

Fire Standards Council
Call to order 9:04 9/21/07

OLD BUSINESS

Action Items

Update on testing fee

JH – There has been minimal problems – Working out the kinks – Established process for taking payments and getting payments to FSC - One problem is there is no means to charge for people who are not testing with us: emergency drivers and recertifying officers

BD – We need to notify COs

JH – We lost our email list so if you know of any COs who aren't getting our mailings have them contact my office with their email address

Light discussion no changes are necessary at this time

Buddy acknowledged Jack Smith in the audience and offered him a chance to address the council if he wished. He declined to at this time.

Verify CO manual reflects EMS and Haz Mat issues

JH – Being taken care of CO manual is being re written and EMS has not changed – more discussion under Haz Mat under new business

FFI and FF II skill sheets modified to reflect same

Buddy – under same lines as EMS & Haz Mat so we will review under new business

Get Criminal Background Information to Law for Review/Implement

JH – We do not have staff currently to handle this task – it should be put on Spring agenda

FSC Web Page

JH – the page is up and running – if any one wants to see additional news or information on the page let Jody know – this will take care of our public notice requirements

Draft Language for Funding Realignment

| Buddy – I met with Commissioner [Monegan](#) in August and he is committed to the FSC and seeing that we get funded

JH- Fire Chiefs Association met with Division of Insurance to ask them to ask the insurance companies to donate monies to FSC – we received \$5,000 for Alaska National

Insurance – there have been inquiries from another insurance company challenging our numbers about effect of FSC – we have done what the Div. of Insurance has asked – the Commissioner and State Fire Marshall are meeting with Department of Commerce Notti and Div. of Ins. to discuss the \$3 fee

Research LIO Teleconference

JH – we looked into using LIO for our meetings – is not available when they are in session – not a viable option

Research Dispatch Standards

JH - This came out of Kenai – There are standards for Law Enforcement and EMD and causes confusion about standards

Buddy – At International Fire Chiefs meeting in Atlanta I picked up a book (Telecommunication; International Fire Service Training Assoc.) and planned to review the book and IFSA standards, then pass on to Supervisor of dispatch at Fairbanks to review

JH – This is a good starting point for minimal standards

BD – I spoke with Supervisor Stephanie at dispatch in Fairbanks and they want a certificate – I propose to table this and give some dispatch supervisors a chance to read this and give input

Buddy – Please let me know who the people are that you give the packet to for review with a deadline of February for feedback – could invite some of these people to our meeting for input- get me names, telephone numbers, and email

Light discussion followed

BD motion to table this until next meeting after it has been reviewed by dispatch workers
2nd GC passed unanimous

Research Business Plan in Minutes

Buddy- we do not have business plan and have never had one – we need to have at least a discussion of some long range plans and 12 month goals – we can review this under Long Range Planning later on the agenda

Post Minutes of Last Meeting

JH – The minutes will be posted on web site as draft as soon as we get them

Forward Incident Safety Officer to FSC

RK – Looking back at the last minutes, this was put on hold until we finish Fire Officer I

JH – nothing has been done –

Buddy - move forward to Spring meeting

Draft Language for Revoking Certificates

CR – the minutes were clear that revoking should mirror the requirements for the certification

JH – we have joined the denial and revocation into one and we need to do them at the same time and we need staff to write regulation to get this done so it should be moved forward

Light discussion and needs to be reviewed in Spring meeting

Develop Business Plan

Buddy – Gregg Moore was tasked with this and he is not here

Obtain Clarification on Supervision of Administrator

JH – it has been clarified – administrator must be supervised by state employee – Director Dave Tyler or Deputy Commissioner John Glass will most likely be the supervisor

Buddy – do we have an org chart? Can we do a proposed one?

JH – I will do it

Verbage Clean up on Mission Statement and Budget

JH – It is done. We have the correct mission statement on the web site.

Buddy – Do we have a current budget?

JH – Yes. \$250,000 approx.. It is an unfunded budget. We run on program receipts and try to update the receipts each year for the budget.

Buddy – Could we put the budget in the packet for each meeting?

JH – Yes

BD – When would we have to review the budget for next year? Could we get copies and review it at this meeting?

Buddy – Let's move it down the agenda for review later in the meeting.

Clean up Conflict on Web Site 3 year/ 4 year term

JH – It has been clarified – 4 year term

Send Information about removing leadership requirements to accredited departments

Buddy – That was in the FF II and it did it happen?

JH – I did not get to it.

Buddy – We will move it forward to the Spring meeting.

Add FSC information in ASFA recruitment info

CR- Do you want to be linked to the ASFA web site?

Buddy – We want a link and to put our brochure in the recruitment packet.

RJ – And link to Fire Chiefs

Develop handouts for Legislators to accompany budget request

Buddy – When we met with our legislators last year we had a great packet and I will look for it – we could invite local legislature to our meetings

RJ – we should have packet to take “on the hill” when the Fire Chiefs are there

Fire Officer I

BD – Are we going to work through this document?

Buddy – I would like to open this up as a work session

BD – We are adopting the NFPA standards as is. We need to look at how the state standard applies to NFPA

BD – What do you think about adding 5 years experience with a registered fire department?

JH – How about recognized or registered to include the lower 48

Light discussion followed

BD – Question on testing requirements

JH – I would like to take out reference to IFSTA because it doesn't always match our standards – there are many programs out there and we shouldn't limit choices

Light discussion followed

RH – Testing requirements – we should make reference to the 2 types of test – both written and practical

JH – should say certification requirements

Light discussion followed

Buddy – Conversion program – after 1/2009 person must complete this certification program or comply with reciprocity and/or challenge requirements

Lengthy discussion on required years of experience and at what level

Made changes to document 4.6.2* see changes below

Motion made by Gregg 2nd Jodie passed 5 yes 1 no

Practical Skills Sheets – lengthy discussion with minor changes being made
RJ made motion to amend 4.2.5 to strike the “research paper” from training record BD
2nd passed unanimous

RJ motion to accept the amended document BD 2nd passed unanimous

Changes to proposed Fire Officer I program -
Basic Certification Requirements

Fire Officer I

- Must be certified by the State of Alaska as a Firefighter II
- Must be currently certified by the State of Alaska as a Fire Service Instructor I or higher.
- Must have completed a TEB approved Fire Officer I training course
- Must be able to document fire years of experience in the fire service with a fire department registered with the State of Alaska or a recognized* fire department outside of Alaska
- Successfully complete the Fire Officer I written exam with a score of 70% or higher
- Successfully pass the Fire Officer I practical exam

Conversion program

To apply for Fire Officer I certification under the conversion program the applicant must meet the following requirements:

Certified by the State of Alaska as a Firefighter II
Certified by the State of Alaska as a Fire Service Instructor I or higher

And one the following requirement(s):

1. Previously certified as a Company Officer or Fire Officer I by the State of Alaska
2. Can submit documentation showing four years of experience at the Fire Officer level.
3. Previously completed training at the Company Officer, Fire Officer I level or equivalent.

This can be documented by providing copies of course completion certificates and/or letter of recommendation from their Fire Chief.

This conversion program will only be available until December 31, 2008, after which a person must either complete this certification program or comply with reciprocity or challenge requirements.

Training Record –

Projects

4.6.2 – Serve as initial Incident Commander for six(6) emergency incidents. Three of which may be classroom simulated (table top or other simulation). Three of which shall be live emergency drills or responses.

4.7.2 – Conduct an incident investigation and complete interviews, documentation, and reports to meet policies and procedures.

Incident Safety Officer

JH no action continue to Spring meeting

Driver Operator

JH no action continue to Spring meeting

Certifying Officer Requirements

JH – We need COs – we need to re do the entire program

Industrial Firefighter

Exterior SCBA Endorsement

Discussion on upcoming member term expirations

NEW BUSINESS

Haz Mat Awareness Operations Certifications

ETHICS UPDATE

REVIEW LIST OF NEW ACTION ITEMS

NEXT MEETING

ADJOURN