisa Shield A-()	No	In process	Next NFPA Edition 2022
###	Rural Firefighter	AFSC Apprentice FF, Basic (BFF), Rural Fire Protection Specialist (RFPS)	2019	2019	Ben Knowles	P-Virginia McMichael A-Lisa Shield	2022	In process	Adopted by AFSC Nov 6, 2020

* SPECIAL NOTE- This Standards included in the Emergency Response & Responder Safety Document Consolidation Plan, as approved by the NFPA Standards Council. As part of consolidation plan, this standard is slipping a cycle and being combined into a new consolidated draft.

MARK BRAUNEIS - Verbal reading review of the current list. (*) means it has Third Party Accreditation on that Certification, () artifact to be removed**

NFPA Standard	Descriptor	Title	Previous Edition	Current Edition	Next Edition	Remarks
1001*	FF I	Standard for Fire Fighter Professional Qualifications Level 1	2013	2019**	2024 (NFPA 1010)	Current
	FF II	Standard for Fire Fighter Professional Qualifications Level 2	2013	2019**	2024 (NFPA 1010)	Current
1002*	FADO-Driver Operator	Standard for Fire Apparatus Driver/Operator Professional Qualifications	2014	2017**	TBD	Current
	FADO-Pumper	Standard for Fire Apparatus Driver/Operator Professional Qualifications	2014	2017**	TBD	Current
	FADO-MWS	Standard for Fire Apparatus Driver/Operator Professional Qualifications	2014	2017**	TBD	Current

	FADO-Driver Operator	Standard for Fire Apparatus Driver/Operator Professional Qualifications	2014	2017**	TBD	Current
1003*	ARFF	Standard for Airport Fire Fighter Professional Qualifications	2015	2019**	TBD	Current
1005	Marine FF	Standard for Professional Qualifications for Marine Fire Fighting for Land-Based Fire Fighters	2014	2019	TBD	Standards research and Technical Committee Development in progress
1006	Tech Rescue	Standard for Technical Rescue Personnel Professional Qualifications	2013 & 2017	2021	TBD	Resource Pkg under development/ Tech Committee awaiting support documentation from Administration- in process, Estimated completion
1021*	FO I	Standard for Fire Officer Professional Qualifications Officer I	2014**	2020	TBD	Current
1021*	FO II	Standard for Fire Officer Professional Qualifications Officer II	2014**	2020	TBD	Current
1033*	CFI	Standard for Professional Qualifications for Fire Investigator	2009	2014	2022**	
1035	F&LSE/PIO I	Standard on Fire and Life Safety Educator, Public Information Officer, Youth Firesetter Intervention Specialist, and Youth Firesetter Program Manager Professional Qualifications	2010	2015**	2024 (NFPA 1030)	
1035	F&LSE/PIO II	Standard on Fire and Life Safety Educator, Public Information Officer, Youth Firesetter Intervention Specialist, and Youth Firesetter Program Manager Professional Qualifications	2010	2015**	2024 (NFPA 1030)	
1035	F&LSE/PIO III	Standard on Fire and Life Safety Educator, Public Information Officer, Youth Firesetter Intervention Specialist, and Youth Firesetter Program Manager Professional Qualifications	2010	2015**	2024 (NFPA 1030)	

1041*	FSI I/II/III	Standard for Fire and Emergency Services Instructor Professional Qualifications	2012	2019**	TBD	Current
1041*	FSI I/II/III	Standard for Fire and Emergency Services Instructor Professional Qualifications	2012	2019**	TBD	Under final Review
1041*	FSI I/II/III	Standard for Fire and Emergency Services Instructor Professional Qualifications	2012	2019**	TBD	Under final Review
1041 Chpter 7&8	FSI Live Fire Instructor/LFI In-Charge	Standard for Fire and Emergency Services Instructor Professional Qualifications Chapter 7& 8	2012	2019**	TBD	Tech Committee Resource Pkg under development
1403	LiveFire/Live Fire Lead	Standard on Live Fire Evolutions		2018	TBD	
1407	RIC	Standard on Rapid Intervention Crews				
1072*	Haz Mat 1072 A/O/T	Standard for Hazardous Materials/Weapons of Mass Destruction <i>Emergency Response Personnel Professional Qualifications</i>	None	2017	2022 (NFPA 470)	Current
1072*	Haz Mat 1072 A/O/T	Standard for Hazardous Materials/Weapons of Mass Destruction <i>Emergency Response Personnel Professional Qualifications</i>	None	2017	2022 (NFPA 470)	Current
1072*	Haz Mat 1072 A/O/T	Standard for Hazardous Materials/Weapons of Mass Destruction <i>Emergency Response Personnel Professional Qualifications</i>	None	2017	2022 (NFPA 470)	Current
1521	FSO	Standard for Fire Department Safety Officer Professional Qualifications	2015	2020	2024 (NFPA 1550)	Tech Committee Resource Pkg under development
10	Fire Extinguisher					Awaiting publication of State Fire Code Regulations for revision process and updates
Rural Fire Protection						Standard Approved, Curriculum underdevelopment

Note, if you have folks looking to do FOII you may want to advise them it to wait for 2020 which is under review now.

DAVE LUNDIN – 1072 is listed multiple times, may be a fix needed.

MARK BRAUNEIS – Yes, great catch we will fix that. NFPA 10 requires a regulation to be able to be administered. We will have more to follow.

10:04 Break 10:20 Reconvene

DAN GRIMES – Does anyone have questions for Brauneis on the report?

DORIANNE SPREHE – Cert levels page, FOII we are certifying to the 2014 NOT 2020.

MARK BRAUNEIS – Correct, we will update the document.

ROB MATHIS – NFPA will be changing the standards for several cert levels.

MARK BRAUNEIS – This is on our radar.

DAN GRIMES – We don't have NetExam as a specific agenda item, can we get an update?

MARK BRAUNEIS – There will be a presentation at the end.

DAN GRIMES – You said there will be a blackout with the move, can't we just set that date?

MARK BRAUNEIS – They have said we will move multiple times and that hasn't happened.

DAN GRIMES – Has all the work been done to move?

MARK BRAUNEIS – Yes, that has been some of the issues that we have other agencies to rely on to get us moved. We have done all the things we need to do.

DAN GRIMES – For now my last question is about the 70% complete of a review, what has been done?

MARK BRAUNEIS – In 2021 we started a multistep process to review and have started the training and identifying the issues. We still need to get into the new location to be able to finalize the processes since we have been working out of boxes for over 16 months.

DAN GRIMES – What is 70% completed?

MARK BRAUNEIS – It is not completed but identified, I should have clarified. We have seen improvements but not completion.

DAVE LUNDIN – You are talking about BFAST not AFSC, BFAST is only half an administrator and a clerk, not BFAST. We have been getting worse and worse since we had the cut, the statue says we will have an administrator and staff. We don't have that, it's not your fault it is just showing that we don't have it with the slipping work.

MARK BRAUNEIS – Yes, we have Lisa filling in for Dawn. We have identified council specific tasks and have multiple people that can back fill. We have gone out to request another position for the council, a training specialist position so that we have a lead. We could have asked for another 14 but we want to have a career process.

CHRISTIAN HARTLEY – When this happened it was “go away” or get absorbed. We are not as necessary as other boards.

DAVE LUNDIN – This TS could take the other work for the council.

CHRISTIAN HARTLEY – None of the other jobs have council work required.

MARK BRAUNEIS – OAll have a small amount of council work dedicated to them.

LLOYD NAKANO – The position will be under the council, that we are requesting. Also, under the statue it says “May” and we need to look at changing to “shall” so that it requires them to keep it.

ROB MATHIS – If we can get it changed to “shall” then we can keep it. The legislature needs to understand how critical these certifications are to departments. These are there to literally save the lives of the FF of the state. If we can get that through to them then we can get this language changed.

VIRGINIA MCMICHAEL – At one point in time the AFSC tried to get a level of the APSC because we need to have requirements for certification for FF's.

DAN GRIMES – It stopped because of COVID, and we need to keep talking to the reps so that we can lobby. We need to hold our spring meeting in Juneau so that we can lobby the legislators. We had a bill, but it didn't make it out of committee however there is a document out there so that it can be referenced. This is common and we can pick up and keep going.

Two-part request – Personnel, mid-level to do the work. The director was a working position for the council so when that position was removed it was cut much more than 50%. The council was working for a third position when the Director position was cut. We were also looking for a revenue source through the insurance policy. So, we put those two forward... people and money. These initiatives are alive and well and we need to keep pushing them.

LLOYD NAKANO – The FTA PCN who was called a director and so when it was cut it bumped out the FTA.

DAN GRIMES – Any other questions for admin report? I am moving the Public Comment to start after this break, then we will get back to the agenda.

11:00 BREAK 11:07 Reconvene

XI. Public Comment Period...moved up...

JOHN GEORGE with UAF CTC, representing UAF, overview of my past and the filters I am using as I speak. I run the Associates degree program and have a vested interest here. We complete 50-75 applications for testing per year. Payment for certification to release scores does not work when you do not have all the information for the TO to understand where the gaps of service. We are a lot of the unpaid testing fees due to it being individuals not departments. A solution needs to be paid before tests are taken. If we require pay BEFORE testing. Time for retests need to have a matrix, you have a 30-day window to get results so that we can make them retest within the 30-day window in the CPM. Communicate information when changes happen. Information is not coming out in ways people can quickly understand. Retesting out of state for retests solution needs to be found. Policy created. Curriculum matching the textbooks for the tests. The editions are behind for the reference of the test banks being vetted against. Representation of higher education on this board or at least consult us when it may be relevant. UA is a testing site, and has centers around the state, computer labs that could be used. Funding for AFSC – I took a class in funding, and it is different at the local level than our state level. Leading the nation in fire deaths needs to be a focus on the state level. My father who has a great deal of fire experience and is now a lobbyist who may be able to help us get this message out. If we can't move forward with changes and funding to keep this working with the state, the UAF can get their accreditation to take this over.

VIRGINIA MCMICHAEL – If they are not a resident or member of a FD they are not eligible for certification.

DAN GRIMES – It is not uncommon for the standards to be out of line with the curriculum. We have found that it will usually be ok.

DAVE BODDY Assistant Chief Chena-Goldstream – Plea as a Training Officer, ASFA, AFCA, IFCA, we have a scholarship program with other departments who are students at UAF and may only have them for 2 years maybe 4 years. Time is critical for us to get certifications for them. I have spent a large part of my time in the last 7 months getting these folks tested. We had one student test in Feb and results not until June. How do we fix the problem of personnel and tech to allow them to get the results quickly and retest if needed? On behalf of the three organizations, what can we do to help you fix this problem? We are looking at getting our own accreditation to get these seals. The system is broken and needs to get fixed.

DORIANNE SPREHE – Can you explain when a fire department takes a test what happens to the information and how it gets processed?

MARK BRAUNEIS – We have addressed it and ALL certifications that have nothing outstanding are processed.

DAN GRIMES – Are these fixed or did work get done quick for the council meeting? Are these systemic fixes?

MARK BRAUNEIS – The systemic issues have been addressed and work is still getting done.

SCOTT LEARNED with Steese FD and a regular CO. The documents online are not correct for testing, the website needs updating. In the last 6 months there have been changes that have happened with the test materials, the answer forms, the way test are administered. We are not getting quick turn arounds for retests. Need to revisit the way fees are paid both how it is released and the way they can pay. Also, getting paid as a CO has been delayed for many months, although it has been getting better.

JOHN GEORGE – The number of retests has gone up over the last few years.

DAN GRIMES – We must review tests more often so that people are getting tests that are good.

ROB MATHIS – Pay for certification not for scores as I am not able to review the results. We

do tests for multiple departments so when not paid it delays the whole group. Why is it that the fire side has many ways to pay but EMS only has one, credit card?

12:02 Lunch 1:07 Reconvene

VIII. Administrator's Report ...Continued....

MARK BRAUNEIS – The education component seemed to work well last time, so adding it to each admin report. This next part is to give a better understanding of Invoicing to Certificate Issuance process and challenges. Here are the steps and issues that arose with the March 2020 change to the CPM.

Pre-March 2020 (No cert until paid)

- Application/Retest Request Received
- Application/Retest Request processed
 1. Correspondence for missing information (Delays vary)
- Batch scores released to TO
- Invoice(s) sent
- Payment(s) received (delays affect individuals getting certs once paid)
 1. Delays due to various payment methods for each applicant
- Cert Issued

CPM Change (No score/Retest processed until paid)

- Application/ReTest Request Received
- Application/ReTest Request processed
 1. Correspondence for missing information (Delays vary)
- Invoice(s) sent
- New tracking method of each person paid for test batch until all paid, test not closed until all payments made.
- Payment(s) received (delays affect TO getting scores, no delay for individuals getting certs once paid)
 1. Delays due to various payment methods in each test session Cert Issued
- Batch scores released to TO when all fees paid in group

NOW (No score/ReTest processed until paid)

- Application/ReTest Request Received
- Invoice(s) sent
- Application/ReTest Request processed
 1. Correspondence for missing information (Delays vary)
- New tracking method of each person paid for test batch until all paid, test not closed until all payments made.
- Payment(s) received (delays affect TO getting scores, no delay for individuals getting certs once paid)
 1. Delays due to various payment methods in each test session
- Cert Issued/ Batch scores released to TO when all fees paid in group

CPM 10.2 states:

"During peak periods, test results may not be available for up to 30-days (please note payment must be received prior to the release of scores). For group examinations, AFSC sends the candidate scores to the designated Written Test Contact specified by the requesting entity. The designated Written Test Contact has the responsibility to distribute individual test scores to candidates."

CPM 10.3 states:

"AFSC staff generates an invoice upon receipt of all applications and sends invoices to the address (email or physical) provided by the applicant on an application. Once AFSC receives payment for an application, it is queued for additional processing. The AFSC issues certification to individuals with complete applications within 30-days of payment. The AFSC does not release test scores or issue certification until receipt of test fees."

**Request language be added to prohibit testing if balances owed are outstanding.*

CHRISTIAN HARTLEY – The issue is still with unpaid invoices from departments.

DAVE LUNDIN – So a department can get their scores even if they haven't paid?

LISA SHIELD – Yes, an exception was made for UAF CTC so they get their scores immediately.

MARK BRAUNEIS – The process for testing is changing and is based on the action verb in the standard. The change is a rubric based methodology. Initially we were told ALL levels would do this, but it will only be certain levels and certain skills. I have already said this but keep just working on the 3rd party standards to get them done before we keep going with the others.

IX. Technical Advisory Committee- Progress Reports...Continued....

NFPA 10: Portable Fire Extinguishers – Christian Hartley

CHRISTIAN HARTLEY – AFSC does not have regulatory authority to oversee this standard. AFSC must adopt regulation to be able to test for this. LSIB has the authority.

DAN GRIMES – Do we still want to pursue this?

CHRISTIAN HARTLEY – I think it still needs to be something we need to pursue since you must drive to Anchorage to test.

ROB MATHIS – FF are the smallest user group, should we be pursuing this?

KYLE CARRINGTON – FBNKS does offer and will take it to departments.

LLOYD NAKANO – We can look into doing this for the Anchorage area.

KYLE GREEN – When we allow more people to do it that will drive down the costs, especially in remote or rural areas.

TODD RUSSELL – The department or the AFSC would administer the cert?

CHRISTIAN HARTLEY – Department would proctor but AFSC would be the cert?

KYLE GREEN – Are the certification or permits being issued? If it is a certification can that be used to get the permit.

LLOYD NAKANO – We can work through this and see about having the LSIB allow proctoring.

NFPA 472/1072: Haz Mat – Tyler Bones

TYLER BONES – There will be a change coming to shift to 470. The committee has heard that the issues that have been happening are the committee. We heard that CO's are conducting an oral interview process with each department coming up with scenarios. That has not changed and should be a tabletop during the written exam as it has always been. We need to have 470 adopted by fall of 2023.

DAN GRIMES – Continuity of timeline on the Certification Directive, three years vs two years.

MARK BRAUNEIS – Since all standards need to be reviewed we can just make this change when we do that.

NFPA 1001: Fire Fighter – Mike Hanson

MIKE HANSON – Committee reviewed and submitted 20-30 items for update. The ones online do not have significant needs for update.

NFPA 1002 Driver Operator – Todd Russell

TODD RUSSELL – All updated, it will be absorbed by NFPA 1010. Let me know if there are questions.

DORIANNE SPREHE – several standards will be put under 1010, how will that affect the committees.

DAN GRIMES – They would stay in their committees.

NFPA 1003: Airport Firefighter – Darcey Perry – No updates**NFPA 1005: Marine FF for Land Based Firefighter – Rob Mathis**

ROB MATHIS – We may be looking at splitting, but we are not ready for anything until next summer.

DAN GRIMES – AFD is offering a class, will this be something for certification? Are we able to offer a cert to this?

ROB MATHIS – Only the awareness level.

NFPA 1006: Technical Rescuer – Don Werhonig

DON WERHONIG – Tyler Bones no progress at this point. We are not issuing certs at this time.

NFPA 1021: Fire Officer – Alex Boyd, unavailable

MARK BRAUNEIS – 2020 is done and ready for review. Need to work in the tech committee review. 2014 took 17.5 months to get it done everyone that had certs now have their IFSAC numbers on their certs.

NFPA 1033: Certified Fire Investigator – Bryan Crisp, unavailable

MARK BRAUNEIS – Current standard is done, test bank review scheduled for Nov.

NFPA 1035: Fire Life Safety Educator/YFSI – Kyle Green

KYLE GREEN – Thank you to committee members for getting all this work done. We did a whole rewrite of everything. We are asking for background checks. Sign off on training record for Alaska specific medical prerequisites for this. We need to have an approved class for this certification here in Alaska. AFSC only adopted FLSE, not PIO or YFSI. Does the committee want those? My recommendation would be to drop them.

14:43 Break 14:51 Reconvene

NFPA 1041: Fire Instructor – Dan Grimes

DAN GRIMES – One is done and certifying to, two and three are delayed. Took a long time by the committee to get II/III done, they are just now back to BFAST. 50 questions left to review. If you are using FSI I please let us know so that we can get feedback. The Tech Committee workgroup was a huge success, and we will talk about it more on the agenda.

NFPA 1403: Live Fire Technician – Jason Buist

JASON BUIST – Awaiting a work product from BFAST to review.

NFPA 1407: AK Rapid Intervention Technician – Josh Kalhen

MARK BRAUNEIS – No responses from Josh Kalhen, we will be looking for someone else.
DAN GRIMES – If you know anyone we can recruit please let us know.

NFPA 1521: Fire Department Safety Officer – Jake Bender

JAKE BENDER – No work done for this.

AK Rural Fire Protection Specialist – Ben Knowles

MARK BRAUNEIS – 4 people to be on the committee, with a number of online meetings. They are going through to match up the NFPA to it. BFAST has taught the RFPS and the RFPO training. We are looking at building out the curriculum.

DAN GRIMES – You said the committee has met to match up 1001 to it. The AFSC wants an AK specific standard because it has been determined 1001 does not match up. AFSC gave a window to halt all certifications due to lack of updates. I am reminding the council that a lot of time has passed and it still is not done.

X. Association Reports

A. Alaska Fire Chief's Association

DAN GRIMES – Thank you for the update on the Chiefs letter from the last meeting.

B. Alaska State Firefighters Association

MIKE HANSON – Lots of concerns about turnaround time on certs as we have already heard about today.

C. Alaska Professional Firefighters Association

JAKE BENDER – Nothing to report.

XII. Old Business –Chair – Reports and Action Items

A. Internal Operations Audit

DAN GRIMES - Did not make sense for us to do this when there is no office space. I have reached out to people that have done audits so that we can do one.

DAVE LUNDIN – I appreciate the grace you are showing the staff, but my understanding is that it was for us to have this done to see what staff is doing.

DAN GRIMES – It was to be done with staff that were out of the office and for us to do it with the people that work in the office.

DAVE LUNDIN – We need to see measurable improvements, not just anecdotal.

B. Rural Fire Protection Specialist Update

DAN GRIMES – Just had that.

XIV. New Business – Chair - Reports and Action Items

A. Revisit score release & invoicing process

DAN GRIMES - As we have heard, we are in a place that changes need to be made to improve this.

LLOYD NAKANO – Plans review is getting an online payment system going online in October. People will register themselves and pay their fees.

DAN GRIMES – More than once we have talked about IMPACT being a homebuilt system.

VIRGINIA MCMICHAEL – EMS people have a fire portal where our users can log into one place.

Motion – Lundin Recommendation from staff for online payment system to see if we want to go to it by the spring meeting.

Second – Grimes

No discussion

Roll call vote: Unanimously passed

MARK BRAUNEIS – Cash up front from individuals and standard invoicing for departments and release scores as soon as they are available. If you do not pay then you do not continue to test.

MIKE HANSEN – Does a PO mean the same as payment?

LISA SHIELD – No, we must wait for the money.

ROB MATHIS – Individuals pay ahead of testing, and organizations will be invoiced.

CPM 10.3 “The AFSC does not ~~release test scores~~ or issue certification until receipt of test fees.”

Motion – Hansen, change CPM policy to release scores as soon as available, as written above.

Second – Grimes

Discussion

Roll call vote: Bender opposed.

Motion – Hartley, change CPM to require payment in full from individuals prior to testing.

Second – Lundin

Discussion

Roll call vote: Unanimously passed.

B. Revisit 2-year expiration of certification process

DAN GRIMES - Does anyone want to make a motion to change the 2-year expiration?

None

C. Technical Committee Scheduling

DAN GRIMES – The last one was such a success that I would like to suggest we schedule standing twice a year work group sessions following council meeting.

Motion – Mathis move to schedule technical work group sessions twice a year following council meeting.

Second – Hartley

Discussion – None

Roll call vote: Unanimously passed.

DAVE LUNDIN – Change the regulation language from “May” to “Shall” to employee staff.

DAN GRIMES – We will need to have a meeting to discuss how we will proceed with our meeting in Juneau.

D. CPR requirement for FLSE.

KYLE GREEN – We would like to expand the training and certification outside the fire service. The requirement would be the same as FFI. Have a valid First Aid/CPR credential.

DAN GRIMES – We have a request for an EMS component for the FLSE.

Motion – Hartley, add EMS component to the FLSE to mirror Firefighter I.

Second – Mathis

Discussion

Roll call vote:

Seat A/ Brian Long NO

Seat B/ Christian Hartley NO

Seat C/ Michael Hanson YES

Seat D/ Jerome (Jake) Bender NO

Seat E/ Christopher Edsell YES

Seat F/ Virginia McMichael YES

Seat G/ Rob Mathis NO

Seat H/ David Lundin NO

Seat I/ Dorianne Sprehe YES

Seat J/ Tyler Bones YES

Seat K/ Lloyd Nakano (Acting) NO

Seat L/ Dan Grimes NO

YES – 5

NO – 7

Motion does not pass.

XV. Action Items-Chair

DAN GRIMES- Request to be published within three weeks of the minutes.

XVI. Future Agenda Items - Chair – TBD

DAN GRIMES- Legislative initiatives

CHRISTIAN HARTLEY – Add 2 positions to council, postsecondary and industry

MIKE HANSON – NetExam Report and status report

XVII. Future Meeting Dates - Chair – TBD

DAN GRIMES- Will put out a survey to choose dates for the Spring 2023, we should do it in conjunction with the Leadership Summit a day or so before. February TBD

XVIII. Good of the Order

CHRISTIAN HARTLEY – Remember that the staff are employees, and they are working hard. Issues could have been addressed before this meeting. We are supposed to be keeping up on this all year too. We can be helping to bring things up and reminding before the two-week mark.

DORIANNE SPREHE – Do we have all our committees fully filled out and have functional leads?

MIKE HANSON – I need people for the 1001 if you know of anyone.

DAN GRIMES – Are there council shirts coming?

MARK BRAUNEIS – We have had to go with a different vendor.

TODD RUSSELL – Can we get more information on the new matrix?

DORIANNE SPREHE – There are seats coming open, how do we make sure they are filled?

MARK BRAUNEIS – Send an email if you are still interested as there are new people in the Boards and Commissions Office.

5:13 pm Grimes motion to adjourn, second Mathis

DRAFT