

2015 Fall Meeting Minutes DRAFT

Purpose of Meeting:	Fire Standards Council Fall 2015 Meeting		
Date:	September 28, 2015	Location:	Harbor 360 Hotel 1412 4th Ave Seward, AK 99664 https://global.gotomeeting.com/join
Time:	0900 – 1700		
Mtg. Minute Version	150928 V5		
Page:	1 of 16		
I. Call to Order - Chair – Buddy Lane		0907	
House rules – Chair – Buddy Lane - Review Coffee, cell phones, breaks.			
II. Roll Call - Chair – Buddy Lane			
Seat A/*Vacant- Vice Chairman Seat B/Bryan (Buddy) Lane- Chairman Seat C/ Sara Garcia Seat D/ Jerome (Jake) Bender Seat E/ James (Bryan) Crisp Seat F/Chris Steeves Seat G/ *Arlen Skaflestad Seat H/ David Lundin	Seat I/ Benjamin (Ben) Endres Seat J/ *David Gibbs Seat K/ Jan Mitchell Seat L/Dan Grimes Admin.-Gordon Descutner Admin.- Jordan Rubio		*Absence Excused
III. Approval of Agenda – Chair – Buddy Lane – Action			
Seek a motion to approve			
Motions: 1 st _____ Grimes _____ 2 nd _____ Crisp _____			
Motions: 1 st _____ N/A _____ 2 nd _____ N/A _____			
Outcome: Motion Passed			
IV. Approval of Minutes – Chair – Buddy Lane - Action			
<ul style="list-style-type: none"> • February 2, 2015 Seek a motion to approve			
Motions: 1 st _____ Bender _____ 2 nd _____ Steeves _____			
Motions: 1 st _____ N/A _____ 2 nd _____ N/A _____			
Outcome: Motion Passed			
V. Visitor Recognition- Chair – Buddy Lane- Action			
<ul style="list-style-type: none"> • Jack Willard – Chena Goldstream Fire & Rescue 			
VI. Review Statute & Mission/SWOT Grid– Chair – Buddy Lane – Report			
<ul style="list-style-type: none"> • Descutner - Review for meeting reference • Crisp – exhibit 4 – Can we change it to say “strengths and weaknesses”? • Descutner – We could consider that. It can be included under additional business. 			
VII. Review Strategic & Operations Plan – Chair – Buddy Lane – Report			
<ul style="list-style-type: none"> • Descutner - Review for meeting reference. Will have more regarding minor date changes under New Business this afternoon. 			
VIII. Administrator’s Report – Administrator – Gordon Descutner		0930	
<ul style="list-style-type: none"> • Communications Report • No significant updates over previous reports 			

AFSC MEETING MINUTES DRAFT

Date:	September 28, 2015
Page:	2 of 16

<ul style="list-style-type: none"> • AFSC Email Listserve is primary notification for policy/procedural change • Refining the IMPACT database automated communications related to specific system functions. 	
<ul style="list-style-type: none"> • Budget Report - FY 15 Closeout <ul style="list-style-type: none"> • Surplus of \$25.2k as of July 10 • Total Receipts of \$84.5= \$54.5 without the carryover (\$30k). \$29.8 increase from previous year (less the previous \$2.4 carryover) • Anticipate receipt reduction FY16 due to fewer issued certificates <ul style="list-style-type: none"> ○ Lane - Discussion about reduced certificates issued in CY15. 1313 total issued in CY14, 641 to date in CY15 ○ Descutner – We will have more certificates issued during the remainder of the year so the count will increase. ○ Lane – So reduced numbers are not due to the fee increase. ○ Descutner – Not likely, we have not received any related feedback regarding fee increase. ○ Steeves – The testing fee is still a great deal for what you get. • Fed RCPT authority of \$75k- Unrealized; no grant opportunities • I/A: State agency agreements up to \$50k- Unrealized • Other SD fund for additional receipt authority related to fees • Other Financial Concerns- Travel costs (p2 \$59 proj,\$45k actl) • Completed RP- Mandated travel reduction of 2.2 listed for FY14 • P2 Contractual (table 1) and Stat Desig (t 2) reflect total receipt authority; not typically met because a lack of donations under insurance tax credit (under AS 21.96.075) • Personnel Services deficit- adjusted with actl travel cost savings • Previous carry forward amounts are listed under Revenue p2 - 16 Governors budget (Online) <ul style="list-style-type: none"> • Reflects '14 actual, '15 Proj, '16 Gov. Amended <ul style="list-style-type: none"> • 72000- Travel- \$59k to \$39k (see specifics on p6). • 1004- GF from \$252 to \$236 (subject to other “work in progress” reductions). • Increase in personnel services with FY15 deficit • Lane – Every year we need to pull money from other areas to cover personnel services? • Descutner – Yes, it varies from year to year. • Grimes – With travel budget cuts, can you explain the process for the costs of this meeting? • Descutner – We have the history on that for past meetings <ul style="list-style-type: none"> ○ The conference meetings(fall) usually are less expensive for us ○ The Chief’s Conference (Juneau) is the most expensive 	

AFSC MEETING MINUTES DRAFT

Date:	September 28, 2015
Page:	3 of 16
	<ul style="list-style-type: none"> • Grimes – When proposing travel costs in funding requests we should not be budgeting for the less expensive meeting (fall), but rather budget for what travel would cost if people did not pay for their own travel. • Descutner – We save thousands when people can travel on their own or paid by their department. For this meeting, the Executive Board discussed and offered to cover travel costs if an individual was unable to attend due to financial hardship. • Grimes – When we do go to budget “table” we should budget for what meeting travel would cost without people paying for their own travel. • Lane – Correct. This afternoon we will talk about future meeting dates and will discuss travel options related to this. <p>- FY16 Reduction Line Item</p> <ul style="list-style-type: none"> • Current FY 16 GF is \$236k with 6.3% decrease from previous year: AFSC has had 3.3% increase over 8 years. GF increases are only due to bargaining agreements and related increments. <p>- FY16 Fee Schedule Changes</p> <ul style="list-style-type: none"> • Fee increments increased to \$25 on July 1 • Renewal fee was effective on same date (\$25) <p>- FY17 Draft Narrative</p> <ul style="list-style-type: none"> • Provides justification for next budget cycle • Includes more language about cost reductions, efficiencies, and maintaining existing services • Lane – Under Governor’s budget, have we looked where APSC and EMS are getting their funding? • Descutner – Discussion about APSC’s traffic ticket fee funding <p>- FY17 Component Measurements</p> <ul style="list-style-type: none"> • Provides budget cycle performance measurements for Governor
	<ul style="list-style-type: none"> • CO Program & Test Management Report <ul style="list-style-type: none"> • No new CO program actions to report since last meeting. • Delivering a CO workshop at the end of this week <p>- FY15 Test Data</p> <ul style="list-style-type: none"> • Modifications related to the IMPACT database provide greater tracking than previous recordkeeping • These data include retests and proctored tests- further report below
	<ul style="list-style-type: none"> • FY 2015 Certification Report <p>- CY 08-14 Cert Report</p> <ul style="list-style-type: none"> • Numbers are down for 2015 (See FFI, FADO, HM, FSI I) <p>- Standards and Certification Levels</p> <ul style="list-style-type: none"> • Updated and posted to reflect current list <p>- 2-year compliance chart</p> <ul style="list-style-type: none"> • AFSC goal for operations • NFPA 1002 beyond 2-year date. Must be IFSAC compliant at year 3

AFSC MEETING MINUTES DRAFT

Date:	September 28, 2015
Page:	4 of 16
<ul style="list-style-type: none"> • NFPA 1003 is at the 2-year mark next December, but admin should be able to complete revisions well before it is required. • Multiple non-compliant levels that are not actively in a training delivery queue, so there has been no demand (1005, 1035, 1061, 1521) 	
Break	1008
<ul style="list-style-type: none"> • Legal/Regulations and Ethics Report - Regulation Definition <ul style="list-style-type: none"> ○ Descutner – Discussion about changes to existing voluntary firefighter certification, funding, etc. APSC has a model for mandatory certification but they have funding to cover certification mandates. ○ Grimes – APSC did not always have funding as they do now but they were able to provide mandatory certification even without the funding. ○ Lundin – The APSC training is efficient because it is all at one location. ○ Garcia – If you centralize training facilities, it will create a nightmare for rural Alaska. ○ Endres – The huge concern for smaller communities is just to keep the department running. ○ Descutner – In looking at the future I would not necessarily envision this as mandatory Firefighter I certification, but something along the lines of a basic level knowledge/certification, and we are already working on basic firefighter as a current project ○ Lane – I think this was the initial plan with the rural basic firefighter for rural communities ○ Descutner – Before any decision is made on this topic I recommend that all the constituents/shareholders have input on the impacts. Securing adequate funding is the first step in this process. ○ Garcia – There is a level of caution needed to making regulations ○ Endres – There is a level of good flexibility of not having too much “locked” down in regulations. - Review DOL Regs Flow Chart, DOL Regs Questionnaire, DOL Regs Example Manual, APSC Regs, and EMS Regs 	1029
<ul style="list-style-type: none"> • IFSAC/ProBoard Report - Review IFSAC FADO Approval Letter, IFSAC Certificate of Accreditation, IFSAC Haz Mat Tech Approval Letter 	
<ul style="list-style-type: none"> • AFSC Current Seat Status update - Review Council Master Roster, Council Public Roster, Council Seat Designators 	
<ul style="list-style-type: none"> • Review of administrative action items from previous meeting <ul style="list-style-type: none"> ○ Database Management Platform Contract Development update <ul style="list-style-type: none"> • Expanding the test management tools with work on differentiation of test reports • Continued development of the test notification process to separate “proctored” exams- These include retests but do not 	

AFSC MEETING MINUTES DRAFT

Date:	September 28, 2015
Page:	5 of 16

<p>involve a CO assignment. See test data example...</p> <ul style="list-style-type: none"> • Have completed development of accreditation management for implementation of TEB process- detail under old business ○ AFSC Administrative Position Update - Review AFSC Executive Director Classification Questionnaire <ul style="list-style-type: none"> • Required SOA form for justification of the need for change - Review Position Control Number Duties Description <ul style="list-style-type: none"> • These are the final draft for replacement of the existing outdated PCN. • Research included several similar positions with language specific to the duties currently performed. • Final draft was the result of consultation with the AFSC Executive Board, the Office of the DPS Commissioner, and HR staff • Sent to classification for review and recommendation with a recent finding to leave as a Fire Training Administrator • Descutner – The first sentence in the SOA job class specification for FTA begins with the statement “under general direction of the State Fire Marshal”, so there is a conflict without reading any further. I will give an update regarding this at the next meeting. - Review AFSC DPS Org Chart and existing Fire Training Administrator Job Specification 	
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IX. Technical Advisory Committee- Progress Reports

Standards and Certification Summary- Current List Review

<p>NFPA 1005: Marine FF for Land Based FF- Rich Etheridge (Reported by Descutner)</p> <ul style="list-style-type: none"> • Status: NOT ACTIVE: Not compliant with accreditation requirements • Admin Recommendation: Queue in Strategic/Ops Plan under new business <ul style="list-style-type: none"> ○ Mitchell – Can we move this item further up the list, because we have Dale Butts here in the room that is here to discuss this in place of Rich Etheridge. ○ Butts – The Council has adopted the 2014 version of Marine Firefighter? ○ Descutner – No, 2007 was last adopted. ○ Butts – We currently have a Marine Firefighter class going on right now. We are not certified. ○ Descutner – What is the annual number of candidates do you anticipate will test each year? ○ Butts – There currently only 3 people certified at this level in the State. We would like to get more certified. ○ Grimes – Maybe people are waiting for us to approve them to have courses. ○ Descutner – I suggest that we talk about a committee lead for 	
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AFSC MEETING MINUTES DRAFT

Date:	September 28, 2015
Page:	6 of 16
	<p>this level.</p> <ul style="list-style-type: none"> ○ Lane – If Rich Etheridge is not able to be the committee lead on this, will you (Dale Butts) be interested in being the lead? ○ Butts – Yes
	<p>NFPA 472: Haz Mat- Tyler Bones (Reported by Descutner)</p> <ul style="list-style-type: none"> ○ Status: ACTIVE: Compliant with accreditation requirements
	<p>NFPA 1001: Fire Fighter- TBD- (Reported by Descutner)</p> <ul style="list-style-type: none"> ● Status: ACTIVE: Compliant with accreditation requirements ● Admin Recommendation: Designated a committee lead <ul style="list-style-type: none"> ○ Descutner – With Greg Coon’s resignation, we do not have a committee lead on this. It would be appropriate to have a new lead decided on this before the end of the meeting today.
	<p>NFPA 1002 Driver Operator- TBD – (Reported by Descutner. Tony Prior was chosen to be lead)</p> <ul style="list-style-type: none"> ● Status: ACTIVE: Compliant with accreditation requirements ● Admin Recommendation: Designate a committee lead <ul style="list-style-type: none"> ○ Descutner – We do not have a current committee lead on this, but we do have interest – Tony Prior is here to speak regarding his interest ○ Prior – Very interested in taking over the lead for 1002 – I am delivering my fourth FADO class right now. I am interested in being the committee lead? ○ Descutner – the Committee lead works primarily with me at the admin office regarding this process. ○ Grimes – Are we certifying for anything other than driver/operator for FADO? ○ Descutner – Yes, we offer driver, pumper and aerial as levels that can be taken separately or together. ○ Lane – Thank you, Tony

AFSC MEETING MINUTES DRAFT

Date:	September 28, 2015
Page:	7 of 16
X. Lunch	1130
XI. Council Body Photo	1315
XII. Public Comment Period <ul style="list-style-type: none"> • Jack Willard – They did pumper/operator course this past spring. There seems to be a disconnect between IFSAC & IFSTA test material. The group did great when tested to the IFSTA material, but they tested very poorly when they took the State IFSAC test. The feedback received from candidates, IFSTA asked very general questions vs. the certification exam was very specific in its questions. He would like to look at why this happened. He called various departments and they had similar problems although with not as high a failure rate. • Descutner – For clarification, AFSC exam are correlated to the IFSAC correlation sheet, but these are specific job performance requirements within NFPA standards. All AFSC tests are vetted against the standard whether its accredited or not. Admin typically has the committee lead work on issued regarding this. Our test banks are correlated specifically to the standard(s) listed. This is a statistical analysis and we can follow-up offline with CGFD training staff. • Willard – The skill sheets also required height requirements for the JPR's • Descutner – This is an NFPA appendices supplement to the skills NOT a required jpr test skill – We will try to clarify this in the future updates. • Lundin – Should we provide mid-term exams for the candidates? • Descutner/Lane – No, this is not something that the AFSC can facilitate. • Descutner – We do provide test reports for every exam to the departments that list the questions by objective level and how each candidate does for each objective. 	1330
A. General Public Comment not otherwise listed	
NFPA 1003: Airport Firefighter- Dan Grimes <ul style="list-style-type: none"> • Status: ACTIVE: Compliant with accreditation requirements • Admin Recommendation: Queue in Strategic/Ops plan under new business for revision soon • Grimes – Nothing to report aside that we are coming close to a deadline for a version revision 	1326
NFPA 1006: Technical Rescuer- Bryan Crisp <ul style="list-style-type: none"> • Status: NOT ACTIVE/In Development: Not compliant with accreditation requirements • Directive drafted with 3 test bank reviews completed • Practical skills under development • Crisp – We got the test bank for Rope rescue done. Gordon is still working on a directive. Tyler Bones has talked with Gordon regarding the skills sheets 	

AFSC MEETING MINUTES DRAFT

Date:	September 28, 2015	
Page:	8 of 16	
	<ul style="list-style-type: none"> • Descutner – There is still work to be done and will chat with Brian Crisp offline regarding skill sheets 	
	<p>NFPA 1021: Fire Officer- Alex Boyd (Reported by Descutner)</p> <ul style="list-style-type: none"> • Status: Partially ACTIVE/In Development: 7/7/2016 IFSAC accreditation requirement • I/II Test banks and practical skills under review • Waiting for committee feedback and test review notes for final admin updates • Descutner – Nothing specific to report, but Alex did drop off Fire Officer I review packets on 09/25/15 – The admin office will be working on the Fire Officer I update material soon. 	
	<p>NFPA 1033: Certified Fire Investigator – Robert Plumb (Reported by Descutner)</p> <ul style="list-style-type: none"> • Status: ACTIVE: Compliant with accreditation requirements • Everything has been updated to the latest standard and posted 	1356
	<p>NFPA 1035: Fire Life Safety Educator/JFIS- TBD – (Reported by Mitchell. Michael Warzewick was chosen to be the committee lead on this)</p> <ul style="list-style-type: none"> • Status: NOT ACTIVE: Not compliant with accreditation requirements • Admin Recommendation: Queue in Strategic/Ops Plan under new business • Descutner – It is not currently active and we are not compliant with accreditation requirements. Jan Mitchell has someone who would be able to be a committee lead on this. • Mitchell – I would like to recommend Michael Warzewick to be the committee lead for this level. He will be attending some training to obtain certification as a Public Educator Coordinator. 	
	<p>NFPA 1041: Fire Instructor- Dan Grimes</p> <ul style="list-style-type: none"> • Status: ACTIVE: I/II compliant with accreditation requirements • Level III material under committee review • Grimes – The only major change was the test item review. Dan has the FSI III material and will have it done very soon. • Descutner – FSI I & FSI II has been validated and submitted for accreditation. FSI III is a new level for us. 	
	<p>NFPA 1407/AK Rapid Intervention Technician- Nathan Young (Reported by Descutner)</p> <ul style="list-style-type: none"> • Status: Partially ACTIVE/In Development: RIC- See level recommendations under New Business • Descutner – He did speak with Nathan Young and we will discuss the details under new business for the new committee. 	
	<p>AK Rural Fire Protection Specialist- Steve Schreck (Related: Apprentice & Basic FF programs)</p> <p>Status: ACTIVE: Compliant with local requirements</p> <ul style="list-style-type: none"> • Schreck – He does not have anything 	

AFSC MEETING MINUTES DRAFT

Date:	September 28, 2015	
Page:	9 of 16	
XIII. Association Reports		
	<ul style="list-style-type: none"> • Alaska Fire Chief’s Association <ul style="list-style-type: none"> ○ Grimes – Nothing to report • Alaska State Firefighter’s Association <ul style="list-style-type: none"> ○ Garcia – Nothing to report • Alaska Professional Fire Fighter’s Association <ul style="list-style-type: none"> ○ Bender – Nothing to report 	1401
XIV. Old Business – Chair – Buddy Lane – Reports and Action Items		
	<ul style="list-style-type: none"> • AFSC/TEB Accreditation Program Update <ul style="list-style-type: none"> • Database tool recently completed for TEB management of initial accreditation • AFSC provides final test approval upon review of self-assessment form 	
	<ul style="list-style-type: none"> • Live Fire Training Alternative for Eligibility of FF Testing <ul style="list-style-type: none"> - Review AFSC Eligibility to Test Compliance- Suggest an implementation goal is discussed or determined for notice to constituents. This would become and operational goal if motioned and approved. • Descutner – ProBoard has had major concern regarding doing live fire. We have created a checklist that is a local validation by the department that confirms that the department has tested the candidates to the live fire requirements. • Lundin – This live fire training would take place at a specific time? Would this be a CO? • Descutner - Yes it would take place at the time the AHJ decides during the training period • Descutner – I am requesting a plan of action from the Council, but not an immediate outcome. <p>Seeking a motion to put this into action on July 1, 2016 Motions: 1st <u> Bender </u> 2nd <u> Mitchell </u></p> <ul style="list-style-type: none"> • Descutner –July 1, 2016 is the recommended date of implementation. The Council can change this if needed. • Lundin – How is an evaluator defined? • Descutner – An evaluator is defined in the CO manual, and generally works under the CO during the practical portion of the testing. • Grimes – What will departments do that cannot do the live fire (rural areas)? • Descutner – If they cannot facilitate it locally, or find another site, then perhaps they cannot test at the FFI level. • Grimes – I just want to make sure that the rural department’s voices are heard. • Lane – Entertain a motion to table this until the February meeting in order for us to review the material <p>Motion to table until Spring 2016: Motions: 1st <u> Mitchell </u> 2nd <u> Lundin </u></p>	

AFSC MEETING MINUTES DRAFT

Date:	September 28, 2015
Page:	11 of 16

<ul style="list-style-type: none">○ Buist – The goal will be to make the program as easy as possible to understand, but still meet the standard requirements. A part that is not part of the national program, but after communication with Steve Schreck they will research a rural exterior live fire instructor program. We want to make our program efficient, and the Governor does not want to pull resources and support out the rural communities.○ Schreck – Being that the live fire training that OFRP does in the rural communities, is not defined in NFPA, OFRP has created a program for this. <ul style="list-style-type: none">- Review TEB Request for Live Fire Instructor- Review Live Fire Standard Committee Report Form<ul style="list-style-type: none">● This is a New Standard Adoption● Administration recommends adopting a standard for development similar to Rapid Intervention Crew (1407 RIC) <p>Seeking a motion to adopt the 1403 standard as recommended in the report</p> <p>Motions: 1st <u>Bender</u> 2nd <u>Crisp</u></p> <ul style="list-style-type: none">- No discussion <p>Outcome: Motion passes unanimous</p> <ul style="list-style-type: none">- The Executive Board recommends the AFSC appoint a committee lead with the passage of the motion. <p>Seeking a motion to confirm the formation of a committee for development of a Live Fire credential</p> <ul style="list-style-type: none">○ Lane – We would ask if Jason Buist would be able to be a committee lead for this.○ Lane – Motion to have Jason Buist be the committee lead for 1403 Live Fire Instructor program. <p>Motions: 1st <u>Grimes</u> 2nd <u>Steeves</u></p> <ul style="list-style-type: none">No discussion <p>Outcome: Motion passes unanimous</p>	
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<ul style="list-style-type: none">● Review/Adopt NFPA 1002- Standard for Apparatus Driver/Operator, 2014 Edition. This is an update to existing AFSC directives.- Review FADO Revision Report <p>Seeking a motion to adopt the 1002 standard as recommended in the report</p> <ul style="list-style-type: none">○ Descutner – Admin has reviewed the updated standard with minimal changes as noted in the report. <p>Motions: 1st <u>Steeves</u> 2nd <u>Lundin</u></p> <ul style="list-style-type: none">No discussion <p>Outcome: Motion passes unanimous</p>	
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<ul style="list-style-type: none">● Rapid Intervention Crew Multi-Level Approval- Review RIC Committee Directive Recommendation, RIC Final Draft Directive, RICT Training Record, RICT Skill Pkt, RICI Training Record, RIC Skill Pkt, RIC Correlation Sheets○ Descutner – We have gone through the entire standard. The RIC	
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AFSC MEETING MINUTES DRAFT

Date:	September 28, 2015
Page:	12 of 16

committee original recommendation was to the change the Fire Officer requirement from “shall” to “should”.

○ The recommendation is to offer 3 levels. 1) RIC Technician (RICT) for non-fire officer personnel (compares to previous RIT level); 2) RIC Leader (RICL) where an IFSAC seal is issue for those with Fire Officer I; and 3) RIC Instructor (RICI) included RICL with additional requirement specific to RIC training management.

○ Steeves – So you are saying that they can take the same course you will get RICT or RCTL based on if you have Fire Officer I

○ Descutner – Yes, The only difference is that the RCTL will get an IFSAC seal because it meets all IFSAC correlation requirements.

○ Steeves – Until we get people certified to teach it, how can we get courses taught?

○ Descutner – There is no requirement that the instructor has to be certified to instruct at any level currently recognized by the AFSC.

Seeking a motion to approved the three recommended RIC levels

Motions: 1st Grimes 2nd Steeves

○ Lundin – Does it matter that we don’t have the test items ready?

○ Descutner – No, because it is limited to written items that are primarily under the instructor piece. All skills are ready and we are working with another IFSAC member entity for additional questions.

○ Descutner – We will have a grandfather option for folks who want to convert their existing RIT certificate, but it will require completion of a written exam and be limited with a specific deadline as we have done under similar policy.

○ Lane – Should be amend this to put an effective date?

○ Grimes – I suggest July 1, 2016 because it tracks with what we are already doing

Motion to amend: To adopt the three levels of RIC to be effective July 1, 2016

○ Descutner – Will we allow folks to test to the new version before July 1?

○ Lane/Steeves: Yes, that should be the choice for the testing department, but after July 1, 2016 it will be required to use the new material

Amendment

Motions: 1st Grimes 2nd Steeves

Amended Motion Outcome: **Motion passes unanimous**

Original motion: **Motion passes unanimous**

- UAF/CTC Exam Score Policy Change Request – Descutner/Lane
 - The testing out of sequence policy was adopted in the fall of 2014
 - Referred policy directly relates to the testing out of sequence
 - CPM p.13: *AFSC will withhold individual test scores until prerequisites are successfully completed*
 - Prevents any implication or interpretation that an individual is deemed as certified

AFSC MEETING MINUTES DRAFT

Date:	September 28, 2015
Page:	13 of 16

- The alternative example to this policy is that individuals cannot test for Firefighter 1 until Hazardous Materials prerequisites are met
- The AFSC administrative finding is that UAFCTC has the option to change its policy, or the AFSC could change its testing out of sequence policy
- Admin does not recommend a policy change at this time because of cautionary advice from other state certifying entities with similar policies. Note that as soon as a candidate successfully completes the haz mat portion the FFI scores are released.
 - Lane – As a point of order, we should have a motion to change our policy.

Seeking a motion to issue scores to the test site coordinator without giving confirmation of certification being issued until prerequisites are met:

Motions: 1st Grimes 2nd Lundin

- Lundin – Can we release the score anomalously without names
- Garcia – you cannot give them the scores if they only passed half the qualifications needed for final scores.
- Grimes – I view it as a customer service issue. Every training officer would probably have a similar issue. It will give the training officer these data in real-time.
- Steeves – Per other university courses, you cannot even get into a course and take an exam unless you meet the course perquisites. I do not like the idea of issuing the scores for levels that have incomplete prerequisites.
- Grimes – I don't think that we are compromising when we are giving good customer service
- Crisp – Why is he using the state certification information as his university reporting information?
- Lane – He wants to use the State certification exam as his final exam for the university course. My goal as chair is to help the individual to obtain certification as easy as possible, but it needs to fall within AFSC policy. My opinion is that the AFSC do not change our policy, and UAF has the option to change its policy if necessary.
- Grimes – How would removing item #2 from the AFSC policy make more work for the Admin office.
- Lane – We should not actually be grading the exams until prerequisites met?
- Grimes – Why would releasing the scores compromise the policy of certification?
- Descutner – I can't specifically cite the reason the AFSC developed these criteria other than the general feedback from other entities when we originally researched this. The other complication is who the scores are delivered to and how, because in some cases they may go directly to an individual.
- Steeves – In looking at this request our concern should be about item 2 in the UAFCTC request, which states that the UAF report is specific to percentage of passing FFI. The AFSC has already

AFSC MEETING MINUTES DRAFT

Date:	September 28, 2015	
Page:	14 of 16	
<p>determined that a candidate has not passed FFI without first passing Haz Mat, so why would we change our policy based on the reason for this request? If he sees that folks do not fulfill the requirements then he knows they have not yet successfully passed.</p> <p>Outcome: Motion Fails – 2 in favor/ 7 against</p>		
Break		1605
<ul style="list-style-type: none"> • Strategic and Operations Plan Revisions - Review Strategic Plan Updates <ul style="list-style-type: none"> • (p 2) SG 2/O2- Targets 1&2 are met and removed. Recommend adding 1003 and renumbering remaining targets with timeline adjustments. Target 4 PM changed for consistency • (p 3) SG 2/O3/T1&2- Revise dates for spring of 2016 • Lane – You may want to change 1001 to High priority and leave it spring of 2016. • Descutner – It would actually be better to leave it at medium and change it to fall of 2016 • Crisp – I agree – Change to fall of 2016 and leave it medium. <p>Seeking a motion to make recommended Strategic Goal changes and changes per discussion for changing spring to fall for 1001: Motions: 1st <u> Crisp </u> 2nd <u> Endres </u> No further discussion Outcome Motion passes unanimous</p> - Review Operation Plan Updates <ul style="list-style-type: none"> • (p 2) OG 2/O1/T1&2- Revise dates for end of this year <ul style="list-style-type: none"> ○ Descutner – Per conversation earlier today, we will move this to July 1, 2016 • (p 2) OG 2/O2/T1- Remove met target • (p 2,3) OG 2/O2/T1&2- Adjust dates • (p 3) OG 2/O2/T3- Add 1003 for compliance schedule <ul style="list-style-type: none"> ○ Change to fall or 2016 rather than spring of 2016 • (p 3) OG 2/O2/T4&5- Adjust priority, dates <ul style="list-style-type: none"> ○ Change target #4 back to medium instead of proposed change to low. ○ Descutner – Target #2 1001 change performance measure to Fall of 2016 ○ Descutner – Target #3 1001 change performance measure to Fall of 2017 • (p 4) OG 2/O3/T2- Adjust date <p>Seeking a motion to make recommended Operational Goal changes: Motions: 1st <u> Lundin </u> 2nd <u> Crisp </u> No further discussion Outcome: Motion passes unanimous</p> 		1617
<ul style="list-style-type: none"> • AFSC Component Measurement Change: <ul style="list-style-type: none"> • Summary of recommended actions for future revisions are: <ul style="list-style-type: none"> a. Change number of new adopted levels from 2 to 1. <p>Seeking a motion to change new adopted levels from 2 to 1:</p> 		

AFSC MEETING MINUTES DRAFT

Date:	September 28, 2015
Page:	15 of 16
<p>Motions: 1st <u>Grimes</u> 2nd <u>Crisp</u> No discussion Outcome: Motion passes unanimous</p> <p>b. Change number of new adopted standards from 2 to 1. Seeking a motion to change new adopted standards from 2 to 1: Motions: 1st <u>Garcia</u> 2nd <u>Crisp</u> No discussion Outcome: Motion passes unanimous</p> <p>c. Change percentage of adopted revisions from 25% to 20%. Seeking a motion to change percentage of adopted revisions from 2 to 1: Motions: 1st <u>Endres</u> 2nd <u>Bender</u> No discussion Outcome: Motion passes unanimous</p>	
<ul style="list-style-type: none"> • Nomination/Election- Vice Chair Seeking a Nominations for Vice Chair position Nomination: 1st <u>Sara Garcia – Declined by Sara</u> 2nd <u>Dan Grimes</u> <ul style="list-style-type: none"> ○ Grimes – I talked to Greg and he asked me if I was interested. I am more than happy to help the council in any way that I can. No further discussion Vote on the nomination Outcome: Motion passes unanimous Grimes is now Vice Chair for AFSC 	
<ul style="list-style-type: none"> • Items not otherwise listed • Committee Lead Nomination(s): <ul style="list-style-type: none"> ○ 1001 – Firefighter – No names submitted at this time for 1001 ○ 1002 – FADO Nomination: 1st <u>Tony Prior</u> 2nd <u>_____</u> Motion to have Tony Prior be the committee lead for NFPA 1002 1st <u>Crisp</u> 2nd <u>Steeves</u> Outcome: Motion passes unanimous ○ 1035 – Public Fire and Life Safety Educator Nomination: 1st <u>Michael Warzewick</u> 2nd <u>_____</u> 1st <u>Mitchell</u> 2nd <u>Steeves</u> No discussion Outcome: Motion passes unanimous 	
XVII. AFSC Plaque Nomination- Members- Action	1650
<p>A. Recognition of Council Member Service</p> <ul style="list-style-type: none"> • Greg Coon – He put in 9 years with the Council 	
<p>B. Plaque- Outstanding contribution</p> <p>a. Grimes – Should we put Greg’s name on the outstanding</p>	

AFSC MEETING MINUTES DRAFT

Date:	September 28, 2015	
Page:	16 of 16	
	<p>contribution board?</p> <p>b. Descutner – Yes</p> <p>Motion: Seeking motion to add Greg Coon to Outstanding Contribution board:</p> <p>1st <u>Grimes</u> 2nd <u>Crisp</u></p> <p>No further discussion</p> <p>Outcome: Motion passes unanimous</p>	
XVIII. Review list of Action Items - Chair – Buddy Lane - Review	<p>Responsible person(s) developed from this meeting.</p> <ul style="list-style-type: none"> • Descutner – This is covered under the operations plans. • Lane – that is fine 	
XIX. Future Agenda Items - Chair – Buddy Lane – Review	<ul style="list-style-type: none"> • No discussion 	
XX. Future Meeting Dates - Chair – Buddy Lane - Report	<p>February 1, 2016, Juneau, Alaska- Travel fund reduction prevents a Juneau meet</p> <p>Lane – All the council members do not all go to the Chiefs conference. I believe it's important to meet face-to-face, but I think that an Anchorage or Fairbanks meeting could work.</p> <p>Descutner – Should we ask the Chiefs assn. if they would like us there?</p> <p>Lane – There is only 1 or 2 chiefs that come to our meeting in Juneau and if we could meet face-to-face without going to Juneau we should do it.</p> <p>Descutner – We could move the meeting to March if we end up meeting in Anchorage or Fairbanks</p> <p>Lane – I think we should move it to March and let the Admin office determine where the cheapest place to meet would be. We could meet on February 29th.</p> <p>Steeves – Even if we do not go to Juneau, we still should talk with the Chiefs to lobby for us.</p> <p>Lane – I still think it is important that Gordon still go to the Chiefs meeting in Juneau.</p> <p>Lane – Will February 29th work for everyone?</p> <p>Everyone: Yes it will work</p> <p>Descutner – we will look into airfare in the next few days</p> <p align="center">September 19, 2016, Fairbanks, Alaska January 30 (TBD), 2017, Juneau, Alaska (Alternate February 6)</p>	
XXI. Adjourn - Chair – Buddy Lane – Action	<p>Motions: 1st <u>Crisp</u> 2nd <u>Steeves</u></p> <p>No discussion</p> <p>Outcome: Motion passes unanimous. Meeting adjourned</p>	1715