

HAZARDOUS MATERIALS AWARENESS

PRACTICAL SKILLS CERTIFICATION EVALUATION PACKET

(NFPA Standard 1072, 2017 Edition)

Department of Public Safety Alaska Fire Standards Council 5700 E. Tudor Road Anchorage, Alaska 99507 (907)269-5052

www.firestandards.alaska.gov

May 2020

V17-0

HAZAF	HAZARDOUS MATERIALS AWARENESS PRACTICAL SKILLS JOB PERFORMANCE REQUIREMENTS							
	(NFPA 1072, 2017 Edition)							
Skill Sheet #	NFPA Section #	Initial Certification Skill Requirement: Mandatory Random						
<u>HMA 1</u>	4.2.1	DOT Hazard Class and Division ID	Mandatory – Local Product					
<u>HMA 2</u>	4.2.1	Shipping Papers	Mandatory – Local Product					
<u>HMA 3</u>	4.2.1, 4.3.1	Initiating Protective Actions- ERG Use	Mandatory – Local Product					
<u>HMA 4</u>	4.4.1	Initiate Notification at a Hazardous Materials/WMD incident	Mandatory – Local Product					

Skill Sheet Packet Instruction

Purpose of the Skill Sheets

All skills listed in this packet are consistent with the 2017 edition of the <u>NFPA 1072</u>: *Standard for Hazardous* <u>Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications</u>. The Alaska Fire Standards Council (AFSC) provides these skill sheets as the basis for Hazardous Materials Awareness testing and certification.

For certification purposes, the final skill examination will consist of a series of mandatory skill stations and a selection of random skills from this packet. Candidates will be required to successfully complete selected practical skills during final certification examinations at the Awareness level.

Description & Use

- 1. These skills sheets are designed for use by the Training Officer and Hazardous Materials Awareness candidate. Use of this packet throughout an accredited training program will assist in verifying candidate competency and completion of the Hazardous Materials Training Record.
- 2. For eligibility to complete the final certification examination, a candidate must demonstrate competency in all skills during training and satisfactorily compete all items on the Hazardous Materials Awareness Training Record document.
- 3. This packet is designed to encompass the requisite skills for Hazardous Materials Awareness instruction and final testing for certification. Accreditation Managers/Training Officers and Hazardous Materials Awareness course instructors should utilize this evaluation packet during a course to prepare candidates for the certification exam. These skills sheets should be given to every Hazardous Materials Awareness candidate at the beginning of a training course and used throughout the course for ongoing evaluation by the instructor. For a candidate's final skills evaluation, she or he must successfully perform each skill while being evaluated on performance competency by an AFSC examination representative.
- 4. The final skills examination will consist of skills selected from this packet. Skills are selected from the mandatory and random skills categories. This packet contains a list of all mandatory and randomly selected skills that are used for the final examination.
- 5. Random skill stations will be selected using a test management system within the AFSC office. The random skill stations are selected just prior to the test date. The Certifying Officer will notify candidates which skills they will be required to complete at the start of the practical skills portion on the date of the examination.
- 6. The completion of the Hazardous Materials Awareness Training Record establishes a candidate's eligibility to test. This document must be fully completed and signed by the Accreditation Manager/Training Officer or designee for each candidate before a candidate can begin the final skills examination. The Hazardous Materials Awareness Training Record and the practical skills evaluation sheets shall become a permanent part of the candidate's local training record, and this information shall be kept on file in accordance with department accreditation procedures.

Grading Criteria

- 1. It is expected that all of the listed skill sheet elements will be taught and evaluated by the Hazardous Materials Awareness instructor throughout a course. During the final skills exam, the candidate must be prepared to perform all of the skills listed in this packet. There are no specific critical points designated within the practical skill sheets. The Certifying Officer (CO) will require the candidate to repeat a practical skill station if all of the listed skill items on a selected sheet are not completed by the candidate.
- 2. This packet contains skill requirements that involve the demonstration of hazardous materials skills within "simulated" scenarios related to fire ground activities. When applicable, skill sheets specifically describe when simulated fire conditions are permitted for certification testing.
- 3. There are critical performance items that must be followed for satisfactory performance. Examples of

- 4. unsatisfactory performance can include:
 - a. Exceeding limitations: time, safety, and equipment limitations
 - b. Inadequate/insufficient personal protective equipment
 - c. Lack of skill accuracy and task completion as defined on the skill evaluation sheet
 - d. Poor judgment in skill performance (i.e.- wrong application of tool or equipment or safety violation)
 - e. Failure to appropriately apply related knowledge or skill requirements
 - *f.* Not competent in the specified task or skill steps
 - g. Outcome of the specified task is in doubt (i.e.- incorrectly performed or did not accomplish skill evaluation criteria)
 - h. Need for evaluator intervention (i.e.- imminent health or safety risk to candidate or others)
 - *i.* Failure to adhere to basic safety principles or guidelines

Artificialities of Training and Testing

Training and testing for Hazardous Materials Awareness can only approximate on-the-job activities of a firefighter. There are certain artificialities to training and testing that the candidate must be able to adapt to. Candidates must be aware that actual fire ground situations cannot be completely duplicated during final examination scenarios. For the best possible outcome during final skills examination, Hazardous Materials Awareness instructors must prepare the candidates to competently perform the skills listed in this packet throughout a training course.

Final Skills Evaluation

The AFSC designated Certifying Officer (CO) conducts the final evaluation and utilizes the practical skills evaluation sheets during the final examination process. Throughout the final examination, the CO has overall test site authority and is required to perform his or her duties as outlined in the <u>Certification Policy Manual</u>.

For preparation of the final examination the designated CO must coordinate with the Accreditation Manager/Training Officer or designee, to ensure an adequate test site location is available. The Accreditation Manager/Training Officer is responsible for preparation of all test site equipment/materials and arranging designated evaluators for the date of the practical examination. The CO must verify that all required elements are adequate for testing and will approve all designated evaluators. Designated evaluators shall receive training appropriate for the test site and are required to complete an <u>Evaluator Code of Ethics Compliance</u> agreement before testing begins.

The CO shall verify completion of the final examination packet.

Additional Notes:

- 1. During the final practical examination, it is expected that an appropriate uniform, or full personal protective equipment (PPE) shall be worn unless otherwise indicated within the skill evaluation sheet.
- 2. During some scenarios, a candidate may be instructed to perform other firefighter/hazardous materials tasks not directly related to the specific skill sheet evaluation being tested. It is expected that the candidate shall perform all related skills correctly.
- 3. Some skills may include a time limit. An evaluator may use a digital or analog watch/stopwatch for final skills evaluation. Prior to the start of the practical examination, the CO must inspect and approve all timing devices used during final skills evaluations.
- 4. Some skills require that equipment or documentation be used within the final skills examination. Unless otherwise indicated, it is permissible for the candidate to prepare or assemble the required equipment or paperwork at any time provided that this does not interfere with the core skill, task, or evolution.
- 5. Candidates must be prepared to complete skills under a variety of conditions. Training and skills practice is often done during optimum conditions, but candidates must be prepared to adapt to changing conditions that can occur in actual fire ground situations. The evaluator ultimately determines if the candidate has met

the criteria specified on the skill(s) being evaluated.

- 6. For final examination, the performance of a skill, task, or evolution is not required to be done in the exact order of the steps (as outlined on the skill sheet), unless it is critical to a particular task. For example, a person must don turnout gear before donning an SCBA.
- 7. Some scenarios may involve skills that must be performed as a team. During final skills examinations evaluators and candidates must be cognizant that each team member is evaluated separately to ensure individual criteria is met. An individual candidate may be required to repeat a task if they do not satisfy the skill sheet requirements if working as a member of a team.
- 8. Some skills may require that a candidate verbalize information about a particular task or procedure. In such cases, any question(s) from the evaluator to the candidate must be limited to those that satisfy the criteria listed on the skill sheet. A question cannot exceed the scope of Hazardous Materials Awareness requirements.

Hazardous Materials Awareness Final Written and Practical Examinations

Following is a brief outline of the reference materials and documents that are used for a Hazardous Materials Awareness final examination:

Hazardous Materials Awareness Written Material References

- a. <u>NFPA 1072: Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response</u> <u>Personnel Professional Qualifications, 2017 Edition</u>
- b. Text (any one of the following)
 - Jones and Bartlett, Hazardous Materials Awareness and Operations, 3rd Edition
 - IFSTA, Hazardous Materials for First Responders, 5th Edition
- c. Additional Reference
 - Current version of the DOT Emergency Response Guide (ERG) Book

Hazardous Materials Awareness Practical Skills Evaluation References

- *a*. <u>NFPA 1072</u>: Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications 2017 Edition</u>
- *b.* Hazardous Materials Awareness Practical Skills Evaluation Sheets (this packet)

Final Examination Steps

- a. *<u>Hazardous Materials Training Record</u> review (this must be completed and signed off by the Accreditation Manager/Training Officer or designee prior to the date of the final examination and reviewed by the CO to ensure all elements are complete).
- b. Certifying Officer reviews and signs candidate Application for Certification
- c. Candidate completes the written examination administered by the CO
- d. Candidate completes the practical examination administered by the CO.
- *e*. Certifying Officer reviews completed evaluator skill sheets and transfers information to the <u>Practical</u> <u>Examination Reporting Form</u>(PERF)
- f. Written exam, Practical Examination Reporting Form, and signed application are forwarded to AFSC.
- g. AFSC Hazardous Materials Awareness certificate is issued upon successful completion of the written and practical exam (*within approximately 30 days of test date*)

*Note: The candidate's completed Training Record shall be placed in the candidate's training file in accordance with fire accreditation procedures

Acknowledgements

The Alaska Fire Standards Council would like to acknowledge the assistance of the International Fire Service Accreditation Congress and its members who have provided reference and support and the Alaska Responders

that assisted with the development and review throughout the revision process.

NFI	PA 1072-2017 Ed.	PRACTIC	AL SKIL	L REQUIRE	MENT	'S				H	MA-1
Can	didate:					Date	e:				
STA	NDARD: NFPA 1072:	4.2.1	GENERA Skill:	L		-	-	on and I Class			
divisi PERI	TASK: Given a listing of the US DOT hazard class and division numbers, fill in the appropriate hazard class or division names. PERFORMANCE OUTCOME: The candidate will complete this task with a minimum of 20 out of the 25 items answered correctly. Provide the written answer in the space next to the task step.										
	IPMENT: Current Em										
CON	DITIONS: The candidate	ate shall identify the	e following	US DOT hazard c	lasses a	nd div	isions	:			
						TE	ST	RETE	ST 1	RET	EST 2
No.		TASK ST	EPS		-	Р	F	Р	F	Р	F
1.	Hazard Class 1:					Π					Π
	a. Division 1.1:					$\overline{\Box}$					
	b. Division 1.2:										
	c. Division 1.3:										
	d. Division 1.4:										
	e. Division 1.5:										
	f. Division 1.6:										
2.	Hazard Class 2:										
	a. Division 2.1:										
	b. Division 2.2:										
	c. Division 2.3:										
3.	Hazard Class 3:										
4.	Hazard Class 4:										
	a. Division 4.1										
	b. Division 4.2										
	c. Division 4.3										
5.	Hazard Class 5:										
	a. Division 5.1										
	b. Division 5.2										
6.	Hazard Class 6:										
	a. Division 6.1										
	b. Division 6.2										
7.	Hazard Class 7:										
8.	Hazard Class 8:										
9.	Hazard Class 9:			D () D (
Eval	uator:			Retest Eval							
	iments:			Retest Eval	luator 2	:					

THE CANDIDATE SHALL COMPLETE THE SKILL REQUIREMENT DURING THE COURSE USING SPECIFIC POLICIES AND PROCEDURES DEMONSTRATED THROUGH PRACTICAL'S AND DOCUMENTATION - REQUIRES LEAD INSTRUCTOR SIGNATURE BELOW

I verify that the above information is true and complete and attest that the candidate has met and performed all listed task steps as indicated.

Lead Instructor Name	Signature	Date	Overall Skill Sheet Result:					
Certifying Officer Name		Date	Pass (P): 🗌 Fail (F): 🗌					

Certifying Officer Signature

NFI	PA 1072-2017 Ed. PRACTIC	AL SKILL REQUIREM	ENTS				H	<u>MA-2</u>	
Can	didate:		D	ate:					
STANDARD: NFPA 1072: 4.2.1GENERAL SKILL:Recognition and Identification Shipping Paper									
the re	TASK: Given an example of a mode of transportation, provide the type of shipping paper, location of shipping paper and the responsible person.								
correc	FORMANCE OUTCOME: The candidate ctly. Provide the written answer in the space	e next to the task step.	ninimum	of 10 o	ut of the	14 iter	ms ansv	wered	
_	IPMENT: Current Emergency Response (· · ·							
CON	DITIONS: The candidate shall identify th	e following:					1		
No.	TASK STE	PS	-	TEST		RETEST 1		EST 2	
		- ~	P	F	P	F	P	F	
1.	Name of Highway Shipping Paper:								
2.	Location of Highway Shipping Paper:								
3.	Highway Responsible Person:								
4.	Name of Rail Shipping Paper:								
5.	Location of Rail Shipping Paper:								
6.	Rail Responsible Person:								
7.	Name of Water Shipping Paper:								
8.	Location of Water Shipping Paper:								
9.	Water Responsible Person:								
10.	Name of Air Shipping Paper:								
11.	Location of Air Shipping Paper;								
12.	Air Responsible Person:								

Evaluator	Retest Evaluator 1:
Evaluator:	Retest Evaluator 2:
Comments:	

THE CANDIDATE SHALL COMPLETE THE SKILL REQUIREMENT DURING THE COURSE USING SPECIFIC POLICIES AND PROCEDURES DEMONSTRATED THROUGH PRACTICAL'S AND DOCUMENTATION - REQUIRES LEAD INSTRUCTOR SIGNATURE BELOW

I verify that the above information is true and complete and attest that the candidate has met and performed all listed task steps as indicated.

Lead Instructor Name

Signature

Date

Certifying Officer Name

Date

Overall Skill Sheet Result:						
Pass (P):	Fail (F): 🗌					

Certifying Officer Signature

HMA-3

Can	didate:		Date	e:						
STA	STANDARD: NFPA 1072: 4.2.1, 4.3.1GENERAL SKILL:Initiating Protective Actions									
TAS	TASK: Given a UN Number or a chemical name provide the appropriate information requested.									
	PERFORMANCE OUTCOME: The candidate will complete these tasks with a minimum of 25 out of the 31 items									
	ered correctly. Provide the written answer(s	· · · · · · · · · · · · · · · · · · ·								
	IPMENT: Current Emergency Response G	× /								
CON	DITIONS: Given a scenario the candidate		lowing	g:						
No.	TASK ST (The Instructor shall filling in the blank		TE	ST	RETI	EST 1	RETI	EST 2		
110.	students can fill in the		Р	F	Р	F	Р	F		
1.	Chemical Name of UN:									
2.	Small Spill Initial Isolation Distance for									
4.	UN: (ft.)									
3.	Large Spill Initial Isolation Distance (day) of UN: (ft.)									
4.	Large spill Protective Action Distance (Night) for UN: (miles)									
5.	Guide Number for UN;							\Box		
6.	UN Number for:									
7.	Small Spill Initial Isolation Distance for (no fire): (ft.)									
8.	Large Spill Initial Isolation Distance for(no fire): (ft.)									
•	Large Spill Protective Action Distance									
9.	(Day) for (no fire):(miles)									
10.	Guide Number for:									
11.	Guide Number for Hazard Class									
12.	Evacuation Distance for Large Fire involving Hazard Class; (ft.)									
13.	Entries highlighted in Green (within the Yellow and Blue pages) refer to what concern:									
14.	For UN Number, the letter "P" next to the Guide Number signifies what:									
15.	In terms of hazardous materials, what does the TIH stand for:									
16.	What is the telephone number for CHEMTREC®?									
17.	What is the telephone number for the Nationwide Poison Control Center?									
18.	For a DOT, whatGuide Number is used?									
19.	What type of protective clothing shall be worn for ?									
20.	Describe two potential hazards associated with a fire or explosion involving:									
21.	Describe two potential hazards related to health involving									

ALASKA HAZARDOUS MATERIALS A	WARENESS SKILLS EVALUATION PACKET

TASK STEPS No. (The Instructor shall filling in the blanks in t			TEST		RETEST 1		RET	EST 2
(The Instructor shall filling in the blan students can fill in th			Р	F	Р	F	Р	F
Describe the emergency response actions for a large fire involving:								
Describe the emergencyresponse actions for a spill or leak involving:								
Describe the emergency response actions for first aid involving a spill or leak:								
In general, is a hazardous liquid spill ofconsidered a large or a small spill? Check one :								
Define: Isolating the Hazard Area:								
Define: Denial of Entry:								
The process of leaving or being removed from potentially hazardous location is called:								
Having occupants remain in a structure or vehicle in order to provide protection from a rapidly approaching hazard is defined as:								
Which of the following shapes identify the initial isolation zone and protective action zone (as shown in the Emergency Response Guidebook):								
,		Retest Evaluator	1:					
		Retest Evaluator	2:					
ments:								
	students can fill in the Describe the emergency response actions for a large fire involving: Describe the emergency response actions for a spill or leak involving: Describe the emergency response actions for first aid involving a	students can fill in the third colur Describe the emergency response actions for a spill or leak involving: Describe the emergency response actions for a spill or leak involving: Describe the emergency response actions for first aid involving a	students can fill in the third column) Describe the emergency response actions for a large fire involving: Describe the emergency response actions for a spill or leak involving:	students can fill in the third column) P Describe the emergency response actions for a large fire involving: Describe the emergency response actions for a spill or leak involving: Describe the emergency response actions for first aid involving a spill or leak: In general, is a hazardous liquid spill of considered a large or a small spill? Check one: Define: Isolating the Hazard Area: Define: Denial of Entry: The process of leaving or being removed from potentially hazardous location is called: Having occupants remain in a structure or vehicle in order to provide protection from a rapidly approaching hazard is defined as: Which of the following shapes identify the initial isolation zone and protective action zone (as shown in the Emergency Response Guidebook): Retest Evaluator 1: Retest Evaluator 2: Retest Evaluator 2: 	students can fill in the third column) P F Describe the emergency response actions for a large fire involving:	students can fill in the third column) P F P Describe the emergency response actions for a large fire involving:	students can fill in the third column) P F P F P F Describe the emergency response actions for a large fire involving:	students can fill in the third column) P F P Describe the emergency response actions for a spill or leak involving: Image: Considered a large or a spill or leak: Image: Considered a large or a spill or leak: Image: Considered a large or a small spill? Check one: Image: Considered a large or a small spill? Check one: Image: Considered a large or a small spill? Check one: Image: Considered a large or a small spill? Check one: Image: Considered a large or a small spill? Check one: Image: Considered a large or a small spill? Check one: Image: Considered a large or a small spill? Check one: Image: Considered a large or a small spill? Check one: Image: Considered a large or a small spill? Check one: Image: Considered a large or a small spill? Check one: Image: Considered a large or a small spill? Check one: Image: Considered a large or a small spill? Check one: Image: Considered a large or a small spill? Check one: Image: Considered a large or a small spill? Check one: Image: Considered a large or a small spill? Check one: Image:

THE CANDIDATE SHALL COMPLETE THE SKILL REQUIREMENT DURING THE COURSE USING SPECIFIC POLICIES AND PROCEDURES DEMONSTRATED THROUGH PRACTICAL'S AND DOCUMENTATION - REQUIRES LEAD INSTRUCTOR SIGNATURE BELOW

I verify that the above information is true and complete and attest that the candidate has met and performed all listed task steps as indicated.

Lead Instructor Name	Signature	Date	Overall Skill Sheet Result:					
Certifying Officer Name		Date	Pass (P): 🗌 Fail (F): 🗌					
Certifying Officer Signature								

NFI	NFPA 1072-2017 Ed. PRACTICAL SKILL REQUIREMENTS HMA-4								
Can	didate:			D	ate:				
STANDARD: NFPA 1072: 4.4.1GENERAL SKILL:Initiate Notification Materials									
	TASK: The candidate will initiate required notification at a hazardous materials/ WMD incident, so that the notification process is initiated and the necessary information is communicated.								
		CE OUTCOME: The candidate rmation from the questions below		ication e	quipme	nt and c	ommur	nicate	
-	IPMENT:	AHJ SOPs, ERG and intrinsica		ner AHJ	approve	ed comm	unicati	ion	
		The candidate shall complete th	e following:						
No.		TASK STEPS			TEST		RETEST 1		EST 2
INO.					F	Р	F	Р	F
1.	1. Initiate the required notifications for a hazardous materials/WMD incident								
2.	2. Operate approved communications equipment								
3.	Commun	icate in accordance with policies	and procedures						
4.	Necessary information communicated - Name - Location - Nature of problem - Name and ID number of materials involved - Shipper/Carrier - Quantity of material transported or released - Injuries and exposures								
Fyal	Evaluator:								
Retest Evaluator									
Con	iments:								

THE CANDIDATE SHALL COMPLETE THE SKILL REQUIREMENT DURING THE COURSE USING SPECIFIC POLICIES AND PROCEDURES DEMONSTRATED THROUGH PRACTICAL'S AND DOCUMENTATION - REQUIRES LEAD INSTRUCTOR SIGNATURE BELOW

I verify that the above information is true and complete and attest that the candidate has met and performed all listed task steps as indicated.

Lead Instructor Name	Signature	Date	
			Overall Skill Sheet Result:
Certifying Officer Name		Date	Pass (P): 🗌 Fail (F): 🗌
Certifying Officer Signature			

PRACTICAL SKILLS TESTING CORRELATION MAP

HAZARDOUS MATERIALS AWARENESS PRACTICAL SKILLS JOB PERFORMANCE REQUIREMENTS

(NFPA 1072, 2017 Edition)

Resource Sheet #	NFPA Section	Tasks	Initial Certification Skill Requirement: Mandatory Random
<u>HMA 1</u>	4.2.1	Recognition and Identification: DOT Hazard Class and Division ID	Mandatory – Local Product
<u>HMA 2</u>	4.2.1	Recognition and Identification: Shipping Papers	Mandatory – Local Product
<u>HMA 3</u>	4.2.1, 4.3.1	Initiating Protective Actions- ERG Use	Mandatory – Local Product
<u>HMA 4</u>	4.4.1	Initiate Notification at a Hazardous Materials/WMD Incident	Mandatory – Local Product