**Name: Madeline Gilchrist Date of Last Update: 5/31/2024**

**Job Title: Criminal Justice Specialist**

**Indicate all disciplines in which you currently perform testing or calibration work:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| [ ]  | **Seized Drugs** |  | [ ]  | **Blood Alcohol (Toxicology – Testing)** |
| [ ]  | **Biology** |  | [ ]  | **Firearms/Toolmarks** |
| [ ]  | **Latent Prints (Friction Ridge)** |  | [ ]  | **Crime Scene** |
| [ ]  | **Breath Alcohol (Toxicology - Calibration)** |  | [ ]  | **Impressions (Footwear)** |

**For each discipline checked in the table above, list all categories in which you perform work:**

|  |
| --- |
| Evidence Section – Supervisor: Evidence Handling, Maintaining Chain of Custody |

**Education:** List all higher academic institutions attended (list high school only if no college degree has been attained)**.**

|  |  |  |  |
| --- | --- | --- | --- |
| Institution  | Dates Attended | Major | Degree Completed |
| East Anchorage High School | 2002 – 2006 | General Education | Diploma |

**Continuing Education:**  List formal coursework, conferences, workshops, in-service and other training received applicable to past and current forensic related positions.

|  |  |  |
| --- | --- | --- |
| Course Title | Source of Training | Date(s) of Training |
| Root Cause Analysis & Ethics, Impartiality, and Confidentiality | Seaglass Training | 05/09-05/10/2023 |
| Basic Crime Scene Processing | ASCDL and APSC | 03/08/2022 |
| SAP Crystal Report Training | JusticeTrax | 01/2022 - 03/2022 |
| JusticeTrax Virtual UGM | JusticeTrax | 11/12/20 - 11/13/20 |
| Managing Property and Evidence in Law Enforcement | IAPE | 03/10/20 – 03/11/20 |
| Forensic ISO/IEC 17025:2017 Internal Auditor Training | ANAB | 06/17/19 – 06/20/19 |
| Introduction to Forensic Biology | National Forensic Science Technology Center | 04/06/2018 |
| Advanced Data Exploitation (ADEX) | Federal Bureau of Investigation | 09/19/17 – 09/21/17 |
| Digital Imaging & Video Recovery (DIVRT) | Federal Bureau of Investigation | 09/27/16 – 09/29/16 |
| Criminal Intelligence Systems Operating Policies (28 CFR Part 23) Online Training | U.S. Dept. of Justice Bureau of Justice Administration | 09/19/2016 |

**Testimony:** Complete the information below for testimony provided.

|  |  |  |
| --- | --- | --- |
| Discipline or Category of Testimony | Period of Time in Which Testimony Occurred | Approximate Number of Times Testified |
| Chain of Custody and evidence handling procedures | April 2023 | 1 |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Professional Affiliations:** List professional organizations of which you are or have been a member. Indicate any offices or other positions held and the date(s) of these activities.

|  |  |  |
| --- | --- | --- |
| Organization | Period of Membership | Offices or Positions Held/Dates |
| International Association for Property and Evidence, Inc. (IAPE) | 2020 – Present | Member |
|  |  |  |
|  |  |  |
|  |  |  |

**Employment History:** List all scientific or technical positions held, particularly those related to forensic science. **List current position first.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Job Title** | Criminal Justice Specialist  | **Tenure** | May 2022 - Present  |
| **Employer** | State of Alaska Scientific Crime Detection Laboratory  |
| Provide a brief description of principal duties: |
| Handle incoming and outgoing evidence (maintain chain of custody), enter evidence items into the LIMS, conduct inventory of evidence storage areas. Supervise evidence technical staff. Maintain manuals and SOPs for the evidence room.  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Job Title** | Forensic Technician I  | **Tenure** | November 2020 – May 2022  |
| **Employer** | State of Alaska Scientific Crime Detection Laboratory  |
| Provide a brief description of principal duties: |
| Handle incoming and outgoing evidence (maintain chain of custody), enter evidence items into the LIMS, conduct inventory of evidence storage areas. Assist Physical discipline in reagent preparation, retrieve evidence for analysts, discipline specific administrative tasks, prepare and maintain spreadsheets for quality assurance information, participate in assessments and internal audits.  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Job Title** | Criminal Justice Technician I  | **Tenure** | November 2017 – November 2020  |
| **Employer** | State of Alaska Scientific Crime Detection Laboratory  |
| Provide a brief description of principal duties: |
| Handle incoming and outgoing evidence (maintain chain of custody), enter evidence items into the LIMS, conduct inventory of evidence storage areas. Assist Administrative Assistant III with processing of invoices, travel requests/authorizations, and payroll.  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Job Title** | Criminal Justice Technician I  | **Tenure** | August 2015 – November 2017  |
| **Employer** | Alaska State Troopers Statewide Drug Enforcement Unit  |
| Provide a brief description of principal duties: |
| Process all invoices & travel requests/authorizations, process trooper payroll, assist investigators with ongoing investigations and general administrative tasks, and compile monthly drug/asset seizure reports.  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Job Title** |  | **Tenure** |  |
| **Employer** |  |
| Provide a brief description of principal duties: |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Job Title** |  | **Tenure** |  |
| **Employer** |  |
| Provide a brief description of principal duties: |
|  |

**Other Qualifications:** List below all personal certifications identifying the issuing organization and the dates; all scientific publications and/or presentations you have authored or co-authored, research in which you are or have been involved, academic or other teaching positions you have held, and any other information which you consider relevant to your qualifications.

|  |
| --- |
|  |