GROUP “R” OCCUPANCY

<table>
<thead>
<tr>
<th></th>
<th>Installed</th>
<th>Date Last Serviced</th>
<th>Serviced By</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire Sprinkler System</td>
<td>Yes / No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hood and Duct System</td>
<td>Yes / No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Hazard System</td>
<td>Yes / No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire Alarm System</td>
<td>Yes / No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fire Extinguishers</td>
<td>Yes / No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Evacuation Fire Drills</td>
<td>Date Last Conducted:</td>
<td></td>
<td></td>
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</tbody>
</table>

1. Have any changes in use or construction been approved by the State Fire Marshal? ☐ ☐
2. Are all exit ways including halls, corridors, aisles and doorways clear of obstructions? ☐ ☐
3. Are the means of egress including exit discharge illuminated at all times the building is occupied? ☐ ☐
4. Are emergency lighting installed and tested? ☐ ☐
5. Are all exit and exit access doors marked by an approved exit sign, illuminated and operational at all times? ☐ ☐
6. Are all exit doors unlocked during hours of occupancy? ☐ ☐
7. Are all exit doors open from the inside without a key or special knowledge and free of deadbolts or other special locks? ☐ ☐
8. Where panic hardware are installed are doors operational? ☐ ☐
9. Are all fire extinguishers provided and accessible? ☐ ☐
10. Is there a working space of not less than 30 inches in width, 36 inches in depth and 78 inches in height shall be provided in front of electrical service equipment (panel)? ☐ ☐
11. Are extension cords and flexible cords not extended through walls, ceilings, or floors, or under doors, floor coverings or substitute for permanent wiring? ☐ ☐
12. Are approved covers on all electrical switches, outlets and junction boxes? ☐ ☐
13. Are all curtains, draperies, and other seasonal decorative materials suspended from walls or ceilings flame retardant or non combustible? ☐ ☐
14. Are all storage maintained 24 inches below the ceiling in nonsprinklered areas or a 18 inches below sprinkler head deflectors in sprinklered areas? ☐ ☐
15. Combustible storage is not allowed in boiler, mechanical or electrical equipment rooms? ☐ ☐
16. Are all fire rated doors or doors to special hazard areas kept closed at all times? ☐ ☐
17. Are all storage of combustible materials orderly and separated from heat sources by a distance so that ignition can not occur? ☐ ☐
18. Are holes and cracks in interior walls and/or ceiling tiles been repaired to maintain the required fire resistance? ☐ ☐
19. Are all flammable or combustible liquids in proper containers and locations? ☐ ☐
20. Are smoke alarms located in every sleeping room/area and working properly at all times? ☐ ☐
21. Are carbon monoxide alarms located on each floor where sleeping takes place? ☐ ☐
22. Are kitchen hoods in good operating condition, filters in place and clean? ☐ ☐
23. Are all fire protection systems (Sprinkler System, Hood & Duct System, Special Hazard System, Fire Alarm System, Fire Extinguishers) annually service test and tagged? ☐ ☐
24. Do you have a Fire Safety and Evacuation Plan? ☐ ☐
25. Are employees/staff trained in emergency and fire reporting procedures? ☐ ☐
26. Has a complete walk through inspection of the facility been accomplished? ☐ ☐

If there are any questions on this form that you answered in the negative, corrected? ☐ ☐

Name of Person Completing Form (Please Print): ___________________________ Signature: ___________________________ Date: ___________________________