

# FEMA REGION X TRAINING OPPORTUNITY



# FEMA

## Course: **Basic Grants Management**

### **Date and Location:**

September 10-12, 2019 in Anchorage, AK

### **Course Description:**

Hosted by FEMA Region X, Grant Programs Division. This course is designed to enhance the recipient's ability to administer and manage their federal financial assistance. The course covers high-level grant management principles with the understanding that processes may differ from program to program and recipients will need to pay close attention to their Notice of Funding Opportunity/Program Guidance's for more specific details.

### **Course Objectives:**

- Improve collaboration among policy, program, and financial staff to integrate grant management functions.
- Identify applicable regulations, navigate and apply the Code of Federal Regulations, including 44 C.F.R and 2 C.F.R 200.
- Apply proven business practices related to the grant lifecycle to increase efficiency and meet grant management priorities such as strategic planning, organization, program implementation, staff training, monitoring, reporting, and audits.
- Develop or revise policies, procedures and practices in critical areas of grants management such as monitoring, procurement, source documentation, payments, and equipment inventory.
- Prepare for Federal monitoring and sub-recipient monitoring.

### **Target Audience:**

This course is intended for recipients/sub-recipients currently receiving FEMA federal financial assistance, which includes: Current FEMA recipients; Direct recipients of FEMA federal financial assistance; Individuals with less than ten (10) years grants management experience.

### **Funding:**

Tuition is free for those accepted; there are no travel/salary stipends available for this offering and all incurred costs are the responsibility of the attendee or sending organization.

### **Prerequisites:**

There are no prerequisites for this course.

### **To Apply:**

Visit <https://www.eventbrite.com/e/fema-rx-basic-grants-management-workshop-tickets-63031228100>

### **Course Coordinator:**

**Stacey Norman**

FEMA Region X

Grants Management Specialist

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### **Accommodation Requests:**

Federal Emergency Management Agency (FEMA) Region X are committed to providing access, equal opportunity and reasonable accommodation in its services, programs, activities, education and employment for individuals with disabilities. To request disability accommodation, contact Stacey Norman at least ten working days in advance at the above contact info.