

ALASKA SCIENTIFIC CRIME DETECTION LABORATORY DISCOVERY LEVELS

There are different levels of discovery request, please note there may be a slight variation between different disciplines.

LEVEL 1 – Initial Discovery

Standard report distributed to law enforcement and any listed parties for each request includes:

- Discipline Initial Report
 - **Testing Report** will show what items were received/created for testing and document the results, conclusion and opinions.

LEVEL 2 – Full Discovery Packet

Any record that would be relied upon for analysis, reporting, conclusions, opinions, or testimony in a specific case. There are slight variations between different disciplines, which are listed out below.

(*) Provided through Crime Lab Website: [Click here](#)

All Testing Disciplines
Discipline Report (Testing Report) Case Chain of Custody (COC) Report Case Info Report (includes: case activities, evidence intake corrections, and request milestones) Case and Request Attachments (RLS, bench notes, instrument printouts, worksheets) Quality Assurance Reviews/Corrective Actions related to the case * Procedure Manuals: Click Here * Statements of Qualification: Click Here

Chemistry (Seized Drugs, Blood/Beverage Alcohol, Breath Alcohol)
In addition to all testing discipline reports, specific to Blood/Beverage Alcohol Program, you will receive the following: Control Pack Standard discovery for the Breath Alcohol Testing Program, listed below can be found here . * Verification of Calibration Reports * All Instrumental Records (DataMaster DMT Records) * List of all breath records from all instruments (DataMaster DMT Breath Test Records) * DataMaster Software Approvals * Current Breath Test Operator List * Breath Alcohol Manuals * Certificates of Analysis for external controls * Calibration certificates for calibrated equipment (used by calibration program - not DataMaster Calibration) * In Field Instrument Reviews

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Forensic Biology

(Biological Screening, DNA, CODIS)

In addition to all testing discipline reports, specific to Forensic Biology, you will receive the following:

Central Log

Casework Review Checklist

Procedure manual for Forensic Biology can found [here](#).

Physical

(Fingerprints, Firearm Toolmark, Footwear Impressions, Crime Scene)

In addition to all testing discipline reports, specific to Physical, you will also receive the following:

Digital Images

Review Documentation

Procedure manual for Latent Prints can be found [here](#).

Procedure manual for Firearms/Toolmarks can be found [here](#).

Procedure manual for Crime Scene Response can be found [here](#).

Drug Toxicology

(Public Health Lab (HSS))

These reports are produced by the Public Health Laboratory (HSS) and will look different from the standard Scientific Crime Detection Laboratory reports, specific to Drug Toxicology, you will receive the following in addition to the laboratory report:

Specimen Processing Report (similar to COC)

PDF report for each (+) compound

Run Log Worksheets for (+) runs

Instrumental Text File of results

Excel Spreadsheet used for evaluation of data

LEVEL 3

Please contact our Quality Assurance Manager, Brandi Barnett, if the information you would like to receive is not listed above, such as, raw data, proficiency records, training records, accreditation information, raw/electronic data, and validations etc. Depending on the feasibility and resources needed some information may require additional information and may cause a delay.

Contact Information:

Quality Assurance Manager

Brandi Barnett

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