



Grant Recipient Name: _____

State Fiscal Year: _____

BATTERING INTERVENTION & PRISON BASED PROGRAMS
GRANT AWARD CONDITIONS

In addition to the conditions, assurances and requirements contained in the application, the Program agrees to the following conditions:

1. To comply with Department of Correction regulations for the standardization of batterers intervention programs ([22 AAC 25.010 – 25.090](#)).
2. To abide by Council regulations [13 AAC 90](#), [13 AAC 95](#), [2 AAC 45.010](#), the provisions of the grant application, and the terms and conditions contained herein.
3. Grant awards are subject to the availability of spending authority by the Council to fund this grant and provided such spending authority is not revoked, rescinded, reduced, or withheld by the Office of Management and Budget. The Council will promptly provide the grantee written notice if funding under this award is revoked, rescinded, reduced or withheld, and the effective date of such action ([13 AAC 95.090](#)).
4. The grant award will be available for program use only during the approved budget period given on the notification of grant award ([13 AAC 95.090](#)).
5. To expend funds awarded in this grant only for the purpose set forth in the approved grant application and in accordance with ALL applicable laws, regulations, and grant policies.
6. Before changing the service plan of a grant project, to submit the proposed changes in writing to the Council for approval. The Council will notify the grantee of its decision within 30 days after receipt of the proposed changes ([13 AAC 95.300\(a\)](#)).
7. A funded program may reallocate money between budget categories within the total budget of the grant project to meet unanticipated expenses necessary to the successful continuation or completion of the grant project, if the expenses are authorized under the terms of the grant. The funded program must receive approval from the Council before reallocating funding in a manner that would increase any single budget category by more than 10 percent of that category or by more than \$5,000, whichever is less. The funded program must notify the Council within 30 days after reallocating an amount not subject to the 10 percent/\$5000 condition ([13 AAC 95.300 \(d\)\(f\)](#)).



8. To comply with the requirements of the U.S. Civil Rights Act ([42 U.S.C. § 2000d](#) and [29 U.S.C. § 794](#)) and submit to the Council any finding of discrimination against the grantee by a federal or state court or federal or state administrative agency on the grounds of race, color, religion, national origin, or sex and to provide meaningful access to their programs and activities to individuals who are Limited English Proficient. The grantee must have a signed Certification of Compliance on file. The grantee shall comply with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 ([34 U.S.C. § 10228 \(c\)\(1\)](#)); the Victims of Crime Act ([34 U.S.C. § 20110 \(e\)](#)); the Juvenile Justice and Delinquency Prevention Act of 2002 ([34 U.S.C. § 11182](#)); the Civil Rights Act of 1964 ([42 U.S.C. § 2000d](#)); the Rehabilitation Act of 1973 ([29 U.S.C. § 794](#)); the Americans with Disabilities Act of 1990 ([42 U.S.C. § 12132](#)); the Education Amendments of 1972 ([20 U.S.C. § 1681](#)); the Age Discrimination Act of 1975 ([42 U.S.C. § 6102](#)); the Department of Justice regulations on the Equal Treatment for Faith-Based organizations ([28 CFR Part 38](#)); and the Fair Housing Act as amended 1988 (Title VIII of the Civil Rights Act 1968- [42 U.S.C. § 3601-3619](#)). Further, the grantee shall not retaliate against individuals for acting or participating in action to secure rights protected by the laws referenced in this section.
9. To use accounting procedures to guarantee that commingling of each separate funding source (state and federal) with each other funding source does not occur.
10. No Council funds will be used for lobbying the State Legislature or U.S. Congress.
11. To submit financial and performance reports on scheduled dates as specified by the Council office ([13 AAC 95.240](#)). A final closeout report shall be furnished to the Council office no later than July 30. The following are required reports and requests:
 - i. Quarterly expenditure/revenue reports that include the expenditure narrative;
 - ii. Quarterly narrative reports;
 - iii. Quarterly statistical reports;
 - iv. Yearly equipment inventory report and update;
 - v. Data reports, as required on provided format; and
 - vi. Compliance report of findings from an onsite monitoring visit and/or a financial desk review received during the fiscal year.
12. To provide to the Council office no later than February 1 of each year, a written report as described in [22 AAC 25.040\(b\)](#) evaluating program services for the previous calendar year. The report must include: 1) an assessment of the effectiveness of the program; 2) a description of the types of data collected; 3) an identification of program elements that have proven effective and the factors impacting the elements; and 4) an assessment of how the program affects the community that the program serves, including the program participants and victims of domestic violence.



13. Funds awarded in this grant may be suspended or terminated for violations of any terms and/or conditions of this grant award ([13 AAC 95.330](#)).
14. Programs receiving \$750,000 or more in state funds are required to have a State single audit. Copies of all audit reports shall be sent directly to the Council as well as the Office of Management and Budget. State and federal single audit reports must be submitted no later than nine months after the fiscal year in which the \$750,000 in State funds and \$750,000 in Federal funds was expended. The reports or a response as to why the organization cannot comply with the single audit requirements must be submitted directly to the Council and the Office of Management and Budget ([2 AAC 45.010](#)).
15. To provide and document a match equal to 25% of the CDVSA State funds for BIP programs and 15% for PBP that were awarded. The match is NOT to include other State funds. A definition of allowable match follows:

In-kind - "In-kind" match that is allowable would include volunteer services as defined below, facilities, equipment and supplies loaned or given to the program for its use during the fiscal year.

Volunteer assistance (a form of In-kind) - should be computed at a rate based on the specific service provided and the cost of that service in the community where the service is delivered. The service should be documented as well as the method for determining the rate used to calculate match. Only time donated for telephone support, referral information, office support, shelter support, community presentations and public relations, fundraising, court liaison, legal aid, safe home services, and other direct services to clients may be included. Board members' time devoted to activities defined as "volunteer" may be included but not time devoted to the regular meetings of the board itself.

Cash funds - funds in the form of cash from program fees, donations, local or borough government, municipal revenue sharing and United Way, Tribal organizations, cash donations, membership dues, local funds, private foundations, and other local sources not attributable to the grant award made by the Council on Domestic Violence and Sexual Assault.

16. The award recipient may copyright any work that is subject to copyright and was developed, or for which ownership was acquired, under this award. The CDVSA reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, for Federal or State Government purposes (and to authorize others to do so), the following:
 - i. Any work subject to copyright that was developed under an award or sub-award; and
 - ii. Any work for which ownership was acquired under an award or sub-award.



In addition, the recipient must obtain advance written approval from the CDVSA program manager assigned to this award, and must comply with all conditions specified by the program manager regarding that approval, before: 1) using award funds to purchase ownership of, or a license to use, a copyrighted work; or 2) incorporating any copyrighted work, or portion thereof, into a new work developed under this award.

17. All materials and publications resulting from award activities shall contain the CDVSA logo and a statement that funding was provided by a grant from CDVSA.
18. To provide regular training for all agency board members, regarding the CDVSA grant conditions and agency responsibilities to comply.
19. To assure that grant funds are not used to pay for the following ([13 AAC 95.140 \(g\)](#)):
 - i. interest costs on loans;
 - ii. contingencies;
 - iii. lobbying;
 - iv. fines, penalties or bad debts;
 - v. contributions or donations; or
 - vi. entertainment, including luncheons, banquets, gratuities, or decorations.
20. To comply with and provide to the Council, within the specified timeline, all corrective documentation related to findings by an on-site monitoring visit or a financial desk review received during the fiscal year.



CDVSA BIP/PBP GRANT AWARD CONDITIONS SIGNATURE PAGE

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above grant award conditions.

Grant Recipient Name: _____

Typed Name of Authorizing Official: _____

Position Title of Authorizing Official: _____

Contact Phone: _____ Email: _____

Signature of Authorizing Official

Date

Signature of CDVSA Executive Director
Council on Domestic Violence and Sexual Assault

Date