

NOTICE OF PROPOSED CHANGES ON CERTIFICATIONS  
IN THE REGULATIONS OF ALASKA POLICE STANDARDS COUNCIL

BRIEF DESCRIPTION

The Alaska Police Standards Council proposes to adopt regulation changes regarding certification levels and standards for police, probation, parole, correctional, and municipal correctional officers.

The Alaska Police Standards Council proposes to adopt regulation changes in 13 AAC 85.045 – 13 AAC 85.237 of the Alaska Administrative Code, dealing with certifications, including the following:

- (1) 13 AAC 85.045 is proposed to be added to establish standards for supervisory and management professional certifications levels for police.
- (2) 13 AAC 85.230 is proposed to be amended to establish standards for intermediate and advanced professional certification levels for probation, parole, and correctional officers.
- (3) 13 AAC 85.232 is proposed to be added to establish standards for supervisory and management professional certification levels for probation, parole, and correctional officers.
- (4) 13 AAC 85.235 is proposed to be amended to establish standards for intermediate and advanced professional certification levels for municipal correctional officers.
- (5) 13 AAC 85.237 is proposed to be added to establish standards for supervisory and management professional certification levels for municipal correctional officers.

You may comment on the proposed regulation changes, including the potential costs to private persons of complying with the proposed changes, by submitting written comments to the Alaska Police Standards Council at PO Box 111200, Juneau, Alaska 99811. Additionally, the Alaska Police Standards Council will accept comments by facsimile at 907-465-3263 and by electronic mail at [apsc@alaska.gov](mailto:apsc@alaska.gov). Comments may also be submitted through the Alaska Online Public Notice System by accessing this notice on the system and using the comment link. The comments must be received not later than 4:30 pm on Wednesday, February 28, 2024.

You may submit written questions relevant to the proposed action to the Alaska Police Standards Council at PO Box 111200, Juneau, Alaska 99811 or by electronic mail at [apsc@alaska.gov](mailto:apsc@alaska.gov). The questions must be received at least 10 days before the end of the public comment period. The Alaska Police Standards Council will aggregate its response to substantially similar questions and make the questions and responses available on the Alaska Online Public Notice System and agency website at <https://dps.alaska.gov/APSC/Home>.

If you are a person with a disability who needs a special accommodation in order to participate in this process, please contact Sarah Hieb at electronic mail at [sarah.hieb@alaska.gov](mailto:sarah.hieb@alaska.gov) or telephone 907-465-6296 not later than February 20, 2024, to ensure that any necessary accommodation can

be provided.

A copy of the proposed regulation changes is available on the Alaska Online Public Notice System and by contacting the Alaska Police Standards Council at [apsc@alaska.gov](mailto:apsc@alaska.gov) and 907-465-6296.

A copy of material proposed for adoption by reference is available on the Alaska Online Public Notice System or on the agency website at <https://dps.alaska.gov/APSC/Home> or by contacting the Alaska Police Standards Council at [apsc@alaska.gov](mailto:apsc@alaska.gov) or 907-465-6296.

After the public comment period ends, the Alaska Police Standards Council will either adopt the proposed regulation changes or other provisions dealing with the same subject, without further notice, or decide to take no action. The language of the final regulation may be different from that of the proposed regulation. You should comment during the time allowed if your interests could be affected.

**Statutory authority:** AS 18.65.220

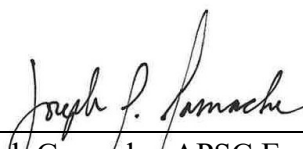
**Statutes being implemented, interpreted, or made specific:** AS 18.65.240; AS 18.65.242

**Fiscal information:** The proposed regulation changes are not expected to require an increased appropriation.

The Alaska Police Standards Council keeps a list of individuals and organizations interested in its regulations. Those on the list will automatically be sent a copy of all the Alaska Police Standards Council notices of proposed regulation changes. To be added to or removed from the list, send a request to the Alaska Police Standards Council at [apsc@alaska.gov](mailto:apsc@alaska.gov), giving your name, and either your e-mail address or mailing address, as you prefer for receiving notices.

Individuals can also signup to receive automated notifications of all State of Alaska notices, including public notice for regulation changes, by subscribing to the Alaska Online Public Notices System: <https://aws.state.ak.us/OnlinePublicNotices/Default.aspx>.

Date: January 17, 2024

  
\_\_\_\_\_  
Joseph Gamache, APSC Executive Director

ADDITIONAL REGULATION NOTICE INFORMATION  
(AS 44.62.190(d))

1. Adopting agency: Alaska Police Standards Council
2. General subject of regulation: Certification levels and minimum standards
3. Citation of regulation (may be grouped): 13 AAC 85.045 – 13 AAC 85.237
4. Department of Law file number, if any: 2023200342
  
5. Reason for the proposed action:  
  
 Compliance with federal law or action (identify): \_\_\_\_\_  
 Compliance with new or changed state statute  
 Compliance with federal or state court decision (identify): \_\_\_\_\_  
 Development of program standards  
 Other (identify): \_\_\_\_\_
  
6. Appropriation/Allocation: Department of Public Safety/Alaska Police Standards Council  
519
  
7. Estimated annual cost to comply with the proposed action to:  
  
A private person: None  
Another state agency: None  
A municipality: None
  
8. Cost of implementation to the state agency and available funding (in thousands of dollars):

	Initial Year FY <u>2024</u>	Subsequent Years
Operating Cost	\$ <u>0</u>	\$ <u>0</u>
Capital Cost	\$ <u>0</u>	\$ <u>0</u>
1002 Federal receipts	\$ <u>0</u>	\$ <u>0</u>
1003 General fund match	\$ <u>0</u>	\$ <u>0</u>
1004 General fund	\$ <u>0</u>	\$ <u>0</u>
1005 General fund/ program	\$ <u>0</u>	\$ <u>0</u>
Other (identify)	\$ <u>0</u>	\$ <u>0</u>

9. The name of the contact person for the regulation:

Name: Joseph Gamache  
Title: Executive Director  
Address: PO Box 111200, Juneau, AK 99811  
Telephone: 907-465-5523  
E-mail address: joseph.gamache@alaska.gov

10. The origin of the proposed action:

Staff of state agency  
 Federal government  
 General public  
 Petition for regulation change  
 Other (identify): \_\_\_\_\_

11. Date: January 17, 2024

Prepared by: Sarah Hieb  
Name (printed): Sarah Hieb  
Title (printed): Administrative Investigator  
Telephone: 907-465-6269

**Chapter 85. Minimum Standards for Police, Probation,  
Parole, Correctional, and Municipal Correctional Officers.**

13 AAC 85 is amended by adding a new section to read:

**13 AAC 85.045. Supervisory and management certification for police officers. (a)**

The council will issue a supervisory or management certificate to an applicant who meets the standards set forth in (b) or (c) of this section. No certificate will be issued unless the applicant submits the documents required under 13 AAC 85.010(d) to the council.

(b) To be eligible for a supervisory certificate, an applicant must

(1) be a full-time paid police officer of a police department in this state;

(2) possess an intermediate or advanced certificate;

(3) have directly supervised at least one other police officer full-time for at least 12 months;

(4) have successfully completed a council approved first-line supervisor course consisting of at least 80 hours of instruction; and

(5) have completed at least 40 hours of additional APSC approved training in addition to those previously relied upon for intermediate or advanced officer certification.

(c) To be eligible for a management certificate, an applicant must:

(1) be a full-time paid police officer of a police department in this state;

(2) possess a supervisory certificate;

(3) have directly supervised at least one first-line supervisor for at least 12 months;

(4) have successfully completed council approved management level training consisting of at least 80 hours of instruction; and

(5) have completed at least 40 hours of additional APSC approved training in addition to those previously relied upon for prior certification. (Eff. \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_, Register \_\_\_\_\_)

**Authority:** AS 18.65.220 AS 18.65.240

The section heading of 13 AAC 85.230 is changed to read:

**13 AAC 85.230. Basic, intermediate, and advanced certificates [CERTIFICATE] for probation, parole, and correctional officers.**

13 AAC 85.230 is amended by adding new subsections to read:

(f) To be eligible for an intermediate probation, parole, or correctional officer certificate, an applicant must

- (1) be a full-time paid probation, parole, or correctional officer in this state;
- (2) possess a basic certificate; and
- (3) have acquired, subject to (j) and (k) of this section, either or both of the

following:

(A) the following minimum number of years of experience as a probation, parole, or correctional officer, minimum education points, and minimum training hours:

Minimum years of experience	two	four	five	six
Minimum education points in college credit	Bachelor of arts (B.A.) or bachelor of science (B.S.) degree	Associate of arts (A.A.) or associate of science (A.S.) degree	45	None
Minimum training hours	40	80	100	120

(B) seven or more years of experience as an officer and a minimum of 20 training hours for each year of officer experience.

(g) To be eligible for an advanced certificate, an applicant must

- (1) be a full-time paid probation, parole, or correctional officer in this state;
- (2) possess a basic and intermediate certificate; and
- (3) have acquired, subject to (j) and (k) of this section, either or both of the

following:

(A) the following minimum number of years of experience as a probation, parole, or correctional officer, minimum education points, and minimum training hours:

Minimum years of experience	Four	Six	Nine	11	13
Minimum education points in college credit	Master's degree	Bachelor of arts (B.A.) or bachelor of science (B.S.) degree	Associate of arts (A.A.) or associate of science (A.S.) degree	45	None
Minimum training hours	40	80	140	180	220

(B) 14 or more years of experience as an officer and a minimum of 20 training hours for each year of police officer experience.

(h) College credits or degrees awarded by an institution of higher learning accredited by a regional or national accrediting agency recognized by the United States Secretary of Education will be recognized by the council. College credits awarded for advanced, supervisory, management, executive, or specialized law enforcement courses may be recognized by the council for either training or education points. Education points will be awarded on the following basis:

- (1) one-quarter college credit equals two-thirds of an education point;
- (2) one semester college credit equals one education point.

(i) All training must be documented, and the course must have been completed successfully by the applicant.

(j) After a basic certificate is awarded, an officer must achieve the prescribed training hours toward the next level of certification. After an intermediate certificate is awarded, an officer must achieve the prescribed training hours for an advanced certificate. The officer may not count the same hours toward each subsequent level of certification.

(k) Hours earned while attending a basic academy may not be applied to the requirements under (f) and (g) of this section. (Eff. 8/8/90, Register 115; am 6/13/2002, Register 162; am 9/24/2016, Register 219; am 4/6/2018, Register 226; am \_\_\_\_/\_\_\_\_/\_\_\_\_\_, Register \_\_\_\_\_)

**Authority:** AS 18.65.220 AS 18.65.242

13 AAC 85 is amended by adding a new section to read:

**13 AAC 85.232. Supervisory and management certification for probation, parole, and correctional officers.** (a) The council will issue a supervisory or management certificate to



an applicant who meets the standards set forth in (b) or (c) of this section. No certificate will be issued unless the applicant submits the documents required under 13 AAC 85.210 to the council.

(b) To be eligible for a supervisory certificate, an applicant must:

- (1) be a full-time paid probation, parole, or correctional officer in this state;
- (2) possess an intermediate or advanced certificate;
- (3) have directly supervised at least one other probation, parole, or correctional officer for at least 12 months;
- (4) have successfully completed a council approved first-line supervisor course consisting of at least 80 hours of instruction; and
- (5) have completed at least 40 hours of additional APSC approved training in addition to those previously relied upon for intermediate or advanced officer certification.

(c) To be eligible for a management certificate, an applicant must:

- (1) be a full-time paid probation, parole, or correctional officer in this state;
- (2) possess a supervisory certificate;
- (3) have directly supervised at least one first-line supervisor for at least 12 months;
- (4) have successfully completed council approved management level training consisting of at least 80 hours of instruction; and
- (5) have completed at least 40 hours of additional APSC approved training in addition to those previously relied upon for prior certification. (Eff. \_\_\_\_/\_\_\_\_/\_\_\_\_\_, Register \_\_\_\_\_)

**Authority:** AS 18.65.220 AS 18.65.242

The section heading of 13 AAC 85.235 is changed to read:

**13 AAC 85.235. Basic, intermediate, and advanced certificates [CERTIFICATE] for municipal correctional officers.**

13 AAC 85.235 is amended by adding new subsections to read:

(e) To be eligible for an intermediate certificate, an applicant must

- (1) be a full-time paid municipal correctional officer in this state;
- (2) possess a basic certificate; and
- (3) have acquired, subject to (i) and (j) of this section, either or both of the

following:

(A) the following minimum number of years of experience as a municipal correctional officer, minimum education points, and minimum training hours:

Minimum years of experience	two	four	five	six
Minimum education points in college credit	Bachelor of arts (B.A.) or bachelor of science (B.S.) degree	Associate of arts (A.A.) or associate of science (A.S.) degree	45	None
Minimum training hours	40	80	100	120

(B) seven or more years of experience as an officer and a minimum of 20 training hours for each year of officer experience.

(f) To be eligible for an advanced certificate, an applicant must

- (1) be a full-time paid municipal correctional officer in this state;
- (2) possess a basic and intermediate certificate; and

(3) have acquired, subject to (i) and (j) of this section, either or both of the following:

(A) the following minimum number of years of experience as a municipal correctional officer, minimum education points, and minimum training hours:

Minimum years of experience	Four	Six	Nine	11	13
Minimum education points in college credit	Master's degree	Bachelor of arts (B.A.) or bachelor of science (B.S.) degree	Associate of arts (A.A.) or associate of science (A.S.) degree	45	None
Minimum training hours	40	80	140	180	220

(B) 14 or more years of experience as an officer and a minimum of 20 training hours for each year of officer experience.

(g) College credits or degrees awarded by an institution of higher learning accredited by a regional or national accrediting agency recognized by the United States Secretary of Education will be recognized by the council. College credits awarded for advanced, supervisory, management, executive, or specialized law enforcement courses may be recognized by the council for either training or education points. Education points will be awarded on the following basis:

- (1) one quarter college credit equals two-thirds of an education point;
- (2) one semester college credit equals one education point.

(h) All training must be documented, and the course must have been completed successfully by the applicant.

(i) After a basic certificate is awarded, an officer must achieve the prescribed training hours toward the next level of certification. After an intermediate certificate is awarded, an officer must achieve the prescribed training hours for an advanced certificate. The officer may not count the same hours toward each subsequent level of certification.

(j) Hours earned while attending a basic academy may not be applied to the requirements under (e) and (f) this section. (Eff. 4/12/2001, Register 158; am 6/13/2002, Register 162; am 9/24/2016, Register 219; am 4/6/2018, Register 226; am \_\_\_\_/\_\_\_\_/\_\_\_\_\_, Register \_\_\_\_\_)

**Authority** AS 18.65.220 AS 18.65.242

13 AAC 85 is amended by adding a new section to read:

**13 AAC 85.237. Supervisory and management certification for municipal correctional officers.** (a) The council will issue a supervisory or management certificate to an applicant who meets the standards set forth in (b) or (c) of this section. No certificate will be issued unless the applicant submits the documents required under 13 AAC 85.215 to the council.

(b) To be eligible for a supervisory certificate, an applicant must:

- (1) be a full-time paid municipal correctional officer in this state;
- (2) possess an intermediate or advanced certificate;
- (3) have directly supervised at least one other municipal correctional officer for at least 12 months;
- (4) have successfully completed a council approved first-line supervisor course consisting of at least 80 hours of instruction; and
- (5) have completed at least 40 hours of additional APSC approved training in addition to those previously relied upon for intermediate or advanced officer certification.

(c) To be eligible for a management certificate, an applicant must:

(1) be a full-time paid municipal correctional officer in this state;

(2) possess a supervisory certificate;

(3) have directly supervised at least one first-line supervisor for at least 12

months;

(4) have successfully completed council approved management level training

consisting of at least 80 hours of instruction; and

(5) have completed at least 40 hours of additional APSC approved training in

addition to those previously relied upon for prior certification. (Eff. \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_, Register  
\_\_\_\_)

**Authority:** AS 18.65.220 AS 18.65.242