

\*\* See official transcript for detailed information\*\*

Exhibit 5

### Fall 2021 Meeting Minutes

<b>Meeting Purpose:</b>	Fire Standards Council Fall 2021 Meeting		
<b>Date:</b>	September 26, 2021	<b>Location:</b>	Council Meeting Anchorage, Alaska Anchorage Marriott Hotel – RSVP for Seating Participation Link - <a href="#">AFSC Council Meeting</a> Phone <a href="#">+1 (872) 240-3311</a> Access Code: 495-508-333# No Audio Pin
<b>Time:</b>	0900		
<b>Agenda Version</b>	210926 v2		
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<b>I. Call to Order –Chair <i>Dan Grimes 0917</i></b>		0900	
<b>II. Roll Call - Chair</b>			
Seat A/ Brian Long Seat B/ Christian Hartley Seat C/ Michael Hanson Seat D/ Jerome (Jake) Bender Seat E/ Christopher Edsell Seat F/ Christopher Steeves Seat G/ Joseph Dingman  Visitors:	Seat H/ David Lundin Seat I/ Dorianne Sprehe - Vice Chair Seat J/ (Vacant Seat) Seat K/ Richard Boothby Seat L/ Dan Grimes - Chair AFSC Clerk - Dawn Bundschuh Administrator - Mark Brauneis	*Call in **Absence Excused	
<b>III. Visitor Recognition – Chair</b> A. Welcomed visitors			
<b>IV. Approval of Agenda – Chair</b> A. Motion-Christopher Steeves B. 2 <sup>nd</sup> - ?? Motion Passed		Exhibit 4	
<b>V. Approval of Minutes – Chair</b> A. Motion-Michael Hanson B. 2 <sup>nd</sup> - Richard Boothby- Motion Passed		Exhibit 5	
<b>VI. Review Statute &amp; Mission/SWOT Grid – Chair Dan Grimes-</b> Discussion on current SWOT status. Updates to goals, objectives, and targets for the Spring 2022 meeting. A. Strategic Goal 1 Objective Two – Seek additional funding o Project coordinator o Expanding the database portal Objective Three – accomplished; adopted certification levels o Target One – o Target Two – actual directive in progress – (Spring 2019) incomplete/ongoing* B. Strategic Goal 5 – Chair: FTA contact Gordon to specifically explain what it is that we were trying to accomplish with that strategic goal.		Exhibit 6	

VII. Review Strategic & Operations Plan – Chair	Exhibit
<p><b>VIII. Administrator’s Report</b></p> <ul style="list-style-type: none"> <li>A. Future presentations will include individual slides which will include the current status and accomplishments since last meeting.</li> <li>B. BFAST offices in Juneau and Anchorage have relocated.</li> <li>C. Both administrative office assistant positions have been filled. The Juneau training specialist position is currently vacant.</li> <li>D. The State of Alaska to include the Department of Public Safety, is changing their communication system. It’s anticipated to be live by Thanksgiving. There may be some challenges but we’ll try to get the information out ahead of time.</li> </ul>	<p><b>Exhibit 8</b></p>
<ul style="list-style-type: none"> <li>E. Finance report-an issues was identified regarding the data received from the State of Alaska accounting system. The deliverables are not easily interpreted. In the future we’ll provide a legend and clarifying documents.</li> <li>F. Budget year is 21% through the fiscal year, next meeting we’ll be at approximately 60%. One full-time personnel, no significant travel costs as of yet, contractual obligations are zero, and no significant commodities cost.</li> <li>G. Carry over from FY20 was \$122 K, in FY22 we’re projecting \$141K.</li> <li>H. Last meeting, we showed \$2500 in overdue invoices, open invoices, and cash flow for the last 30 days. \$57,000 revenue in March. Open invoices are at \$975 which includes \$775 in overdue invoices. Marginal increase \$59,000 in revenue which would be receipts.</li> <li>I. Testing and certifying activities. Not much of a difference between 2020 and 2021, regardless of COVID. We will start to include split testing options to show the different types of tests we’re offering.</li> <li>J. We’re looking at different options for testing to include University of Alaska’s fixed test site. Identified issues with the Net Exam platform and the tablets. Paper tested HMA and FF1, determining staffing and workload requirements to get new tests uploaded.</li> <li>K. Review of the new Detachment model with a training specialist appointed to each detachment. Benefits to AFSC, single point of contact and an alternate for each area. Will develop instructors and certifying officers for the local areas. Will reduce travel costs.</li> <li>L. Review and explanation of the Standards Life Cycle sheet.</li> <li>M. Reviewed current Third Party Accreditation-IFSAC and Pro Board.</li> <li>N. Standards data sheet and status of explanation before moving on to the Technical Committee reports.</li> </ul> <p>(break for public comment)</p> <ul style="list-style-type: none"> <li>O. Continued explanation of Life Cycle sheet and the new tracking for each standards progress.</li> </ul>	

<b>IX. Technical Advisory Committee- Progress Reports</b>	
<b>Standards and Certification Summary</b> A. Current List Review	<b>Exhibit 9</b>
<p><b>NFPA 10:</b> Portable Fire Extinguishers – Christian Hartley- Waiting for the State to finish up the update to the IFC adaptation. Wants to make sure the language matches current statute and code as it relates to industry businesses.</p> <p>Christopher Steeves-Requested that final product be user friendly for all industries, not too fire department centric. Most end users are not fire service personnel.</p> <p>Chair Grimes- Final product has not been reviewed and approved, will keep C. Steeves concerns in mind.</p>	
<p><b>NFPA 472/1072:</b> Haz Mat – Tyler Bones-New Awareness and Operations practical skills sheets have been released. Technician is still be worked on. NFPA 470 is now published, 2022 Edition which is to combine 471, 472, and 1072. The AFSC will need to adopt 470 before any work is done on it.</p>	
<p><b>NFPA 1001:</b> Fire Fighter – Mike Hanson-Hope to have testing online in spring. Thank you to Sara Garcia and Mark Brauneis for their work on it.</p>	
<p><b>NFPA 1002</b> Driver Operator – David Lundin- Resigned from the committee, nothing else to report.</p>	
<p><b>NFPA 1003:</b> Airport Firefighter – Darcey Perry-State is testing at 2015, work for the 2019 test was completed April/March 2020. Hasn't been implemented. Confirmed dates, 2015 was adopted March 2016, test validation was done in 2015. Completed by 2017, first tested summer of 2018. IFSAC shows testing at 2010. Seals have been going out with since 2018 for 2015 standard tests. IFSAC needs to be updated. Skill sheets need to be updated to 2019.</p>	
<p><b>NFPA 1005:</b> Marine FF for Land Based Firefighter – (vacant) Mark Brauneis- Have a complete package that needs to be reviewed. Rob Mathis is interested in the tech committee lead position, will submit his information to Executive Committee for approval.</p>	
<p><b>NFPA 1006:</b> Technical Rescuer – Don Werhonig*- Nothing to report</p>	
<p><b>NFPA 1021:</b> Fire Officer – Alex Boyd-Requesting to add Gordon Descutner to the committee, Boyd may be stepping away and suggests he take the committee chair position. Chair Grimes suggest using the internal process for submitting names for chair positions.</p>	
<p><b>NFPA 1033:</b> Certified Fire Investigator – Bryan Crisp-Thank you for conference support. Another CO trained for CFI testing. Issues with test questions not matching scantron. Brought to Dawn Bundschuh and Mark Brauneis, questions reviewed and were thrown out. 2022 Edition has been released. Requesting Council's consideration to adopt the 2022 Edition at the Spring 2022 meeting. New modules available for AK FIT in the CFI</p>	

<p>trainer, suggests adding it to the 207 modules instead of 15. After the meeting with the Arson Association Board, will bring recommendation to the Spring meeting. Action items requested for Spring meeting: Adding modules to AK FIT, adoption of the 1033 2022 Edition, Directive updates to meet changes.</p>	
<p><b>NFPA 1035:</b> Fire Life Safety Educator/YFIS – (vacant) Confirming interest by Kyle Green for the committee chair position.</p> <p>Virginia McMichael- Program has been ready to be sent to IFSAC for accreditation. Youth Firesetter Awareness and Specialist, Fire and Life Safety Educator I/II.</p> <p>Mark Brauneis- Verified there is a test for the levels that are completed.</p>	
<p><b>NFPA 1041:</b> Fire Instructor – Dan Grimes- Revisions, 2019, have been submitted and were sent back for review.</p>	
<p><b>NFPA 1403/</b>Live Fire Technician – Jason Buist-2012 and 2018 are substantially different, will be working with Sara Garcia to get the state documents up to date. Need a new test bank for 2018. Live Fire Instructor is now under 1041. Need to increase number of instructors, slow progress due to COVID restrictions.</p>	
<p><b>NFPA 1407/</b>AK Rapid Intervention Technician – (vacant) Nothing to report</p>	
<p><b>NFPA 1521:</b> Fire Department Safety Officer – Jake Bender- Committee started work in 2019, right about the time 2020 was published. There are 2 levels, Incident Safety Officer and Health and Safety Officer. Committee recommends only proceeding with the Incident Safety officer at the time.</p> <p>Discussion on if and when the standard was adopted.</p> <p>Chair Grimes: Motion to adopt 1521 2020 Edition for Fire Department Safety Officer.</p> <p>2<sup>nd</sup>- Michael Hanson</p> <p>Motion Passed</p> <p>Discussion on why Health and Safety Officer was not recommended at this time.</p> <p>Jake Bender- Explained the difference</p> <p>Dorianne Sprehe- Motion to have committee work on Incident Safety Officer and table the Health and Safety Officer for now.</p> <p>2<sup>nd</sup>- Joe Dingman</p> <p>Motion Passed</p>	
<p><b>AK Rural Fire Protection Specialist</b> – Joe Dingman- Discussed 4 possible classifications for communities. Suggested that the RFP is more in line with NFPA 600 Fire Brigades than 1001. The program needs to be looked at more for the various levels. May need to be separated out.</p>	
<p><b>X. Association Reports</b></p>	
<p>A. <b>Alaska Fire Chief's Association</b>-Nothing to Report</p>	

<p>B. <b>Alaska State Firefighters Association</b>-Nothing to report</p>	
<p>B. <b>Alaska Professional Fire Fighters Association</b>-Jake Bender- Nothing to report</p>	
<p><b>XI. Public Comment Period</b></p>	<p><b>1000</b></p>
<p>A. General Public Comment- Terry Kadel, Department of Health and Social Services. Discussed the current surge in COVID across Alaska. The State, State EMS office in conjunction with State Legislature with monies through the America Rescue Plans Act are partnering with communities to utilize Mobile Integrated Health, MIH. Patients can be discharged earlier, then monitored through telehealth or visits by paramedics.</p> <p>B. Jason Buist-requested clarification on the empty “public” seat on the board. Chair Grimes explained the process to apply for a board seat through the State Boards and Commissions.</p>	
<p><b>XII. Old Business –Chair – Reports and Action Items</b></p> <p>A. Plaques- Need to be out in a timely manner</p> <p>B. Check with Boards and Commissions to verify dates  Jeff Tucker – for what? On council?  Brian Davis – Council member (dates April 2004 – Oct 2014)  Arlen Skaflestad - Council member (dates - Jan 2013 - Oct 2019 )  Al Stevens – council member (dates December 2010 – May 2012 )  Walt Weller – Pelican council member (dates Oct 2018 – October 2020)  Sara Garcia – Fall 2021, received two plaques/needs the letter.  Lisa Shield – outstanding award/needs letter &amp; plaque (?) (dates _____ to March 2019)  Gordon Descutner – outstanding – needs letter/plaque (dates? To _____ Nov 2019)  DAVID GIBBS – new resignation: letter/plaque (dates _____ to (resigned) March 2021)</p>	
<p><b>XIII. Lunch (1230-1324)</b></p>	
<p><b>XIV. New Business – Chair - Reports and Action Items</b></p>	
<p>A. NFPA 1403 Update on extensions, Accreditation, and reciprocity– Mark Brauneis- certification renewals extended to 12/2022.</p> <p>B. Jason Buist- Asked the question regarding 1041-Live Fire Instructor pre-req of Alaska Fire Instructor 1 vs. Pro-Board/IFSAAC Instructor 1, discussed options for reciprocity for DOD employees.</p>	
<p>C. CO discussion for Rural FF testing- Dan Grimes- Discussion on using COs for RFP testing instead of the instructor.</p> <p>Joe Dingman-Supports using COs in the testing process to keep</p>	

it in alignment with the other certification testing.	
<p>D. Election of Vice-Chair position-</p> <p>Dan Grimes-Nominated Dorianne Sprehe who accepted the nomination. No other nominations brought forward, Dorianne Sprehe continues as the Vice-Chair.</p>	
<b>XV. Action Items - Chair</b>	
<p><b>XVI. Future Agenda Items –</b></p> <p>A. Add CFI to Spring 22</p> <p>B. HAZMAT- stakeholder DEC-follow up with the action plan and time line</p>	
<p><b>XVII. Future Meeting Dates – TBD</b></p> <p>A. Spring 2022- Poll will be sent out</p>	
<b>XVIII. Good of the Order-</b> Dan Grimes- Council Executive Session	

\* Meeting adjourned 1602\*\*