

AK Fire Standards Council Spring Meeting

April 23, 2022

09:00

Agenda Version 220423 v2

On-site Council Meeting Marriott Anchorage Downtown 820W. 7th Ave, Anchorage, AK 99501 Skagway/Juneau Conference Rooms

Zoom Participation Link-Join Zoom Meeting

<https://us06web.zoom.us/j/83039964136?pwd=cCtiSk1UUySyV1FJWHBwT1ZxWFJDdz09> Telephonic Participation- Meeting ID: 830 3996 4136, Passcode: d1qGAT, +1(253)215-8782

I. Call to Order, Chair 9:07 am

II. Roll Call, Chair – (Exhibit 2a-d)

*Call in/Zoom **Absence Excused

Seat A/ **Brian Long

Seat B/ *Christian Hartley

Seat C/ Michael Hanson

Seat D/ Jerome (Jake) Bender

Seat E/ *Christopher Edsell

Seat F/ Virginia McMichael

Seat G/ Rob Mathis

Seat H/ *David Lundin

Seat I/ Dorianne Sprehe - Vice Chair

Seat J/ Tyler Bones

Seat K/ Richard Boothby

Seat L/ Dan Grimes - Chair

AFSC Clerk – Lisa Shield (Acting) & Stephanie Russell

Administrator - Mark Brauneis

Visitors: Bryan Crisp, Lloyd Nakano, Kyle Green, Jason Buist, Todd Russel, Hans Nelson, and Naomi Green

III. Recognition, Dan Grimes - Chair

A. Welcome visitors

B. Introduction of new members

VIRGINIAL MCMICHAEL – 37 yrs in the fire service, concern that I am BFAST but it won't be, we are all just here to do good work.

ROB MATHIS – WES Deputy FC, 37yrs in the fire service.

TYLER BONES – NSBFD Hazmat, 29 yrs.

IV. Approval of Agenda, Dan Grimes - Chair (Exhibit 4)

Motion: Approve agenda – MICHAEL HANSON

2nd: CHRISTOPHER EDSSELL

V. Approval of Minutes, Dan Grimes - Chair (Exhibit 5)

Motion: Approve Fall meeting minutes – see transcript

2nd: TYLER BONES

VI. Review Statute & Mission, Dan Grimes - Chair (Exhibit 6 a-b)

Questions? None

VII. Review Strategic & Operations Plan, Dan Grimes - Chair (Exhibit 7)

Questions? none

VIII. Administrator's Report, Mark Brauneis (Exhibit 8a)

A. Operations Report

Performance measures on everything we do. Operations Reports Slide – see notes, Dawn Bundschuh is out for next few months, LISA SHIELD is filling role for next few months. Deep dive into ops, while Lisa Shield is here. One thing came up and we are looking at how we do business and create training plan with Lisa Shield. Bring in STNP for relocation and internal self-assessment of our operations. Sharing offices and doing our best. Next couple months we will have space July 1. Moving and will help.

Feb Tech committee did a lot of work. May – June for select standards. Tech groups having hard time doing comments and doing too many hours making changes. Make forms for comments. I/P changing their way doing things. SG is at IFSAC in MARK BRAUNEIS stead, test review will be more technical. Will get paper out about changes.

Stephanie Russell and Naomi Green will be cross trained to help with AAll work.

Ref Review status – Virginia McMichael sent google drive was issue. Log into docs with different email address will not let you in, must use email that it was sent to. Tell me what email you will use to get into google docs. Work emails may be problem, give different email to her. When looking at google docs, download first then review. It is a storage place.

DAVE LUNDIN – When you download then edit do you override or put new name? Or send it to Virginia or Mark for everyone to see?

MARK BRAUNEIS - we want everyone to see do that we are not duplicating effort and multi emails, ongoing will evolve. CPM is under review. Standards and Directives manual, clarify Tech committees' section. Look to add your comments.

MARK BRAUNEIS - lots of info to tell us how to do things no performance measures for expectations, we are doing deep dive into position functions. Who? when how long to take? Renewals delays, no timeline for expectations on how long to take. Div. standards to compare. New email for renewals to go out and time stamp for a 10 day turn around. Detailed instructions on applications to prevent delays in error of applications.

MARK BRAUNEIS Checklists – Training program audit checklist. TS for detachments profile, required to provide audits for accreditations, we have 240 with 530 courses no audits.

VIRGINIA MCMICHAEL - clarify a FD can have many courses. This is a performance measure.

Testing Cont. Testing and certs timeframes. To support add positions, control number of CHRISTIAN HARTLEY - numbers don't work out.

LISA SHIELD – there is a typo, should be 770, not 77.

Discussion on how this is laid out to understand it.

DAVE LUNDIN provide data put in same order and organize to see info correctly.

Clarity for why certs have two dates.

DAN GRIMES – why so much red on the screen? Paper is good.

MARK BRAUNEIS – late night changes on slides, trying to create boiler plate to limit staff hours needed to create this.

MARK BRAUNEIS – show level of interest in certs. All these certs have hours for staff time to maintain. We have some that are old but we track. Backtrack – accreditations come at a cost with the work needed. We are supposed to do 37.5hrs but easily 50hrs a week.

DAN GRIMES – all certs from history?

MARK BRAUNEIS – Yes all back entered when IMPACT was created.

B. Finance Report

MARK BRAUNEIS – Finance Report: High notes on what we are doing with \$\$\$\$\$. Details on what expenditures are. We absorb the 4000 and 5000 and these numbers can move around. Carries across to other areas.

DORIANNE SPREHE – What are our commodities?

MARK BRAUNEIS – We don't have much and it gets covered by DFSL.

DORIANNE SPREHE – So we can reallocate these funds?

DAN GRIMES – We don't pay for our space?

RICHARD BOOTHBY – Yes, DFSL pays for it since the merger.

DAN GRIMES – More info about space for offices?

RICHARD BOOTHBY – HQ is past being full, we are looking to move outside of it. 3 options, we WILL have DFSL space right now. Bragaw has enough room and possible space, Plans will move too, or everyone moves. July 1 WILL have a space.

DAVE LUNDIN – STNP would come from where?

MARK BRAUNEIS – It would come from our budget.

RICHARD BOOTHBY- DFSL is helping to cover personnel right now with OAll's and TS's.

MARK BRAUNEIS – Projected roll over is a place holder until FY changes.

MARK BRAUNEIS – Quickbooks tracking will be going to IRIS at sometime but not until we have training and mirror them for at least one budget cycle. Open invoices have dropped off substantially, these numbers are changing from two weeks ago when it was grabbed for report. That sum of money can be reallocated by DPS anytime they want, it is not “fenced” money. So far they have not taken it but it is possible. Any questions? Is there something else we can do?

DAN GRIMES – Keep working on cleanliness of this presentation, information is confusing and make it easier to read.

RICHARD BOOTHBY – DORIANNE SPREHE question about money, 106K and we had 6.2K for IA's, can bring up to 203K per FY but we never bring that much in. Old data used to show

DAN GRIMES – This should always be part of the presentation. -see transcription

DAVE LUNDIN – Scores should be available ASAP, not after paid. What is the performance data for how well we are achieving the turn around on certs. Want for future reports.

DAN GRIMES – We will be talking about this later also, we all have this question.

Break – 10:06

IX. Administrator Presentation – Standards Adoption Process, Mark Brauneis (Exhibit 9) 10:17 am

DAN GRIMES- Asked MARK BRAUNEIS to cover this so we are all in the same page.

MARK BRAUNEIS – Flow Chart for Adoption of Standards

Council, Committees, Staff responsibilities. We have broken it out with a complex standard, 1670 Tech Search and Rescue, we get proposal review or adopt only. Then committee designated by Staff for primary and alternate. These are the ones that come to tech workgroups. Committee reviews the standard, 5 is optimal number of members. Staff consult with contemporaries for best practices. 1670 has 19 levels of certs we choose what level we want. We can add levels at later dates. Council reviews the report for recommendations. Staff and Committee work can turn around at 120 but we are going to leave it 180 days for each meeting to have completed product. Things happen, like lose clerk, we need that time. We forecast out for issues foreseen.

DAN GRIMES – Need completed report from lead or alternate. Review with recommendation then return the report for action. Prioritize based on use and need. We have struggled in the past and it has been required to have work done before adoption.

TYLER BONES – Hazmat has multiple levels, so on this report form it has levels. Can we adopt all the standard to not box us in? Who then decides what levels?

DAN GRIMES – Adoption means we have decided that when we need it we can start the work. Adoption doesn't mean we have to do the work right away. We can only adopt parts but will have to repeat the adoption process.

TYLER BONES – Do we then change the flow chart?

MARK BRAUNEIS – This chart is in the standard, so we need to change it with approval.

TYLER BONES – Who decides what levels get worked on in what priority?

DAN GRIMES – Historically it has been constituents asking for it and what level they want. It can get held up if a curriculum is not there. So, we decided that the three that were there we would allow them to use what they want. If there is no need or want, then we don't do the work for it.

TYLER BONES – The council receives feedback, and they make that determination.

DAN GRIMES – It can come internally or externally depending on need. Example of ICS history and how it became very important due to grants. FEMA takes care of it now.

TYLER BONES – From a committee they recommend adopting but when in this chart is there a determination for prioritization?

MARK BRAUNEIS – Committee recommend the focus, but council should adopt the whole thing.

DAN GRIMES – Public comment from Bryan Crisp.

BRYAN CRISP – I started with 1006 and it was completely adopted, committee determines what prioritization and advises the council/staff. Committee makes that recommendation.

TYLER BONES – To recap, committee does prioritization, not council.

DAN GRIMES - Yes, but we can still have them come to the council later with more recommendations, some steps that are done allow it to jump ahead.

ROB MATHIS – Has the council not adopted all of the standards?

DAN GRIMES – yes.

ROB MATHIS – see transcription

DAN GRIMES – Later we will be reviewing this document more closely so that we can make changes in the new business section. I don't think committee has sole responsibility to prioritize.

DORIANNE SPREHE – Is there a requirement for what we MSUT have?

DAN GRIMES – None of our standards are mandatory in Alaska. As we are reminded when we talk to our legislators.

MARK BRAUNEIS – Fall 2021 Action List –

1001 was live and active before WG happened in Feb.

1002 Feb reviewed all levels and drafts provided, DO, P reviewed. MWS and A is still being worked on.

DORIANNE SPREHE – What is the grey for?

MARK BRAUNEIS – It is what we have IFSAC on. Listed what we have for IFSAC vs ProBoard. 1003 will go out end of the month.

-see transcription

DAN GRIMES – We need to work on 1021 for 2020 standards, we are using 2014 still. The note in the sheet looks like it was done. Why are we still working with 2014 for IFSAC?

MARK BRAUNEIS – We have to get 2014 for FO II done so those that got the certs can get the seals, then we will get seals for FO II.

JAKE BENDER – We are not accredited for FO II?

MARK BRAUNEIS – Yes, when we get the IFSAC done we will get the seals back dated with IFSAC.

JAKE BENDER – There is a process for that?

MARK BRAUNEIS – Yes

MARK BRAUNEIS – more reading for the list -see transcription

MARK BRAUNEIS – 1041 Feb did 1, 2, 3 DAN GRIMES did a test with FSI I and then more updates were done to make a better product. This "beta testing" found things quickly. FFI has been used for a while and we just found some issues. -see transcription

MARK BRAUNEIS – Call us to get your tests into IMPACT if you are not accredited.

DORIANNE SPREHE – Do all our departments know how to get a test into the system when they are not accredited?

CHRISTIAN HARTLEY – Suggest that maybe this is testing out of sequence?

DAN GRIMES – We seem to have a consistent breakdown of communications. The website seems to be the right answer. If we had current messaging there it would be much better. Training Officers are losing their minds because they are unsure of what is happening. Message board on the website. It is great that LISA SHIELD can be reached and gets things done quickly but last month no one can hold of anyone. How can we best get the information out there?

MARK BRAUNEIS – We just got permission to get this and have to follow the protocol.

DAN GRIMES – We have heard this for over a year and a half. What is going on? Lloyd Nakano told us he can get things updated a year and a half ago.

MARK BRAUNEIS – The way that we actually update the site relies on OIT and requests to them were made over 9 months ago.

RICHARD BOOTHBY – Explained issues with the state phones and information technology.

VIRGINIA MCMICHAEL – I can move things outside the state system to resolve this.

DAN GRIMES – Yes, let us see what you can do but I hesitate to leave the state system.

VIRGINIA MCMICHAEL – Not all of it would move, when I was in CVFRD we used this and it worked.

MARK BRAUNEIS – Back to the review of what status each standard is in. -see transcription

MARK BRAUNEIS – Update for Life Cycle Tracking Form from the Feb workgroup.

X. Technical Advisory Committee- Progress Reports 11:20 am

Standards and Certification Summary

A. Current List Review

NFPA 10: Portable Fire Extinguishers – Christian Hartley

No action no movement

NFPA 1072 /470: Haz Mat – Tyler Bones

Report with rec for adoption. NFPA is changing again, 1072, 472, 1073 will all be under one standard. Chapters are changing, content has not changed. 472 to 1072 has more structure

for training, details. Those will all go away and become 470. No major changes that will affect users. Does impact them all due to condition of prerequisite status. There are OSHA has definition of what the FF must be trained to. OSHA has refresher annually. Spoke with 470 with NFPA as we have worked through it. 1072 we are live with testing material. Now working on 470 to be prepared.

DORIANNE SPREHE – Date for testing to 470, when was that?

MARK BRAUNEIS – This fall.

TYLER BONES – First we need to adopt it. This is so new and we have relied on other states in the past, right now there are no other states that have it yet.

DORIANNE SPREHE – 470 is 2022 standard?

TYLER BONES – 2021

MARK BRAUNEIS – We must have it on the street by 2023. ProBoard is 4-6 months to get a the accreditation.

TYLER BONES – IFSTA's new curriculum has taken 470 considerations. Don't know about J&B.

DAN GRIMES – Question? None

DAN GRIMES – NFPA is doing a massive 114 standard consolidations to 38.

NFPA 1001: Fire Fighter – Mike Hanson

MICHAEL HANSON – MARK BRAUNEIS covered what has been done. Feb we did some updates, staff did updates, we have done them and sent them back.

DAN GRIMES – What changes?

MICHAEL HANSON – Clerical stuff, not matching equipment and skills, steps that have changed. About 20 small things that didn't have a big effect to the use of the standard.

DAN GRIMES – We need to have a conversation about what we can make changes on in real time as opposed to what needs council approval or good messaging on the changes.

Need to include the timelines too for that.

NFPA 1002: Driver Operator – Todd Russell

Reviewed in Feb waiting on final paperwork for review. NFPA added comm skills to standard. Waiting to find out if those are random or mandatory. Waiting for staff to return changes. J&B reviewed test bank, waiting on IFSTA bank.

MARK BRAUNEIS – We have reviewed 2 and still need to get 2 more done. Need to get test bank reviews on hold until we hear from IFSAC process change to that process.

DAN GRIMES – On the record, we are all busy, but we have a responsibility to know what updates are happening.

RICHARD BOOTHBY – Can we do a web meet?

DAN GRIMES – Yes, I know so little because I am not a member. It would be valuable to have her share what she has learned.

RICHARD BOOTHBY – WA came to us to hear what we are doing.

MARK BRAUNEIS – It was suggested that we take a member with us to these.

DAVE LUNDIN – Graph page 31 list, typo on FADO?

MARK BRAUNEIS – Yes.

NFPA 1003: Airport Firefighter – Darcey Perry not available

MARK BRAUNEIS – All ready to go, DP will review one last time, minor revisions.

NFPA 1005: Marine FF for Land Based Firefighter – Rob Mathis

ROB MATHIS – Getting committee formed and materials. Leave it as it for right now. 2 levels in the standards, state cert for awareness level is all good.

NFPA 1006: Technical Rescuer – Don Werhoniig not available, Tyler Bones Alternate

TYLER BONES – Feb did not work on it, committee will come together in May/June, no work done yet.

NFPA 1021: Fire Officer – Alex Boyd not available, Dan Grimes Alternate

DAN GRIMES – MARK BRAUNEIS gave update earlier, we have committee work to accomplish and substantial changes to our documents the last time.

TODD RUSSELL – How long before FO II is completed?

DAN GRIMES – We do not know, we are going to redirect attention after 1041.

TR – Lots of testing that will need seals.

NFPA 1033: Certified Fire Investigator – Bryan Crisp

BRYAN CRISP – 7 months to get docs updated, met with MARK BRAUNEIS Jan/Feb some things got updated but now I think we are finally up to date. AKFIT has been updated, skill sheet is update. Directive is updated, all the additional docs are updated. Details of what has been completed. 2014 to 2022 standard, none of the JPR's changed.

NFPA 1035: Fire Life Safety Educator/YFSI – Kyle Green

KYLE GREEN – 18 years in fire service, works at UAF. Got draft back from staff, background checks will be needed for clarification from council. Just learned about the report form. Concern about working with vulnerable populations and similar to 1033 may be the reason. When staff gets it back to us we will be able to get changes made. Week after next for the next meeting. Questions?

NFPA 1041: Fire Instructor – Dan Grimes

DAN GRIMES – FSI I is done, II and III will need to get worked on. Changes to skill sheets to move around some skills from one to another. Test bank review, we should continue doing the work and not slow down when something in the future hasn't happened. IFASC has recommended best practices but the deal breakers are different. Are they saying we must do something or suggesting it? I don't want to see us being led down a path that involves work we do not have to do.

NFPA 1041: Live Fire Instructor / Instructor In Charge – Jason Buist (remove 1403 committee)

DAN GRIMES – 1403 is now 1041.

JAKE BENDER – 2018 standard did not have material and 2019 they put it into 1041 without announcing it. 3 accredited agencies to teach this. Alabama Fire College, we are trying to get information from them. 1041 four levels and then you have LFTI and LFTLI and we will need to develop some materials for our state. Feb was when we figured out 1041 included 1403 so now we are starting to get things lined out. Curriculum is based on 2018 standard.

DAN GRIMES – What are you getting to get to Sara Garcia?

JAKE BENDER – You can teach all the materials with all the same folks but then you get the level of cert based on what your FSI is at the time of the class.

DAN GRIMES – Can MARK BRAUNEIS look at who is teaching this from his organization to get this material?

MARK BRAUNEIS- yes

DAN GRIMES – That would prevent us from having to go out on the lowest level to get the information we need. We have standards that will change over time, we need to find a model on how we sunset and grandfather so that their certs are still valid. Staff puts out the requirements for it and if you do this then you get the cert. How do we keep people in the loop?

JAKE BENDER – 2018 adopted last spring and certs were extended this last year. Working to get a class going. We have adopted and it is good to go? Do we have to adopt 1403 again.

DAN GRIMES – Nope, it becomes a reference document.

NFPA 1407: AK Rapid Intervention Technician – Josh Kalhen, Not available, Virginia McMichael

VIRGINIA MCMICHAEL – New to committee, waiting for documents to make recommendation. MARK BRAUNEIS will get those docs to him.

Bryan Crisp – RIT doesn't have the technician skill sheets. Where are they? Not on website. 2012 standard, Training record but not skills.

NFPA 1521: Fire Department Safety Officer – Jake Bender

JAKE BENDER – Tech committee resource packet from staff.

AK Rural Fire Protection Specialist – VACANT

MARK BRAUNEIS – Lost Joe Dingman and had 3 responses from this committee. It has been taught and used but needs committee to work on it.

Motion: 12:23 pm break for lunch – RICHARD BOOTHBY

2nd: CHRISTIAN HARTLEY

XI. Association Reports 1:09 pm

A. Alaska Fire Chief's Association - Dan Grimes

DAN GRIMES – Open letter from the AFCA read aloud from Rich Etheridge.

****See letter****

DAN GRIMES - I took 5 items out of this letter: 1. More positions, 2. Meeting notes, open meeting policy 3. Timeline for where we are when we will get there 4. CO training 5. Communication to AFCA on what we need from them

B. Alaska State Firefighters Association – Mike Hanson

MICHAEL HANSON - No report

C. Alaska Professional Firefighters Association – Jake Bender

JAKE BENDER – No report

XII. Public Comment Period

A. General Public Comment

HANS NELSON – RFP conversation, data tracking, rural fire protection certs listed. FSC at NWAB FD been in position 15 months. Are they being tracked? No members on this committee, when there were many before?

DAN GRIMES – We changed lead positions from Lisa Shield and decided to remove the staff so they are only volunteer positions. Joe Dingman took that position and then stepped down. Staff looked for new people and they didn't get it. Joe wanted to rebuild it but that didn't happen.

VIRGINIA MCMICHAEL – I have 4-5 people that are interested in with helping this.

DAN GRIMES – We worked hard to get clarity on what was wanted and it would be easy for someone to take this up. We asked for the standard to be updated and referenced back to curriculum.

HANS NELSON – I am reading the standards and see that there are references to this.

DAN GRIMES – Fall 2020 we adopted the standard with the understanding that it would be completed until finished.

HANS NELSON – Under-represented by rural Alaska on the council and until we get someone on the council that is actually using this and can actually speak to it. I have used this with Lisa Shield on multiple occasions and it is good and works well.

DAN GRIMES – We understand that it is being taught and never said not to teach it. We want to know where the source material is coming from. So that we can update it.

HANS NELSON – Thank you for hearing me out as I have nowhere else to speak to this.

BRYAN CRISP – After listening to the AFCA letter I think the AFSC is missing its mark on the mission as Mark Brauneis has mentioned there is a lot of work that needs to be done and it is too much. I think the position needs to separate again as there is too much work for the training and council work. I have contacted the office and we aren't getting results for things like scores. We are in 2022 and shouldn't have to be hand grading.

DAVE LUNDIN – Seconded the comments made by Bryan Crisp.

XIII. Old Business, Dan Grimes - Chair Reports and Action Items

A. NFPA 1021 – 2020 Ed. Adoption

DAN GRIMES – We had notes to adopt in minutes that it was adopted. Spring of 2021 we

already adopted it. I move to scratch this as it is completed.

Motion: Remove this item from the agenda - Bender

2nd: Bones

B. NFPA 1521 – Adoption of Health and Safety Officer

Motion: Recommend that we adopt 2020 edition of 1521 as a whole.- Grimes

2nd: Hartley

Discussion:

MICHAEL HANSON - We need clarification on the version.

DAVE LUNDIN – Is there a reason why we didn't adopt it before as a whole?

JAKE BENDER – It was thought that it would be easier.

DAVE LUNDIN – General thought that it would be easier to adopt as a whole. Seems that there was discussion before that we didn't want to take on the whole thing.

JAKE BENDER – My understanding is that we adopt it now to prevent having to stop to move forward on the Safety Officer.

Roll call vote: All in favor

C. NFPA 1033 – 2022 Ed. Adoption

DAN GRIMES – This is one that we went backwards on but now it is ready for use on the street. We are now ready to seek

Motion: Move to adopt 1033 – ROB MATHIS

2nd: MICHAEL HANSON

Discussion: none

Roll call vote: All in favor

D. Plaques, service recognition - follow up on deficiencies

DAN GRIMES – We had talked that we do them in a timely fashion and do it in person in the fall as a better chance they would be there. I see Jeff Tucker for contributions and support to the council.

CRISTOPHER EDSELL – We wanted to acknowledge his contributions even though he wasn't on council.

DAN GRIMES – Brian Davis we have letters & plaques for outstanding contributions: Jeff Tucker; Gordon Descutner; and Lisa Shield. We are just cleaning up and updating, Brian Davis didn't get outstanding contributions one, is anyone objecting to this? None

XV. New Business, Dan Grimes - Chair

A. Adoption of NFPA 470 – 2022 Ed.

Motion: Adopt NFPA 470 – 2022 Ed. - CRISTOPHER EDSELL

2nd: CRISTOPHER EDSELL

Discussion: None

Roll call vote: All in favor

B. Certifications Audit

DAN GRIMES – I placed this on the agenda, I feel like we have asked in a lot of different ways, and asked for a lot of information. It seems that there are a lot of things that get in the way. What do you think about that since we have someone digging through everything can we get a formal audit on the certification on where they are at. There have been a lot of comments that maybe we aren't where we should be. If we hold people to a standard we should hold our to a standard. How long to get certs, IFSAC on ones that shouldn't and ones that should, many red flags. We will need to get parameters built for this audit.

ROB MATHIS – “Certification” are you talking about process or the actual certs?

DAN GRIMES – Both.

DAVE LUNDIN – I think it is absolutely necessary with my personal experience recently so we can create a plan and monitor

CHRISTIAN HARTLEY – Forward a request for a formal review?

DAN GRIMES – Yes, to form a committee for the request. It is my intent not to sit on this committee and also not wait until the next meeting.

DAVE LUNDIN – I feel like MARK BRAUNEIS already has a plan of what he needs to review.

RICHARD BOOTHBY – One thing that has become very apparent to me, I deal with regulations every day of my life, we have no regulations for this. We need to put it in regulation so that we have something for the next people coming in. We put it in a regulation.

DAVE LUNDIN – Council members? How many?

Motion: We put a committee together to develop specific items to audit the certification program and forward it to the staff. – DAN GRIMES

2nd: DORIANNE SPREHE

Discussion: None

Roll call vote: All in favor

Dave Lundin, Dan Grimes (Lead), Michael Hanson & Christopher Edsell are in this committee.

C. Standards Committee Review Guidelines – revision adoption

DAN GRIMES – This came from the Feb workgroup, and some saw it for the very first time as one of two of the mother documents. CPM and this doc is 95% of the work we do comes from it. It was proposed as a draft doc with changes. We only have a couple documents then changes that are made that change the way we do business the Council needs to approve it. We do not need to tell the staff how to do their work but we do need to review things that change how we function.

Not a lot of substantial but some of the things that came up were: 1. Page 6 change made for the create and review; 2. Under Purpose of this document, “the council may” items 3 & 4 were dropped off

DAN GRIMES – Admin and council review the documents and we also need to be sure that our end users have seen it. I would like to vote on this document with the tracked changes.

Motion: Adopt the document with tracked changes. Mathis

2nd: Grimes

Discussion: See above and also, the standing committees vs. the ad hoc committee. We have the ability to write it the way we want it to be.

DAVE LUNDIN – I have not had adequate time to adopt anything today, JAKE BENDER agrees.

MICHAEL HANSON – Standing committee was the discussion between lead being picked in the body of the doc and the chart from flow of progress.

DAN GRIMES – We need to clarify between new standard and existing standing.

RICHARD BOOTHBY – Standing committee is permanent and not changed for every revision.

DAN GRIMES – Yes, please make changes and get them to us and then we can review and adopt.

Rescinded original motion to adopt the document with tracked changes. ROB MATHIS

2nd MICHAEL HANSON

Discussion: CHRISTIAN HARTLEY – I would like to move

Motion to move the Standards and Directives Guild lines to the Fall Meeting Agenda

MICHAEL HANSON

2ndDAN GRIMES

Discussion: JAKE BENDER – Mark did we hold you up with this postponement to fall?

MARK BRAUNEIS – No.

Roll call vote: All in favor

D. Election of Chair 2:52 pm

Nominations: Dan Grimes

DAN GRIMES – Accept the nomination

Roll call vote: All in favor

E. Service recognition / Outstanding Contribution plaques

DAN GRIMES – Thank you for getting this backlog taken care of. Outstanding contributions are done. Joe Dingman & Chris Steeves past council members, and also

Motion to recommend Chris Steeves for outstanding contributions and Joe Dingman for service on the council. DAN GRIMES

2nd JAKE BENDER

Discussion: DAN GRIMES – Thank you all for the work and service you provide for your communities.

XVI. Action Items, Dan Grimes - Chair

XVII. Future Agenda Items, Dan Grimes - Chair – TBD

XVIII. Future Meeting Dates, Dan Grimes - Chair

Fall 2022 Meeting – Sunday, Sept 25th Fairbanks, Alaska location TBD

XIX. Good of the Order, Dan Grimes - Chair

BRYAN CRISP – I have never been recognized for my service and had to resign due to position change in August 2019. Started October 2011.

DAN GRIMES – I would recommend that we give Bryan an outstanding contribution plaque.

DAN GRIMES – We did not know where to put this except here. With the restructuring of BFAST we do not know how it all works for the SME's, like Lisa was Rural and Virginia was Pub Ed. How does that work now?

MARK BRAUNEIS – They will continue to be the SME for the area that they were in. They will train the others in their expertise. This means that they will also be able to take more of the workload on.

RICHARD BOOTHBY – We have also done this with Plans Review and the Deputies.

DORIANNE SPREHE – Crisp was recognized but never got anything. How can we be sure this is not something we miss again?

BRYAN CRISP – IMPACT system when I did my last FFII class the accreditation said it wasn't updated so Dawn made me do all this paperwork to prove that I was updated.

MARK BRAUNEIS – 3rd Party accreditation requires that we show that our accredited departments are meeting the requirement to teach the classes.

LISA SHIELD- It is only the last 4 pages

Motion to adjourn -see transcription 3:15pm

2nd: -see transcription