

MINUTES OF MEETING WITH ASSIGNMENTS

Purpose of Meeting:	Fire Standards Council Fall 2012 Meeting			
Date:	September 17, 2012	Location:	Harrigan Centennial Hall 330 Harbor Drive Sitka, AK 99835 Exhibit Room East	
Time:	9 am – 5 pm			
Minute Version	120917 V5			
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I. Call to Order - Chair – Buddy Lane				
House rules – Chair – Buddy Lane - Review Coffee, cell phones, breaks.			0900	
II. Roll Call - Chair – Buddy Lane				
Seat A/Greg Coon- Vice Chairman Seat B/Bryan (Buddy) Lane- Chairman *Seat C/ Vacant (as of 1/3/12) ASFA Seat D/ *Brian C. Davis Seat E/ Bryan Crisp Seat F/Chris Steeves *Seat G/ Vacant (as of 1/3/12) Vol FF Pop <2500		Seat H/ Robert Dennard Seat I/ John Downes Seat J/ David Gibbs Seat K/ Jeff Ennenga Admin.-Gordon Descutner Admin.- Aubrey Raby		*Absent/ Excused
III. Approval of Agenda – Chair – Buddy Lane - Action				
A. Dennard moves to approve the agenda as outlined. Coon seconds. B. Coon- put marine under new business. Passes in unanimous. C. Passed amended agenda in unanimous.			0910	
IV. Approval of Minutes – Chair – Buddy Lane – Action				
A. Coon moves to approve minutes as listed. Dennard seconded. Passed in unanimous.			0915	
V. Visitor Recognition- Chair – Buddy Lane- Action				
A. Lane- Introduced Jeff Ennenga with TEB. B. Passed roster to the public attendees.			0920	
VI. Review Statute & Mission/SWOT Grid– Chair – Buddy Lane - Report				
A. Descutner- Recap of current, and refresh and planning later in the agenda. Working under statutory obligations. Review of goals, SWOT and mission.			0930	
VII. Review Strategic Plan – Chair – Buddy Lane - Report				
VIII. Administrator’s Report – Administrator – Gordon Descutner				
A. Communication <ul style="list-style-type: none"> • Continued email notification for changes to certification docs • No public comments were submitted for Council review 			0935	
B. Budget Report <ul style="list-style-type: none"> • \$10.8 on 6a surplus was actually \$8K carry forward. • Receipts were up and non-personnel services were down. Full review and report for spring meeting. 				
C. Missions and Measures Report <ul style="list-style-type: none"> • Major revision from DOA eliminates much of the explanation • Suggested addition of three measures: 1) Exam request number, 2) Certification requests, and 3) accreditation audit compliance. • AFSC OMB Results narrative explanation has recommended changes highlighted to FY12/FY13 report and reflect change to measures and other nomenclature. 				

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<p>D. CO Program Update</p> <ul style="list-style-type: none"> • No significant coverage issues, but SE still has gaps • Have provided waiver for completion of Step A within own department in areas lacking support • No significant policy change but emphasis will be on role of CO, live fire safety policies, equipment verification, ID verification, FADO, and audit 		
<p>E. FY 2012 Certification Report</p> <ul style="list-style-type: none"> • Tracker revenue totals up in areas of HM, FF, and RIT levels 		
<p>F. Legal/Regulations and Ethics Updates</p> <ul style="list-style-type: none"> • No significant legal or regulatory action items • No AFSC ethics violations have been reported 		
<p>G. Review of administrative action items from previous meeting(s)</p> <ol style="list-style-type: none"> 1. Certification Directives update <ul style="list-style-type: none"> • FADO is live w/Driver and Pumper levels 2. AFSC Seat Status – reviewed seat filling process. Seat vacancies: <ul style="list-style-type: none"> • ASFA • Volunteer FF population 2500 or less 		
IX.	Technical Advisory Committee- Progress Reports	0945
<p>Standards and Certification Summary- Current List Review</p> <ul style="list-style-type: none"> • MFF replaced with LBMFF, specialty instructor number s/b 3 		
<p>Committee Lead list</p> <ul style="list-style-type: none"> • Current list with change to HM expected 		
NFPA 472: Haz Mat- Unassigned		
<p>A. Report - Descutner</p> <ul style="list-style-type: none"> • Vignola was committee lead. He had a change in work duties and will not be able to lead the committee. Has a new name for the committee lead, but it has not been placed in effect yet. • No significant changes. • New 2012 ERG requires that we do some revisions to our practical skill sheets. • Current 472 edition is being reviewed with NFPA and so we will be re-reviewing the directive when a new edition comes out. 		
NFPA 1001: Fire Fighter- Greg Coon-		
<p>B. Report</p> <ul style="list-style-type: none"> • Up and running, nothing to report. 		
NFPA 1002/EVD: Driver Operator- Greg Coon		
<p>C. Report</p> <ul style="list-style-type: none"> • Development of program took a lot of work, particularly the test bank vetting. It would be best to have a State approved curriculum. • Pilot of program running. 		

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	<ul style="list-style-type: none"> Skill sheets and training records are rock solid. Plan to spend a lot of time the book to get candidates ready to pass the test. 	
	NFPA 1003: Airport Firefighter- Dan Grimes	
	D. Report- Descutner <ul style="list-style-type: none"> No changes since last meeting. 	
	NFPA 1005: Marine FF for Land Based Firefighters- Rich Etheridge	
	E. Report <ul style="list-style-type: none"> See old business 	
	NFPA 1006: Technical Rescuer- Brian Crisp	
	F. Report <ul style="list-style-type: none"> Reviewed standard and testing materials. Chapters 4 and 5 meet all the requirements for the specialized rescuers. Picked the levels of specialized certifications that are most in demand. General JPRs- Must be done prior to any other chapter. <ul style="list-style-type: none"> AHJ is the local fire departments for this standard. Rope Rescue levels 1 and 2- prerequisites of chapt 4 and 5. No stumbling blocks. Confined space levels 1 and 2- prerequisites of chapt 4 and 5. No stumbling blocks. Vehicle Machinery Rescue level 1- Most in demand level. prerequisites of chapt 4 and 5. Might look at adopting section 10.1.3 as a pre-requisite. Level 2- only stumbling block is it gets into heavy vehicles and smaller communities might not have access to these vehicles for training. Ice Rescue levels 1 and 2 - levels 1 and 2- prerequisites of chapt 4 and 5. Would have to time testing for the winter months. No stumbling blocks. 	
	Break	1010
	NFPA 1021: Fire Officer- Robert Dennard	1025
	G. Report <ul style="list-style-type: none"> A few classes held, no problems reported. Some interest in Fire Officer II, will look at what work needs to be done for that. 	
	NFPA 1033: Certified Fire Investigator – Al Stevens (G. Descutner)	
	H. Report <ul style="list-style-type: none"> Running smoothly on this. 	
	NFPA 1035: Fire Life Safety Educator/JFIS- Mahlon Greene (J. Ennenga)	
	I. Report <ul style="list-style-type: none"> No requests for courses in the 7 months Ennenga's been with TEB. If there is interest they would be willing to do work on it. Descutner- no requests for testing. Test tools are outdated, but can't justify buying new testing materials with no public interest. 	

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	<ul style="list-style-type: none"> Juvenile fire setter- Ennenga: wants to re-energize this directive and get a culturally relevant directive because we still have a problem with juvenile fire setter in the state. This is higher priority than Fire Life Safety Educator. 	
	NFPA 1041: Fire Instructor- Jack Smith (G. Descutner)	
J. Report	<ul style="list-style-type: none"> Descutner- No difficulty in administering testing. Have some material from the recent Instructor II tests for use in updates. 2012 edition of standard is out and we need to do a review/validation of the directive and test materials. During this upcoming review we need to look at feasibility of getting level 3 live again. Review report will be at next meeting. 	
	NFPA 1403: AK Live Fire Training Standard- Chris Steeves	
K. Report	<ul style="list-style-type: none"> Concern using current AK live fire standard. Looking at adopting NFPA 1403. If we do adopt it, do departments have to follow it, or is it optional also. Not covered in 1403: shipboard and marine. Instructor requirements might be hard for some departments to meet. A committee of representatives from all types of departments will be formed. Davis- AK Life Fire Training Standard was first action taken by standard. Was adopted as a state specific level because the 1403 was unattainable by rural AK. 	
	NFPA 1407/AK RIT- Brian Davis	
L. Report	<ul style="list-style-type: none"> Eight person committee- reviewed 1407. Recommend to adopt with minor revisions. Directive review will be needed to comply. 	
	AK Rural Fire Protection Specialist- Steve Schreck (Related: Apprentice & Basic FF programs)	
M. Report	<ul style="list-style-type: none"> Ennenga- Looking to renew standard for this and will be making a recommendation regarding this in the next 6 months. 	
X.	Review Committee process discussion- Report - Gibbs	
A. Review Committee feedback	<ul style="list-style-type: none"> Gibbs would like to place on the record his appreciation for the work done on the review committees. Descutner- The review committee leads have really taken a lead on this and the program is running as they were envisioned. Lane- AFSC didn't used to have committees and used to spend hours on each standard in meetings, having committees makes it so we can get more work done and shorten the meeting time required. 	
XI.	Council Body Photo	1045
XII.	Old Business – Chair – Buddy Lane - Report	1055
A. NFPA 1006: Technical Rescuer Standard	<ul style="list-style-type: none"> Recommendation and motion Crisp- Moves to adopt 1006. John seconded. 	

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	<ul style="list-style-type: none"> • Crisp- good standard to adopt, does have several chapters which will take time to review. Will get everyone in the state on the same page for rescues. Recommend we adopt it as a whole. • Coon- Areas of concern listed in your report. Please recap them. • Crisp- There would be some discussion we would have to have on prerequisites. • Steeves- Chapter 4 Min of EMT one or basic, don't see relevance to level of certification. • Davis- Very difficult standard to go through by yourself. Lots of ramifications, ties inseparably to 1670. Really belong together. Thinks we need to look at both at same time. In training you need both. Add additional committee members to help with review. If we mess up here, it has big impact, let's get several SME on the committee. Perhaps do a needs assessment to see what constituents want and if we only need to adopt certain areas. OSHA already regulates rescue, so adopting an NFPA standard may not be necessary. Make sure we know where we are going before we adopt it. Gibbs seconds Davis' points. • Descutner- drew attention to the standard adoption flow to refresh memory steps needed. • Davis- moves to postpone the motion until Spring meeting to give time for a full committee to be formed and review as per his comments. Downes- seconds movement. Passed in unanimous. 	
	<p>B. NFPA 1403: Standard for Live Fire Training</p> <ul style="list-style-type: none"> • Recommendation and motion • Steeves- moves to table this standard till Spring 2013 to give more time for recently to committee. Seconded by Downes. • Gibbs- Review what concerns. • Steeves- Vehicle fires, Industrial Brigades. May be very restrictive if we do adopt, if we don't adopt and someone gets hurt then what is the liability. • Davis- Where does the liability fall when we adjust the standards? • Descutner- Like with Marine the development process, it results in a bona fide standard. We have the authority to do this, but we must be careful to consider all the intended and unintended consequences. • Davis- Are Council members indemnified by State? Descutner will look into it? • Steeves- Will this impact the accreditation requirements? Descutner- yes. • Coon- What about current standard is broken, what is the motivation to change? • On motion to table 1403 till spring, passed in unanimous. 	<p>Steeves- incorporate addressing of these concerns in the report in the spring. Liability, Reason for changing standard. Action Item in Old Business.</p> <p>GD- Indemnification report.</p>
	<p>C. NFPA 1407: Rescue Technician Standard</p> <ul style="list-style-type: none"> • Recommendation and motion • Davis- Move to adopt 1407, Coon seconds. • Davis- Moves to amend 1407 as amended by tech committee. Amend NFPA 1407: 1) 4.4.1- Change shall to should, 2) 6.2.1- Change shall to should. Crisp seconds. • Davis- Thanks committee members for work done. Discussed several aspects of standard in depth and finally finalized two amendments to suggest. Directive will need review if it gets adopted and practical testing will also need to be reviewed if it gets adopted. Recommend changing "shall" to "should" in two subsections. 	<p>Add "Include" in 4.4.1 amendment directly before "an annual performance"</p>

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	<ul style="list-style-type: none"> • Vote- amendments passed unanimously. • Davis- harness reference may be in direct opposition to the OSHA requirements. Left it in for the caveat about the AHJ being the department. If we adopt the standard we adopt the testing criteria contained in it. Suggests to adopt training session as it. Nothing in RIT will be done as an individual, everything is a team with critical decision making in scenario testing. • Davis- All references to AHJ point to the department conducting training, not the AFSC or State. All references to training are state certified courses. • Coon- Scenario where SOA sends a person to conduct the training for a non-accredited department, who is the AHJ. Descutner- valid point and this will come up again in another item in the agenda. Need to identify this in the directive. • Davis- Lead Instructor signoff is the skills signoff, but the scenario tests their decision making skills. • Young- Davis covered all the points. Must maintain the scenario testing process. • Vote on adopting standard as amended- passed in unanimous. • Coon- Fantastic work, well-articulated, perfect format. Pass on praise to committee members. 	
XIII. Lunch		1130
A. ProBoard Accreditation Audit Report	<ul style="list-style-type: none"> • Got accredited at the basic levels sought (FFI, FFII, HMA, HMO). Will be adding more levels to maximize accreditation fees. Accreditation standard is NFPA 1000. No requirements, but some issues identified and resolved with the test questions. Suggestions were relevant: Sampling of objective ratios, Online training, information access, and evaluator training suggested. Clarify live fire practical skills testing. 	
B. IFSAC Accreditation Audit Report	<ul style="list-style-type: none"> • Audit went really well and got good feedback. Test bank corrections requested to improve test bank quality and correlation clarity. Core levels reaccredited. • Additional admin review levels were approved. Levels for Fire Officer I, Fire Investigator, and Airport Firefighter approved through IFSAC and pending administrative work in our office before it's live. Looking at procedure for grandfathering IFSAC seals for test administered within the recent past using IFSAC approved directives. 	

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<p>XIV. Public Comment Period</p>	<p align="right">1315</p>
<p>Kelly Nicoletto- New State Fire Marshall, opening channels of communication with the AFSC and looking how to improve work being done.</p> <p>Arlen Skafelstad- Hoonah- Applied for small community seat with AFSC. Looks forward to being able to share the rural point of view. Loves firefighting, involved since 1999. Hopes the governor will be able to sign off on his appointment to the council sooner than later. Harbor master for Hoonah, reserve police officer in Hoonah.</p> <p>James Didier- Anxiously awaiting the IFSAC accreditation for his department's training needs. Appreciates support of the council. Thank you for working on the IFSAC certs already done and the work on the levels in the process.</p>	
<p>A. AFSC and TEB statutory duties</p> <ul style="list-style-type: none"> • J. Ennenga to present TEB plan <ul style="list-style-type: none"> ○ Ennenga- Handed out accreditation manual as it exists today. The Accreditation manual needs review and he needs feedback from the council and the public. Desires to get every possible department accredited at the levels they can be. ○ Davis- Drop the initial accreditation level of FFI. Let departments establish what levels they want to accredit to. ○ Davis- Is the department accredited, or the individual? Who can conduct state accredited classes? Ennenga- First look at statues, only departments can be accredited. New regulation may be coming down that will strengthen ability to support accreditation. ○ Davis- If depts. want to host a RIT, does the whole dept have to get accredited? Ennenga- We want to see the policies and procedures in place to protect everyone. We can't just bring an individual instructor in, because the policies and procedures aren't in place. ○ Lane- How does that work for TVC? Ennenga- that is in the regulation. We can do training institutions. Coon- There are caveats and need to be caveats because TEB is an exception, CTC is an exception, to what ability do we change the language of "registered fire department". What is the downside of deviating from the language? Ennenga- We can register industrial. Currently educational is covered as a recognized school in the state. ○ Davis- If a non-accredited department wants to hire an outside department does the contractor have to get accredited? Should we look at a more generic accreditation of the training program? Ennenga- With what we have now, they would need to be accredited before the training takes place. ○ Lane- Would a for-profit entity able to work through the TEB office to get accredited to come in and do training for a department? Ennenga- I don't know. ○ Coon- If a non-accredited dept wants to hire a private contractor to do it the contractor isn't a registered department, so that means TEB is the only option for them? Ennenga- Is there more that my office could do to help departments get their SOP/SOG together? ○ Coon- Is it in our best interests to try to restrict this to registered departments? ○ Lane- Maybe make it an A) and B) thing so the first option is 	<p align="right">1325</p> <p>Jeff/Gordon- Survey accredited departments on needs and wants.</p> <p>Jeff/Gordon- Report back to AFSC on accreditation process revision recommendations.</p>

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	<p>registered dept and the second is a training institute? Ennenga- All good questions we need to explore.</p> <ul style="list-style-type: none"> ○ Descutner- AFSC is impacted by what happens in the accreditation process. When we get audited by ProBoard and IFSAC the accreditation process impacts this ability to get our audits completed. The AFSC should be at the table for the final approval of a department getting accredited because we have accountability within AFSC international accreditation requirements. ○ Coon- loves the accreditation process, wants to make sure that when we are delivering a course, we all do it the same way. Needs to be the same every time on every program. ○ Descutner- May be missing the little guys. We are trying to help the rural groups from being able to accomplish this stuff. We need to keep this on the forefront of the discussion so we are all clear on what the process is now and how we can provide added benefit to everyone. Ennenga- Wants to make accreditation a joint process and a joint document with TEB and AFSC. We could do a committee or just Gordon and Jeff. ○ Lane- It would be a smoother, cleaner process if it's just Gordon and Jeff making a report on suggestions. ○ Descutner- We'll need to make sure we have enough people involved to anticipate the intended and unintended consequences of our actions. ○ Davis- If no committee, at least send out a survey to accredited departments and ask what individual contractors do, what problems they anticipate and what they need. Ennenga- It would be great to have people able to develop their own people for their training. ○ Gibbs- Mentioned some potential rule making departments engaged in? Nicolello- sitting at the department of law, not going to address what we are talking about now. But the regulation change included this piece. We anticipate this to be signed in the next couple weeks. Go on the Division of Fire and Life safety website and download the proposed changes to the regulation, listed on a single page in the back, having to do with accreditation. 13aac52.050.
	<p>B. IFSAC Host 2013 Fall Conference - Descutner</p> <ul style="list-style-type: none"> ● Final dates for next conference will overlap between regular conference and the IFSAC conference. ● Will need support in fall of 2013: will solicit AFSC help in spring. Not a lot we need to do directly, mostly done through IFSAC, just need logistic things like getting them from airport to hotel and wants to solicit sponsorship for a dinner night with the IFSAC group, separate from the conference group. It is on Friday and Saturday. ● Request for sponsorship will be made this week for AFCA and ASFA funding for local dinner/event
	<p>C. AFCA/ASFA Conference: AFSC Role/Support - Descutner</p> <ul style="list-style-type: none"> ● The core services of TEB and AFSC are different and not understood by all. How do we get the message out of what we do, how we do it, and how it impacts folks? Exhibit 24 gives you a snapshot of how things are done and by whom. ● Have some booth promotional material for the booth. Would like pose the

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	<p>question of how we let people know what we do without them losing interest in the details? Also, we'll need support at the booth. Davis- best way to get this message out is to utilize the CO's to get exhibit 24 into the CO intro power point. Descutner- We've previously received feedback that we need to keep the message brief.</p> <ul style="list-style-type: none"> Trying to identify what we can do at the booth to be of benefit for the attendees. Where do we fit in with the conference? Would modular and track approaches be useful? Maybe Instructor in one year, or another level spread out over 2 years. Lane- Thinks it's a great idea, but don't want the local departments to feel like TEB and AFSC are muscling in and taking over the conference. We would need to be careful to approach it with a desire to enhance the process. Downes- If there is enough interest in the course, then you should go ahead and do it, maybe write up a curriculum for the folks that they are taking this section, then will need to take the next section. Get people to sign up for the next year's sections in advance. Descutner- we've currently been being asked to review plans for conference after it's already developed, if we could offer feedback earlier we could help get more certification opportunities into the conferences. 	
Break		2:15
D. Photo ID Requirement for Certification Examination- Descutner	<ul style="list-style-type: none"> Added a section to the CO manual. This is a requirement. 	2:25
E. Course Notification Form Modifications- Descutner	<ul style="list-style-type: none"> Form revisions will facilitate information gathering to help with future test bank revisions. Levels and related text are being reviewed for clarity. Have made quite a few exceptions to the 30 days requirement, but we need lead time to ensure we can get CO's lined up. Will track new information and report on it at the meetings. We'll keep it in the context of the review committees. 	Descutner-report on text use findings.
XV. New Business – Chair – Buddy Lane - Action		1430
A. Ethics Review Update-	<ul style="list-style-type: none"> Nothing to report. Everyone has watched the video. 	
B. SWOT & Strategic Plan Update	<ul style="list-style-type: none"> Highlighted items on this document are suggested revisions. Applications processed within 30 days are a different measurement than certificate issuance. Maintain staffing to meet certification timelines. Issuance of certification is the big challenge within existing staffing. Objective 2- Target 3- Ensure all requests for certification examinations have an assigned CO. Objective 3- Target 1, 2, 3- Support the accreditation of local fire service organization. Goal 2- need direction on what professional standard needs to be adopted next? Remove Objective 1 and sub-targets. Objective 5- Ennenga- History on Rural Fire Officer? Descutner- Quebec has a similar level of certification that addressed our concerns with rural needs. Ennenga- No committee? Timeline is still fine. Volunteers TEB to 	GD-Revise Goal2, remove obj 1.

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	<p>help follow up on this. Is this a change that is requested? Descutner- no requests but could be a track possibility.</p> <ul style="list-style-type: none"> • Goal 3- Objective 1- Gibbs- we as a body we have already acted on it and as long as no change in position is needed no further action by body is needed. • Davis- Moves to accept changes, seconded by Coon. Passed in unanimous. 	
	<p>C. Database Management Platform</p> <ul style="list-style-type: none"> • Review template • Ennenga- Will provide benefits to the local departments and we will ensure it is made so we own the data. EMS has purchased image trend for the state and their models. Can export their data into excel then import it into our database. It will have a clearing house. Really focusing on the individual, their certifications will always be accessible. State is concerned about the rising cost of databases and this would provide a low cost option for storing their training records. • Discussion of benefits (internal/external) 	
	<p>D. Reciprocity vs Equivalency Challenge- Certificate References</p> <ul style="list-style-type: none"> • Descutner- Either reciprocity requirements are met or you can attempt an equivalency challenge. Course of action for missing requisite "certificates". Decision on the executive level is that what is important is that they have finished that level of testing. Looking to modify policy to state "verify" they tested to the prerequisite levels. Will provide a State of Alaska cert for the prerequisite without an IFSAC seal because we didn't test them. 	Descutner- modify reciprocity wording to match adopted wording.
	<p>E. Specialty Instructor Certification</p> <ul style="list-style-type: none"> • Rarely requested levels. Cannot support without specified criteria. Specialty levels will be suspended until demand resurfaces and criteria are developed. 	
	<p>F. AFSC Marketing Options</p> <ol style="list-style-type: none"> 1. We are our own best advocates. Public needs to know what we are doing. Lane- create a survey or non-graded test questions? Descutner- We'd have to have a targeted purpose behind the survey. Lots of work behind drafting a good survey, willing to support anyone who wants to develop one. 2. Steeves- AFSC coin, volunteered to draft a version. 	Steeves- draft coin template.
	<p>G. Nomination/Election Vice Chairman</p> <ol style="list-style-type: none"> 1. Steeves nominates Greg Coon to the position of Vice Chairman. Seconded by Downes. 2. Downes nominates the selection be closed. Seconded by Steeves. 3. Greg Coon passed in the unanimous. 4. Descutner- Thanks to both Greg and Buddy for their support and the time they put into filling their positions. 	1515
	Break	
	<p>H. Items not otherwise listed</p> <ol style="list-style-type: none"> 1. NFPA 1005- Marine Awareness- Chief's association. Rich Etheridge- 	1530

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<p>working on marine shipboard program. Thanks Descutner for help with getting the program on the right path. Starting with getting Awareness level first since it does not have a FFII pre-requisite. Hired Gaylen Brevik to teach and develop the course.</p> <p>a) Descutner- Exhibit 26 enable students who don't have all the pre-req's to obtain some level of certification from their training. Helps to bridge the gap for the delivery for this course where a lot of the classroom work can be delivered to students with any level of experience. Consistency and reference points in Exhibit 26 are accurate and meets the needs of the chiefs and meeting their objectives from their grant. Coon- adopted 1005, Exhibit 26 is a custom document for a certification level. Davis- Loves that we are striving to meet an identified need. Do we need to kick this to a technical committee? Lane- This was developed by the most recently appointed review committee. Descutner- May need to schedule a teleconference to review public comment. Must have public comment open for 30 days. Lane-obtained availability from council members for a teleconference on October 30th.</p> <p>b) Coon- How do we test it? Descutner- that is a technical administrative question and we have the process in place.</p> <p>c) Gibbs- What is the demand for this program? Etheridge- obtained grant to go around state to conduct training. Lots of attention from the national level to see what we do. Lots of interest from communities in the state. There is a funding mechanism to get training ongoing. Gibbs- Who do you envision taking the course? Etheridge- Firefighters at all levels. Ennenga- marine levels one and two will be broken out? Etheridge- Yes.</p>	<p>Raby-Post Marine Awareness to public comment</p> <p>Raby- Schedule teleconference for October 30th. Afternoon time.</p>
<p>I. Basic Firefighter- Ennenga</p> <p>a) Lots of departments want to have the ability to train people in smaller steps, not ready to go to interior training level yet. Descutner- received a specific request from a large department. The best thing is to get input from the interested departments. Have solicited additional information. If someone would come forward and purpose a benchmark outline, it would make it easier to identify what the constituents want. Envisioning this being used for new volunteers who want to get training and lock it in a little at a time.</p> <p>b) Lane- Did this in the 90's in the interior. Elmer- have a similar concept at North Star. Coon- This would make it so that there are state level training increments that are recognized towards FFI training statewide. Steeves- Are you needing to revise the Rural Basic Firefighter? Ennenga- it is a functional program for how TEB uses it. Lane- Why aren't you using the most current standard? Schreck- now using the current standard because preferred the laundry list format instead of the JPR format because their basic firefighter constituents have a 6th grade reading level, not the college level required by JPR. The term rural was dropped from the Basic Firefighter level years ago because it's not specific to rural communities. Ennenga- Supports Schreck's explanation. Can't be used as a stepping stone to FFI.</p>	<p>1530</p> <p>Descutner-add modular FFI to new business in spring agenda.</p>

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<p>c) Davis- So we are not looking at changing BFF, we are looking at restructuring FFI to have certification modules to lock in training to build up to approval to test at FFI. Crisp- Would we just take the course notification and then issue a written test? Descutner- Very similar to how we do the Basic Firefighter now. Crisp- Use a similar model in Nikiski. Trains candidates on exterior only needs. Helps get candidates to a useful point as soon as possible. Descutner- Could have a final module only course to get candidates eligibility for final FFI testing.</p> <p>d) Steeves- are we going to put a time limit? Descutner- yes but the committee would need to do research and make a determination. Bottom line is they still have to take full final test.</p> <p>e) Gibbs- this is the third level of certification we have discussed making an apprentice level. When we evaluate needs we need to set criteria for creating sublevels. Need to pin down how to made the determination. Descutner- Entity making request could provide a detailed outline of what they are specifically looking for and what need they are trying to fit. Davis- this could be a good way to demonstrate that we don't dilute things, because it is building towards the state certification. Need to apply for an exception for extenuating departments. Lane-Not sure we have authority to do it that way. Ennenga-Course approval process may have avenues to look into. Gibbs- that could be classic justification. Crisp-could work with Jeff to develop a draft based on their modules. Steeves- have it broken into modules. Ennenga- Make sure the delineation from exterior to interior is perfectly clear. Crisp- use different colored helmets on field.</p> <p>f) Lane- What do you want on the spring meeting? Descutner- will provide a report in spring. Don't want it to be just an idea from Jeff and Gordon. Constituency have requested this, and wants specifics from those departments. Coon- Put it under New Business. Which committee does it go under? Ennenga- still under FFI.</p> <p>2. Additional Seat recap- Lane- Review</p> <p>a) Descutner- Has been approached by rep from Chiefs and they are planning on proceeding again this legislative session. Lane- Any issues with our previously stated stance? None stated, will continue to present letters previously drafted as requested.</p>	
XVI. AFSC Plaque Nomination- Members- Action	1615
A. Recognition of Council Member Service	Letters
a. Names added for Fish, Nemeth, Hettrick.	
b. Working on plaques for previous members.	
B. Plaque- Outstanding contribution nomination	
a. No new names nominated.	
XVII. Create Priority List – Chair – Buddy Lane - Action	

Descutner-
Look into
criteria for
request to
define
"apprentice
" levels of
certification

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XVIII. Review list of Action Items - Chair – Buddy Lane - Review	Responsible		1630
person(s) developed from this meeting.			
XIX. Future Agenda Items - Chair – Buddy Lane - Review			1645
XX. Future Meeting Dates - Chair – Buddy Lane - Report			1655
October 30, 2012, Teleconference February 4, 2013, Juneau Alaska September 16, 2013, Anchorage Alaska February , 2014, Juneau Alaska			
XXI. Good of the Order			
Davis- May be last time depending on job changes. Robert- Thanks for coming to Sitka, and everything you are doing Ennenga- Thanks for the first meeting Coon- Thanks for public attendance. Lane- Thanks for the Sitka people arranging this room and providing snacks. Thanks to the public for attending. Send in input if you have any.			
XXII. Adjourn - Chair – Buddy Lane – Action			1700
A. Motion to adjourn by Gibbs, seconded by Downes. Passed in unanimous.			