

Alaska Fire Standards Council

Meeting Minutes- February 9, 2005

Baranoff Hotel, Juneau AK.

Present: Cummings, Davis, Barker, Fry, Dobson, Elmer, Bettac

Others: Jon George, Roy Johnston

Absent: Leifert, Reed, Rotroff, and Jones.

1140: Call to Order by Chairman Cummings
Roll Call
Quorum present

1145: Communications.

- I. Letter or resignation from Scott Elmer. He will continue to serve until replaced.

1150: Person's to be heard.

None present

1150: Consent Agenda.

- I. Approval of minutes from 9-29-04, 9-30-04, and 10-01-04 meetings in Sitka.

Minutes approved as submitted.

1152: Unfinished Business.

I. Budget revisions- Workgroup revised proposed FSC budget to match expenditures approved in Governors 2005 budget. Workgroup eliminated phases of proposed budget.

II. Report on Fire Investigator Certification and criminal background checks by Frey.

Revisions sent to Arson Investigators Association for review and comment.

Leifert will research EMS and Police Standards criminal history checks and report back.

Need to develop criteria for what is acceptable and unacceptable for criminal history and still be certified.

III. Administrative job description for FSC- No report, Leifert is working on it.

Police Standards Council and State of Alaska job descriptions will be utilized as a template.

IV. Executive Director job description for FSC- No report.

V. Fire Officer I program- By Barker.

A. Draft documents of certification program and training record handed out.

B. Discussion of program by Council.

C. Program uses IFSTA Company Officer Book.

- D. Program review to be performed after AFD completes test run of the program.

12:40- Break

12:55- Call to Order

- VI. RIT Program: Draft of standard to accompany program complete. Table until next meeting for review.
- VII. Fire Instructor certification update.
- VIII. Firefighter Apprentice/Cadet Program Standard- FSC to address developing a guideline for FD's to follow safely and legally administer programs.
 - A. Draft for review at fall conference.
 - B. All FSC members should review child labor laws.
 - C. Davis to research IAFF program if one exists.
 - D. Frey to research VFIS program.
- IX. Status of appeal or Warren Cummings- Letter to Barker from FSC approved and certification is forthcoming.
- X. Discussion of FFI and FFII NFPA requirements for Haz Mat and EMS. Reviewed standards and general discussion. FSC will seek ruling/clarification from NFPA.
- XI. Postponed until Chairman Cummings returns from AML meeting.

1500- returned from New Business to complete unfinished business.

XI. Continued- Sate Farm Community Based Needs Application: No action thus far.

XII. Revised Budget- Con't from this morning.

A. Draft of revised budget from work group passed out for review.

**1510- Motion by Bettac, Second by Elmer:
*Motion to approve amended budget.***

No Opposed- Motion Carries.

XIII. Revisit item II from earlier- Fire Investigator I program.

A. Reviewed and compared to NFPA 921.
Some inconsistencies found.

B. Council cannot recommend approval at this time due to the inconsistencies.

C. Program will be sent to Arson Investigators Assoc. for review and revision. They are to send the program back to the FSC for final approval. FSC awaiting reply.

Return to New Business.

1400: Break

1455: Call to Order

1458: New Business:

- I. EVD cards- samples passed around by Barker for review.
- II. MOI Level I sample program passed around by Barker. Program from Washington is 40 hrs long, 24 hours home study and 16 hours classroom. AFD is currently test running this program.

FST is bringing an instructor up from Spokane to test run the program.

Undecided if this will eventually replace the current MOI course.

Returned from completing unfinished business.

- III. Funding for FSC- by Cummings.
 - A. Review of AFCA concept paper increasing Insurance user fee's.
 - B. Discussion on whether the FSC can impose a fee schedule based on statute. This will be re-researched.
- IV. Connex Fire Training Building Standard- by Barker.
 - A. Discussion of having info available from the FSC for departments to utilize if they wish to pursue building a connex training facility.
 - B. Departments need training on NFPA 1403 and safe use of these facilities.

- V. Live fire training standard- it was approved at the Sitka meeting and will be released once final revisions are incorporated.
- VI. Discussion of next meeting.
 - A. Meetings will continue to coincide with conferences so that members may be able to fund travel through other means such as Department sponsored. This will continue until the FSC is funded.
 - B. FSC should do a presentation at the next conference to increase awareness of the council and educate people on it's activities.
- VII. Introduction/information on the newly formed AK Professional Firefighters Association, their membership and short term goals. Wish to seek seat on the FSC in the future.
- VIII. Discuss need for FSC job descriptions for Administrative Director and Clerk, in case funds are secured.
 - A. Split into work groups to develop job descriptions.
 - B. **Adjourn for 1 hour for work groups. 1610 hrs.**
 - C. **1643- Call to Order.**
Bill Bettac will finalize job descriptions and will e-mail them out for input. FSC will finalize them at the next meeting. Descriptions will be ready if funding is secured before the next meeting.

IX. Review draft of letters to NFPA seeking clarification on EMS and Haz Mat requirements for FFII. **1646**

X. Set future meeting dates.

9-27-05 1300-1700 Wasilla

9-28-05 1000-1400 Wasilla

2-08-06 1100-1800 Juneau

9-25-9-30-06 @ Fairbanks conference.

XI. Comments by Frey/Davis on minutes from last meeting reference FSC’s ability to certify fire service personnel. Chairman Cummings was assigned to seek legislative change to verbage. This issue needs to be addressed prior to FSC taking over certification responsibilities.

A. Suggest deletion of “Fire Service” prior to the word personnel.

B. Bettac will research procedure for seeking change at legislative level. Cummings will speak to AML.

1712 PUBLIC COMMENT- None.

1732 Motion to Adjourn- Passed.