

# VPSO APPLICATION CHECKLIST

\_\_\_\_\_  
APPLICANT'S PRINTED NAME

\_\_\_\_\_  
Organization

\_\_\_\_\_  
Date

- ☐ Grantee VPSO job application
- ☐ Proof of Age. Photocopy of one of the following: driver's license, government issued ID, passport (expired is acceptable), or birth certificate.
- ☐ Proof of US citizenship or resident alien status. Photocopy of one of the following: Birth certificate, valid passport [expired is acceptable], resident alien card "Green Card", or see also <https://travel.state.gov/content/travel/en/passports/how-apply/citizenship-evidence.html>
- ☐ High school diploma, GED or equivalent
- ☐ Fingerprint cards (FD-258) *Blue Card; two cards if ink prints to help ensure FBI acceptance*

## *DPS Applicant Forms:*

- ☐ CJIS Security Addendum (CJISD-ITS-DOC-08140-5.9.2)
- ☐ Criminal Records Information Waiver (Rev 03-24)
- ☐ Personal Security Clearance Form and User Agreement (Rev 03-24)
- ☐ VPSO Certification Eligibility Form (Rev 03-24)
- ☐ VPSO Medical Examination Report (Rev 03-24)
- ☐ VPSO Medical History Questionnaire (Rev 03-24)

Optional if applicable:

- ☐ Military records (*copy of DD-214*) if military service
- ☐ Training certificates
- ☐ Other \_\_\_\_\_