



City of Galena  
PO Box 149 - Galena, Alaska 99741-0149  
(907) 656-1301 -- (907) 656-1769 Fax

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## **JOB ANNOUNCEMENT**

**June 18, 2025**

### **Chief of Police**

**Annual Salary:** \$85,000

**Classification /Job Type:** Full-time, 2- or 4-week rotations.

#### **Benefits**

- Health Insurance coverage for employee (medical /dental/vision),
- Retirement with PERS
- Life Insurance
- Accrued leave
- Housing
- Paid work travel between Galena – Fairbanks
- City –Issued Police vehicle while on duty
- \$2,000 for moving allowance
- \$5,000 one-time sign on bonus

**Job Positon Closing Date:** Open until filled

**Reports to:** City Manager

The Galena Police Department is currently accepting applications for Chief of Police. There are no state or local residency requirements, and the successful applicant can live outside of the state and commute to work. The department provides all uniforms, equipment and boots.

#### **General Description**

The incumbent would serve as Police Chief for the City of Galena and be responsible for enforcing laws and statutes; rendering emergency assistance to the public; patrolling all areas of the city; performing crime and accident prevention duties; apprehending criminals; serving arrest warrants; issuing citations for violations of city ordinances and state statutes; investigating accidents and crimes; and identifying and recovering stolen property. Research and solicit grant funds for the Public Safety programs.

#### **Knowledge, Skills and Abilities**

Knowledge of, or ability to learn, state and city laws and their enforcement; investigate law enforcement methods; procedures and policies; and the laws governing and prescribing powers and

authorities of law enforcement; and ability to operate equipment used in law enforcement. Have knowledge of principle and practice of professional law enforcement, including investigation, identification, patrol management and deployment, traffic enforcement, records management, report preparation, and custody of persons and property principles and practices of police/law enforcement administration and management, including budgeting, fiscal control, program planning and development, strategic planning principles and practices of employee supervision including employee development, training, performance evaluation, and progressive discipline.

Applicant must have the ability to maintain confidentiality and security. Problem solving ability, use of common sense, and the ability to quickly analyze situations and respond accordingly are necessary. Must have the ability to establish and maintain productive and active working relationships within the community and other police and law enforcement and other regulatory agencies. Must have excellent written and oral communication skills. Must have the ability to work under pressure, to maintain professionalism, to manage simultaneous tasks and projects, and to meet multiple deadlines.

- Applicants should submit an application/resume, along with an F-3 Alaska Police Standards, a copy of their birth certificate, and a copy of two pieces of ID, one with a photo.
- Applicants must possess or be capable of obtaining an Alaska Driver's License and pass an extensive background investigation, psychological and medical exam.
- Further, the applicant must be capable of meeting the minimal standards for police as set out in 13AAC85.010.
- The complete package can be sent to Shanda Huntington, City of Galena, P.O. Box 149 Galena, AK 99741. 907-656-1301
- [shuntington@ci.galena.ak.us](mailto:shuntington@ci.galena.ak.us)
- Age: 21 years old or older
- Education: High School Diploma or GED

Galena (pop. 400+) is a village located in central Alaska along the Yukon River, 270 air miles west of Fairbanks, 350 miles north of Anchorage, and 1,000 miles northwest of Juneau, Alaska's capital. As Galena has no connecting road systems outside the village, travel to and from Galena is by air or by river. The Yukon River, after summer thaw, provides access by boats and barges between neighboring communities within the 150-mile-long Yukon-Koyukuk Region. During winter, the Yukon River also provides for less conventional travel by of all-terrain-vehicles, snow-machines, and dog sleds. Galena is the hub for smaller central Alaskan communities who depend upon Galena's capacity to deliver health, education, cultural, social, and other services and conveniences.

The City of Galena works in partnership with the Loudon Village Tribe and the Galena City School District, to enhance the quality of life for all residents of Galena. A central component of the community is children 's well-being. We dedicate our service to them. Supporting neighbors and looking out for one another are central to the community's identity.

Galena is a great place to spend time hunting, hiking, fishing, camping, or just viewing wildlife.

