



Civil Rights Certificate of Compliance

Certification of Compliance with Regulation Office for Civil Rights, Office of Justice Programs
for Subgrants issued by the Council on Domestic Violence and Sexual Assault

INSTRUCTIONS: Complete the identifying information, which is found on the Grant Award (GA), in the table below. Read the form completely, identifying two people responsible for reporting civil rights findings. Have your Authorized Official sign at the bottom of the page and return to the Council on Domestic Violence and Sexual Assault.

Grant Project title: **Council on Domestic Violence and Sexual Assault** FY: _____

Subgrantee Name (Funded Entity): _____

Address: _____

CDVSA GF Grant No. _____ Federal Grant No. _____

Duration: Beginning Date: 07/01/20____ End Date: 06/30/20____

Project Director's Name: _____

Project Director's Phone Number: _____

Requirements of Subgrant Recipients: All subgrant recipients (regardless of the type of entity or the amount awarded) are subject to prohibitions against discrimination in any program or activity, and must take reasonable steps to provide meaningful access for persons with Limited English Proficiency.

I certify that this agency has completed the Certification Form via the EEO Reporting (found on the Office of Civil Rights website) to either complete an EEO Utilization Report, or to claim exemption from the need to file an EEO Utilization Report (applies to non-profit agencies). *The EEO Reporting Tool can be found at: <https://ojp.gov/about/ocr/eeop.htm>*

I certify that this agency will provide training once per year to employees on Civil Rights and Responsibilities, maintain record of staff who have attended the training, and submit the record of staff trained to CDVSA within Q1 of the fiscal year. *Training can be found at the OCR website: <https://ojp.gov/about/ocr/assistance.htm>*

I certify that this agency will maintain data (and submit when required) to ensure that:

- our services are delivered in an equitable manner to all segments of the service population;
- our employment practices comply with Equal Opportunity Requirements 28 CFR 42.207 and 42.301 et seq; and
- our projects and activities provide meaningful access for people with Limited English Proficiency as required by Title VI of the Civil Rights Act (See also, 2000 Executive Order #13166).



I certify that the two people in this agency or unit of government who are responsible for reporting civil rights findings of discrimination will submit these findings, if any, to the Council on Domestic Violence and Sexual Assault within 45 days of the finding, and/or if the finding occurred prior to the grant award beginning date, within 45 days of the grant award beginning date.

Persons responsible for reporting civil rights findings of discrimination:

Name: _____

Address: _____

Phone: _____

Name: _____

Address: _____

Phone: _____

Authorized Official's Certification: As the authorized Official for the above Subgrantee, I certify with my signature below that I have read and am fully cognizant of our duties and responsibilities under this Certification. I hereby also certify that the content of this form, other than the data entry required, has not been altered.

[Authorized Official's Signature]

[Date]

[Typed or Printed Name]

[Title]

This signed form must be returned to the Council on Domestic Violence and Sexual Assault. A signed copy must be provided to the people identified on this page.