

**MEMORANDUM OF AGREEMENT
SAFE AND FEAR FREE ENVIRONMENT (SAFE)
AND
THE BOYS AND GIRLS CLUB OF DILLINGHAM**

In order to cooperate in the provision of services, prevent interpersonal violence, increase resiliency, reduce risk factors, to change community norms that condone violence and to promote health life skills, S.A.F.E. and the Boys and Girls Club of Dillingham hereby enter into this agreement.

General Roles and Responsibilities: To ensure the success of the projects, services, and initiatives implemented through this partnership, the Boys and Girls Club of Dillingham and S.A.F.E. agree to:

1. Participate in a common response to meet the needs of adolescents and young adults, the people who love and care for them, and the communities where they reside.
2. Establish and maintain protocols and procedures for coordinating services and prevention activities including actively screening program participants to identify persons in need of services provided by the other organization and to inform, refer and assist those persons with accessing services.
3. Organize, direct and participate in coordinated interpersonal violence prevention activities.
4. Maintain active participation in local, community, tribal, regional and statewide organizations involved in and committed to a prevention of interpersonal violence among adolescents and young adults
5. Provide notice of relevant training or workshops of interest, exchange newsletters and publications, and provide information about on-going programs and any changes in services.
6. Provide and participate in cross-training opportunities to assure current and comprehensive information about mutual program services.

Rural Alliance for Teens (DELTA Project) - In addition to the general agreements outlined above, as representatives of their respective parties:

The Boys and Girls Club of Dillingham Program Agrees To:

1. Provide trained staff to teach a curriculum for a healthy living styles class (SMART Moves) to Teen Tuesday participants and to co-facilitate other weekly Teen Tuesday and Game Night activities.
2. Assist with providing snacks and incentive prizes for those who participate in the curriculum and related program activities
3. With written permission, exchange information with SAFE necessary to provide coordinated services to youth in need.

4. Provide SAFE Children's' Advocate/Teen Tuesday Coordinator and DELTA Coordinator with informational material associated with above mentioned curriculum and others that may be used in the future.

S.A.F.E. Agrees To:

1. Provide a safe and secure environment and support services, including group meeting and counseling space, food and supplies for services and programs involving youth and young adults
2. Provide ground transportation, childcare, and ongoing advocacy and support services to children and teens participating in youth activities.
3. Provide co-facilitation of the Teen Tuesday and Game Night programs and assistance with the distribution of the SMART Moves curriculum and related materials and trainings
4. Provide informational material to the employees of the Boys and Girls Club on curriculums or teachings that can be shared between the two agencies.

Both Parties Agree:

1. While working within the SAFE facility and/or representing SAFE, employees and volunteers will abide by all SAFE general policies and procedures including, but not limited to, policies, procedures, rules and practices regarding:
 - Confidentiality of program participants and/or persons seeking services or having contact with SAFE, except in cases where stronger confidentiality provisions exist, in which case the stronger protections will apply
 - Personnel practices including interactions with other staff, ethical communication guidelines and providing proportional assistance with general program duties and functions (answering phones, general housekeeping, etc.)
 - Use of the building, grounds, equipment and physical structures
2. Both agencies will provide each other with regular documentation of services provided and essential demographic information for purposes of grant compliance and reporting.

This Memorandum of Agreement shall be reviewed and renewed annually by October of each year and revised, if necessary, by mutual agreement with a 30 notice by each party.

Director
Boys and Girls Club

Ginger Baim, Director
Safe & Fear Free Environment

Date: _____

Date: _____